#### Sevenoaks District Council - website cookies

#### March 2013

This document lists all cookies used on the Sevenoaks District Council website and third party applications. These are correct as of March 2013. This document covers cookies from the following websites:

- Google Analytics
- Twitter
- Facebook
- AddThis
- Sevenoaks Website (www.sevenoaks.gov.uk)
- PublicAccess (pa.sevenoaks.gov.uk)
- Inovem (planningconsult.sevenoaks.gov.uk)
- ModernGov (cds.sevenoaks.gov.uk)
- Parking Gateway (parking.sevenoaks.gov.uk)
- Academy Self Service (css.sevenoaks.gov.uk)

#### Performance cookies

These cookies allow us to understand how people use the website, so that we can improve the information provided. No personal data is collected.

### Google Analytics cookies

Area of website	Cookie name	Purpose	Expires
www.sevenoaks.gov.uk	utma	This cookie is used to determine unique visitors to our site.	2 years
cds.sevenoaks.gov.uk			
www.sevenoaks.gov.uk	utmb	This cookie works withutmc to calculate the average length of	30 minutes
cds.sevenoaks.gov.uk		time users spend on our site.	
www.sevenoaks.gov.uk	utmc	This cookie works withutmb to calculate the average length of	When you close

cds.sevenoaks.gov.uk		time users spend on our site.	the browser.
www.sevenoaks.gov.uk	utmz	This cookie records information about how the page was reached	6 months
cds.sevenoaks.gov.uk		(for example via a search engine result or a direct link).	
www.sevenoaks.gov.uk	utmmobile	This cookie is used to determine unique visitors to our site.	2 years
cds.sevenoaks.gov.uk			

You can opt out of Google Analytics cookies here.

# **Functionality cookies**

These cookies record information about choices you've made and allow us to tailor the website to you.

Area of Website	Cookie Name	Purpose	Content	Expires
www.sevenoaks.gov.uk	page_size	This cookie is used to remember if you have selected small, medium or large text.	Text size in pixels (e.g. 16)	When you close the browser.
www.sevenoaks.gov.uk	sdc-consent	This cookie is used to remember if you have read the cookie statement so that it isn't displayed each time you visit our website	true	2 years

# Third party cookies

These cookies are used by third party plugins on our website; these are mainly used for social media (e.g. AddThis, Twitter, Pinterest, Facebook, etc.). We currently have the following third party cookies using our site:

Third Party	Area of Website	More details
AddThis	All content pages	AddThis sets cookies to help serve social media buttons, they never store personal information unless provided and this is non-personally identifiable information. (More info)

Facebook	Homepage	Facebook sets cookies to let our website know if you've liked something or logged in to your Facebook account. In this case they are present because the 'Like' button is being used on the website. (More info)
Twitter	Homepage News Public Notices	Twitter sets cookies to enable us to display our latest tweets, it also enables you to login to twitter and retweet our tweets from our latest news plugin. (More info)
Google Translate	All pages	Google Translate sets cookies to enable us to translate our website using the Google Translate Widget.

## Details of the individual cookies are detailed below:

Third Party	Cookie Name	Purpose	Content	Expires	Data shared with third party?
AddThis	atuvc	This cookie is used to show you the	Randomly	2 years	No data is sent back to
(.addthis.com)		updated count if you share a page.	generated number		AddThis.
AddThis	_atshc	This cookie is used to show you the	Randomly	When you	
(.addthis.com)		updated count if you share a page.	generated	close the	
			number	browser.	
AddThis	uit	This cookie is used to log user id and	Randomly	1 day	
(.addthis.com)		time when content is shared.	generated		
			number		
AddThis	loc	This cookie logs the geolocation of	Randomly	3 months	
(.addthis.com)		where the content has been shared	generated		
		from.	number		
AddThis	di	This cookie determines the expiry	Randomly	2 years	
(.addthis.com)		date of other AddThis cookies.	generated		
			number		
AddThis	uid	This cookie is used to log user id and	Randomly	2 years	
(.addthis.com)		time when content is shared.	generated		
			number		
AddThis	uvc	This cookie is used to log user id and	Randomly	2 years	
(.addthis.com)		time when content is shared.	generated		

			number	
AddThis	psc	This is cookie is used to count the	Randomly	2 years
(.addthis.com)		amount of times content has been	generated	
		shared.	number	
AddThis	dt	This cookie determines the expiry	Randomly	1 month
(.addthis.com)		date of other AddThis cookies.	generated	
			number	
AddThis	sshs	This cookie logs which content has	The social	2 years
(.addthis.com)		been shared.	media that the	
			content was	
			shared on (e.g.	
			twitter)	
AddThis	SSC	This cookie logs which content has	The social	2 years
(.addthis.com)		been shared.	media that the	
			content was	
			shared on (e.g.	
			twitter)	
AddThis	ssh	This cookie logs which content has	Randomly	2 years
(.addthis.com)		been shared.	generated	
			number	
Facebook	datr	This cookie is used to list our	Randomly	2 Years
(.facebook.com)		Facebook feeds, It helps Facebook to	generated ID	
		identify suspicious login activity and		
_		keep users safe.		
Twitter	guest_id	This cookie is used by twitter to	Randomly	Maximum 1
(.twitter.com)		provide our latest tweets on our	generated	hour
		website.	number	
Twitter	k	This cookie is used by twitter to	IP address and	7 days
(.twitter.com)		capture your IP address and	timestamp	
		timestamp.		
Twitter	external_referer	This cookie is used by twitter to allow	Randomly	2 Years
(.twitter.com)		you to retweet our tweets using our	generated ID	
		latest tweets plugin.		

Twitter	twitter_sess	This cookie allows twitter to	Randomly	When you	
(.twitter.com)		remember changes from page to	generated	close the	
		page.	string	browser	
Google Translate	googletrans	This cookie holds the language	'/en/es' for	When you	
		translation information.	English to	close the	
			Spanish	browser	
Google Translate	PREF	This cookie stores preferences for	Contains	2 years	
		the Google Translate widget	browser		
			identifier,		
			timestamp,		
			digital signature		

Twitter may also use its own copy of the cookies used by Google Analytics (\_\_utma, \_\_utmb, \_\_utmz, \_\_utmv). See the Performance cookies section above for further details on the cookies used by Google Analytics.

# Strictly necessary cookies

These cookies enable services you have specifically asked for. Without these cookies some services you have asked for cannot be provided, for example adding something to a shopping basket or accessing a password-protected area.

The majority of these cookies are deleted automatically at the end of your browsing session.

Area of Website	Cookie Name	Purpose	Expires
www.sevenoaks.gov.uk	SQ_SYSTEM_SESSION	This cookie is essential for the operation of our website. No personal information is stored.	When you close the browser.
pa.sevenoaks.gov.uk	JSESSIONID	Remembering previous actions (e.g. entered text) when navigating back to a page in the same session.	When you close the browser.
planningconsult.sevenoaks.gov.uk	JSESSIONID	Remembering previous actions (e.g. entered text) when navigating back to a page in the same session.	When you close the browser.

planningconsult.sevenoaks.gov.uk	ECONSLOGON	Allows you to view password protected web pages after logging in	1 month
cds.sevenoaks.gov.uk	ASP.NET_SessionId	Enables you to move between pages without losing the information you have already entered	When you close the browser.
parking.sevenoaks.gov.uk	ASPSESSIONID	Enables you to move between pages without losing the information you have already entered	When you close the browser.
parking.sevenoaks.gov.uk	SV+Parking	Remembering previous actions (e.g. entered text) when navigating back to a page in the same session.	When you close the browser.
css.sevenoaks.gov.uk	ASPSESSIONID	Enables you to move between pages without losing the information you have already entered	When you close the browser.
css.sevenoaks.gov.uk	JSESSIONID	Remembering previous actions (e.g. entered text) when navigating back to a page in the same session.	When you close the browser.
css.sevenoaks.gov.uk	AcademyGlobal	Enables you to move between pages without losing the information you have already entered	When you close the browser.
css.sevenoaks.gov.uk	ecitizenReqId	Enables you to move between pages without losing the information you have already entered	When you close the browser.