

Dartford and Sevenoaks working together to deliver Revenues and Benefits Services

STUDENT APPLICATION

Students and student nurses are disregarded for Council Tax purposes, and this could entitle you to a discount/exemption on your Council Tax bill.

The term student for Council Tax purposes covers the following situations:

- Students enrolled on a university or college course which lasts for at least one academic or calendar year. The course must require attendance for at least 24 weeks and the student must be required to undertake periods of study, tuition or work experience which together amount to an average of at least 21 hours per week in each academic or calendar year
- Young people under the age of 20 who are undertaking a course (not higher education) which lasts for at least 3 months and which at least 12 hours per week to be spent on the relevant activities of the course
- Foreign language assistants whilst they are appointed as such at a school or college anywhere in Great Britain, provided that they are registered with the British Council
- Student nurses – either those studying at university at college or those following a course leading to an appropriate registration under the Nurses, Midwives and Health Visitors Act 1979.

If the resident student meets the criteria within the description above, the Council will require proof of this by means of a certificate/confirmation issued by the university/college/school.

If you believe you may qualify for a discount/exemption please complete the enclosed application form and return it together with the student certificate/evidence.

Revenues Services

Contact

Please contact your local Council using the details below.

Dartford Borough Council
Civic Centre, Home Gardens
Dartford
Kent
DA1 1DR

email: revenues@dartford.gov.uk

web: www.dartford.gov.uk

Sevenoaks District Council
PO Box 103
Argyle Road,
Sevenoaks
Kent TN13 1YT

email: revenues@sevenoaks.gov.uk

web: www.sevenoaks.gov.uk

PAY THE EASY WAY

Direct Debit is the easy way to pay your Council Tax. There are no cheques to write, no paperwork, no postage or overdue instalments.

Not only does it save you time and effort, you have a choice of four payment dates during the month and we can take your details over the phone or you can set the Direct Debit up online.

To set up a Direct Debit visit your Council's website www.dartford.gov.uk/directdebit or www.sevenoaks.gov.uk/directdebit

Once you have completed this form, save it, and email it together with your evidence to either : revenues@dartford.gov.uk or revenues@sevenoaks.gov.uk

APPLICATION FOR DISCOUNT/EXEMPTION AS A STUDENT

Name of the liable person:

Account reference:

Property address:

Student's name:

Date of Birth

Contact telephone no:

Name of college/university:

Address of college/university:

Course Title:

Period of course:

Term dates:

Please list the names of **ALL** residents living in the property aged 18 or over

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