

# Call for Sites Application Form

Welcome to the Sevenoaks District Council Call for Sites.

Complete this PDF form to submit your site for consideration in the emerging Local Plan.

The Call for Sites is being undertaken in two stages:

**Stage 1:** The Council is requesting the submission of sites that are located within settlements and not in the Green Belt. The Stage 1 Call for Sites is now open.

**Stage 2:** Following an assessment of the Stage 1 outcomes, the Council will request the submission of sites located in the Green Belt. You will be able to submit sites fitting this criteria from 25 November 2021.

Please provide as much detail and information as possible in your submission, and ensure you are submitting your site into the correct stage. You must include a site location plan at an appropriate scale (preferably 1:1250 or 1:2500) that clearly shows the boundaries of the site. All submissions will go through a validation process and we will contact you if we require further information.

Once completed, please email your form and site location plan to [sites@sevenoaks.gov.uk](mailto:sites@sevenoaks.gov.uk) or post it to Planning Policy, Sevenoaks District Council, Council Offices, Argyle Road, Sevenoaks, Kent, TN13 1HG.

If you require any assistance completing the form please email us at [sites@sevenoaks.gov.uk](mailto:sites@sevenoaks.gov.uk) or call us on 01732 227000.

The Stage 1 and Stage 2 Call for Sites will close at **5pm on 20 January 2022**. Submissions will not be accepted after the closing date.

## Section 1: Contact Details

1 Title

2 First Name\*

3 Last Name\*

4 Organisation

5 Address\*

6 Telephone Number

7 Mobile

8 Email Address\*

9 Your Status (Please select all that apply)\*

Land Owner

Planning Consultant

Land Agent

Registered Provider

Developer

Other (Please specify)

10 Are you representing another person/organisation?\*

Yes

No

If 'Yes' to Question 10, please provide details of the person or organisation you are representing below:

11 Name\*

12 Organisation

13 Address\*

14 Telephone Number

15 Mobile

16 Email Address\*

17 Their Status (Please select all that apply)\*

Land Owner

Planning Consultant

Land Agent

Registered Provider

Developer

Other (Please specify)

If 'No' to Question 10, please continue from Question 18 below:

18 Do you have the landowner's permission to submit this site?\*

Yes

No

19 If you are not the landowner, or are not working on behalf of the landowner, or the site is in multiple ownerships, please provide the contact details of the landowner(s)

## Section 2: The Site

- 1 Site Address\*
- 2 Nearest Postcode or what3words address\*
- 3 Description of site characteristics (e.g. existing buildings, points of access, boundaries)\*

4 Current land use\*

- 5 Is the site brownfield, greenfield or mixed? (Please specify %)\*

Brownfield %

Greenfield %

- 6 Relevant planning history (please quote planning references)

- 7 Is this a new site? (A new site means that it has not been submitted in a call for sites previously)\*

Yes

No

If 'No', please provide SHELAA 2015-2019 Ref(s) e.g. HO1, MX2, EM3, GT4):

- 8 What uses is the site being promoted for?\*

Housing (HO)

Gypsy & Traveller Pitches (GT)

Mixed Use (MX)

Employment (EM)

Depending on your answer above, please answer the relevant Question (9-12).

If 'Housing (HO)', please answer Question 9 below:

- 9 Please state what proportion (%) of the site each use will require and the number of residential units and/or amount of non-residential floorspace)\*

Please provide as much information as possible

	Percentage of Site	Units / Floorspace (sq. m)	Details
Housing			
Specialist housing e.g. extra care, self build, private rented (please specify)			
Total			

If 'Gypsy & Traveller Pitches (GT)', please answer Question 10 below:

- 10 Please state what proportion (%) of the site each use will require and the number of residential units and/or amount of non-residential floorspace)\*

Please provide as much information as possible

	Percentage of Site	Units / Floorspace (sq. m)
Gypsy & Traveller Pitches		

If 'Mixed Use (MX)', please answer Question 11 below:

- 11 Please state what proportion (%) of the site each use will require and the number of residential units and/or amount of non-residential floorspace)\*

Please provide as much information as possible

	Percentage of Site	Units / Floorspace (sq. m)	Details
Housing			
Specialist housing e.g. extra care, self build, private rented (please specify)			
Gypsy & Traveller Pitches			

Percentage of Site      Units / Floorspace (sq. m)      Details

Retail (use class  
E/F2)

Employment  
(use class  
E/B2/B8)

Leisure (use  
class C1/E)

Community (use  
class E/F1/F2)

Other (please  
specify)

Total

If 'Employment (EM), please answer Question 12 below:

12 Please state what proportion (%) of the site each use will require and the number of residential units and/or amount of non-residential floorspace)\*

Please provide as much information as possible

Percentage of Site      Units / Floorspace (sq. m)      Details

Retail (use class  
E/F2)

Employment  
(use class  
E/B2/B8)

Leisure (use  
class C1/E)

Community (use  
class E/F1/F2)

Other (please  
specify)

Total

Please submit a map of or Shape File of the Site Boundary, showing access points, alongside this application form\*

## Section 3: Site Suitability

### 1 Accessibility (please provide known details including distances)

Access points

Public transport

Services (e.g. education, health, shops)

Utilities

Other (please specify)

### 2 Policy and Environmental Constraints

*Please visit Sevenoaks District Planning Map for more information on any identified constraints below.*

	Percentage of Site / Number on site	Details
Air Quality Management Area (%)		
Area of Outstanding Natural Beauty (%)		
Ancient Woodland (%)		
Archaeology Notification Area (%)		

Percentage of Site /  
Number on site

Details

Conservation Area (%)

Flood Zone 2 (%)

Flood Zone 3 (%)

Green Belt (%)

Kent Compendium of Historic  
Parks and Gardens (%)

Kent Wildlife Trust Reserve  
(%)

Listed Building (%)

Local Nature Reserve (%)

Local Wildlife Site (%)

Public Rights of Way (No.)

Roadside Nature Reserve (%)

Registered Parks and Gardens  
(%)

Scheduled Monument (%)

Site of Special Scientific  
Interest (%)

Tree Preservation Order (No.)

Other (please specify)

### **3 Other Constraints (please provide known details)**

Contamination / pollution



Drainage

Ecology (including ponds)

Existing use to be relocated

Hedgerows

Land stability

Neighbour / residential amenity

Pylons

Utilities

Other (please specify)

**4 Please provide details on how identified constraints will be overcome**

## Section 4: Site Availability

1 When will the site be available for development?\*

Now

By 2025

2026-2030

2031-2035

2036-2040

Beyond 2040

2 When do you anticipate commencement on the site?

Now

By 2025

2026-2030

2031-2035

2036-2040

Beyond 2040

3 When do you anticipate completions on the site? If completions are spread over a number of years please state the yield per year.

4 Is there a developer interested in the site? Please state the name of the developer and the nature of their interest?

5 Are there any legal constraints on the site that may impede development?\*

Yes (Please explain below)

No

6 Details

## Section 5: Site Achievability

1 What type of development are you proposing?\*

New Build

Conversion

Both

2 On housing sites, would the development provide policy compliant affordable housing?

Yes

No (Please explain below)

Details

3 Are you aware of any exceptional issues that may impact site viability? Please specify

Yes (please explain below)

No

Details

4 What, if any, measures are required to make the site viable for the development proposed?

## Section 6: Additional Information

1 If required, please use this section to provide any other information in support of your site