

Louise St John Howe
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4 August, 2019

Dear Representor,

Following my email of 3 June, 2019 informing you of the appointment of Inspector Karen Baker DipTP MA DipMP MRTPI to examine the Sevenoaks Local Plan, I am now writing to give you details of the hearing sessions of the Examination.

The hearing sessions will take place over four weeks and will open on **Tuesday 24 September 2019 at 10.00 am.**

Venue: The Stag Theatre, London Rd, Sevenoaks TN13 1ZZ

Week 1: 24 - 27 September 2019

Week 2: 30 September - 3 October 2019

Week 3 5 - 7 November 2019

Change of venue for Week 4:

Venue: Sevenoaks District Council Offices, Argyle Road,
Sevenoaks, TN13 1HG

Week 4 11 - 15 November 2019.

Please find attached three documents relating to the hearing sessions:-

- ED8 Inspector's Matters, Issues and Questions
- ED9 Inspector's Guidance Notes on the Examination process
- ED10 Draft Hearing Sessions Timetable V.1

These documents will also be accessible early next week on the examination pages of the Sevenoaks District Council website and via the link below:-

https://www.sevenoaks.gov.uk/downloads/download/434/examination_documents

The Inspector's Guidance Notes set out the procedures which will be followed during the Examination, and include full details on participation at the hearing sessions (paras 21-34), and on the provision of position hearing statements (paras 35-45).

Taking Part in the Hearing Sessions:

Only those parties who are seeking specific changes to the Plan are entitled to participate in the hearing sessions. The **Deadline** for confirming with me if you wish to exercise the right to be heard, giving the hearing session and matter in which you wish to take part, is **5.00 pm on Friday 16 August, 2019**

***Please Note:** It is necessary to notify me if you would like to take part in the hearing sessions, even if you indicated previously that you wished to participate. Full details are set out in Para 25 of the Inspector's Guidance Notes.*

Hearing Position Statements:

The deadline for submission of hearing position statements for the matters to be discussed during Weeks 1 and 2 of the hearing sessions is **5.00 pm on Friday 6 September, 2019**, and for weeks 3 and 4 the deadline is **5.00 pm on Friday 18 October**.

Key Dates for the Hearing sessions:

Advise Programme Officer of participation:
Friday 16 August 2019

Submission of Hearing Position Statements Weeks 1 and 2
Friday 6 September 2019

Submission of Hearing Position Statements week 3 and 4:
Friday 18 October 2019

Opening of the hearing sessions:
Tuesday 24 September 2019

If you have any queries about the examination or would like further clarification on any of the details in this email please get in touch

with either by phone or email, but you will not be able to contact me between 20th August and 10 September when I will be on leave.

Yours sincerely,

Louise

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