

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

Application for a licence to carry on the activity of breeding dogs

For establishments within the Sevenoaks District Council area only. Please complete all the questions in the form. If you have nothing to record, please state "Not applicable" or "None".

1	Agent		
1.1	Are you an agent acting on behalf of the applicant	Yes/No (please indicate)	If no go to 2
1b	Further information about the Agent		
1.2	Name		
1.3	Address		
1.4	Email		
1.5	Main telephone number		
1.6	Other telephone number		
2	Applicant details		
2.1	Name		
2.2	Address		
2.3	Email		
2.4	Main telephone number		
2.5	Other telephone number		
2.6	Applying as a business or organisation, including a sole trader	Yes/No (please indicate)	
2.7	Applying as an individual	Yes/No (please indicate)	
3	Applicant Business		
3.1	Is your company registered with companies house	Yes/No (please indicate)	If no go to 3.3
3.2	Registration Number		
3.3	Is your business registered outside the UK		
3.4	VAT Number		
3.5	Legal status of the business		
3.6	Your position in the business		
3.7	The country where your head office is located.		

3b	Business Address - This should be your official address - The address required of you by law to receive all communication				
3.8	Building name or number				
3.9	Street				
3.10	District				
3.11	City or Town				
3.12	County or administrative area				
3.13	Postcode				
3.14	Country				
4	Type of Application				
4.1	Type of Application	New		Renewal	If new go to 4a
4.2	Existing licence number				
4a	Animals to be accommodated				
4.3	Wholly Indoors		Wholly outdoors		Combination of outdoors and indoors
4.4	Breeds of dogs concerned (please use additional sheet or spreadsheet if necessary)				
4.5	Number of bitches kept (please use additional sheet or spreadsheet if necessary)				
4.6	Owned by the applicant		Co-owned by the applicant		On breeding terms
4.7	Provide details of the ages of bitches kept. (Please use an additional sheet or spreadsheet if necessary)				
4.8	Number of studs kept				
4.9	Owned by the applicant		Co owned by the applicant		On breeding terms
4.10	Provide details of the ages of the studs kept (Please use an additional sheet or spreadsheet if necessary)				
4b	Further information about the applicant				
4.11	Date of birth				
5	Premises to be licensed				
5.1	Name of premises/trading name				
5.2	Address of premises				
5.3	Telephone number of premises				
5.4	Email address				
5.5	Do you have planning permission for this business use?		Yes/No (please indicate)		

6	Accommodation and facilities		
6.1	Details of the quarters used to accommodate animals, including number, size and type of construction		
6.2.	Exercise facilities and arrangements		
6.3	Heating arrangements:		
6.4	Method of ventilation of premises		
6.5	Lighting arrangements (natural & artificial)		
6.6	Water supply		
6.7	Facilities for food storage & preparation		
6.8	Arrangements for disposal of excreta, bedding and other waste material		
6.9	Isolation facilities for the control of infectious diseases		
6.10	Fire precautions/equipment and arrangements in the case of fire		
6.11	Do you keep and maintain a register of animals?	Yes/No (please indicate)	
6.12	How do you propose to minimise disturbance from noise?		
7	Veterinary surgeon		
7.1	Name of usual veterinary surgeon		
7.2	Company name		
7.3	Address		
7.4	Telephone number		
7.5	Email address		
8	Emergency key holder		
8.1	Do you have an emergency key holder?	Yes / No (please indicate)	If no, go to 9.1
8.2	Name		
8.3	Position/job title		
8.4	Address		
8.5	Daytime telephone number		
8.6	Evening/other telephone number		
8.7	Email address		
8.8	Is there another key holder?	Yes/No (please indicate)	If yes please include details in the Additional Information section at 11.1

9	Public liability insurance		
9.1	Do you have public liability insurance?	Yes / No (please indicate)	If no, go to question 9.6
	If yes, please provide details of the policy		
9.2	Insurance company		
9.3	Policy number		
9.4	Period of cover		
9.5	Amount of cover (£5million minimum required)		
9.6	Please state what steps you are taking to obtain such insurance		
10	Disqualifications and convictions		
	Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:		
10.1	Keeping a pet shop?	Yes/No (please indicate)	
10.2	Keeping a dog?	Yes No (please indicate)	
10.3	Keeping an animal boarding establishment?	Yes/No (please indicate)	
10.4	Keeping a riding establishment?	Yes/No (please indicate)	
10.5	Having custody of animals?	Yes/No (please indicate)	
10.6	Has the applicant, or any person who will have control or management of the establishment, been disqualified or convicted of any offences under the: Animal Welfare Act 2006 Animal Welfare (Scotland) Act 2006 Dangerous Dogs Act 1991 Any other legislation listed in Schedule 8 of the LAIA Regulations 2018	Yes/No (please indicate)	
10.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No (please indicate)	
10.8	If yes to any of these questions, please provide details		
11	Additional details		
	Please check local guidance notes and conditions for any additional information which may be required		
11.1	Additional information which is required or may be relevant to the application		

12	Payment	
12.1	Payment must be made in full at the time of making the application	
12.2	Confirmation of when and how payment made, including payment reference number, if applicable	
	Correspondence address: Att. Jackie Wright, Environmental Health, Sevenoaks District Council, Council Offices, Argyle Road, Sevenoaks, Kent TN13 1HG Customers can pay by debit/credit card on 01732 227000	
13	Statutory Guidance	
	All applicants to tick that they have read the applicable statutory guidance and conditions	
13.1	Selling Animals as Pets	Please tick here:
13.2	Boarding for Cats	Please tick here:
13.3	Boarding in Kennels for Dogs	Please tick here:
13.4	Day Care for Dogs	Please tick here:
13.5	Home Boarding for Dogs	Please tick here:
13.3	Keeping or Training Animals for Exhibition	Please tick here:
13.4	Hiring Out Horses	Please tick here:
13.5	Breeding Dogs	Please tick here:
14	Additional Information	
	Please attach the following Information	
14.1	A plan of the premises	Please indicate here:
14.2	Insurance policy (minimum £5million)	Please indicate here:
14.3	Standard Operating procedures	Please indicate here:
14.4	Emergency Response Plan	Please indicate here:
14.5	Infection Control Procedure	Please indicate here:
14.6	Qualifications	Please indicate here:
14.7	Training records	Please indicate here:
14.8	Other documents may be required specific to the type of activity	Please indicate here:

15	Declaration	
15.1	This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.	
15.2	<p>I am aware of the provisions of the relevant Act, Regulations and Statutory Guidance. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.</p> <p>I understand that a person authorised by the Council will inspect the premises before a licence is issued.</p> <p>I understand that a person authorised by the council may inspect the premises either by appointment or unannounced at any reasonable time.</p> <p>I understand that a person authorised by the council may take photographs or video footage whilst carrying out inspections or visits to the premises.</p> <p>I am aware that a fee is payable for this licence application.</p> <p>I accept that all veterinary fees incurred by the authority in respect to the licence application will be recoverable at cost.</p> <p>I accept that in the event of my application being refused I withdrawn it, I will not be refunded the application fee or any part thereof under any circumstances.</p> <p>I apply under the above legislation for a licence to carry on the activity of Dog Breeding at the above premises.</p> <p>I accept that on occasion the council has to provide information to third parties in response to requests made under the Environmental Information Regulations 2004, Data Protection Act 1998 and Freedom of Information Acts.</p>	
15.3	Ticking this box indicates you have read and understood the above declaration	Please indicate here:
15.4	Signature	
15.5	Full name	
15.6	Capacity/Position of Signatory	
15.7	Date	