

Sevenoaks District Local Strategic Partnership
making it happen

- together



Year 3, Quarter 1 SUMMARY MONITORING REPORT (April 2009 – June 2009)

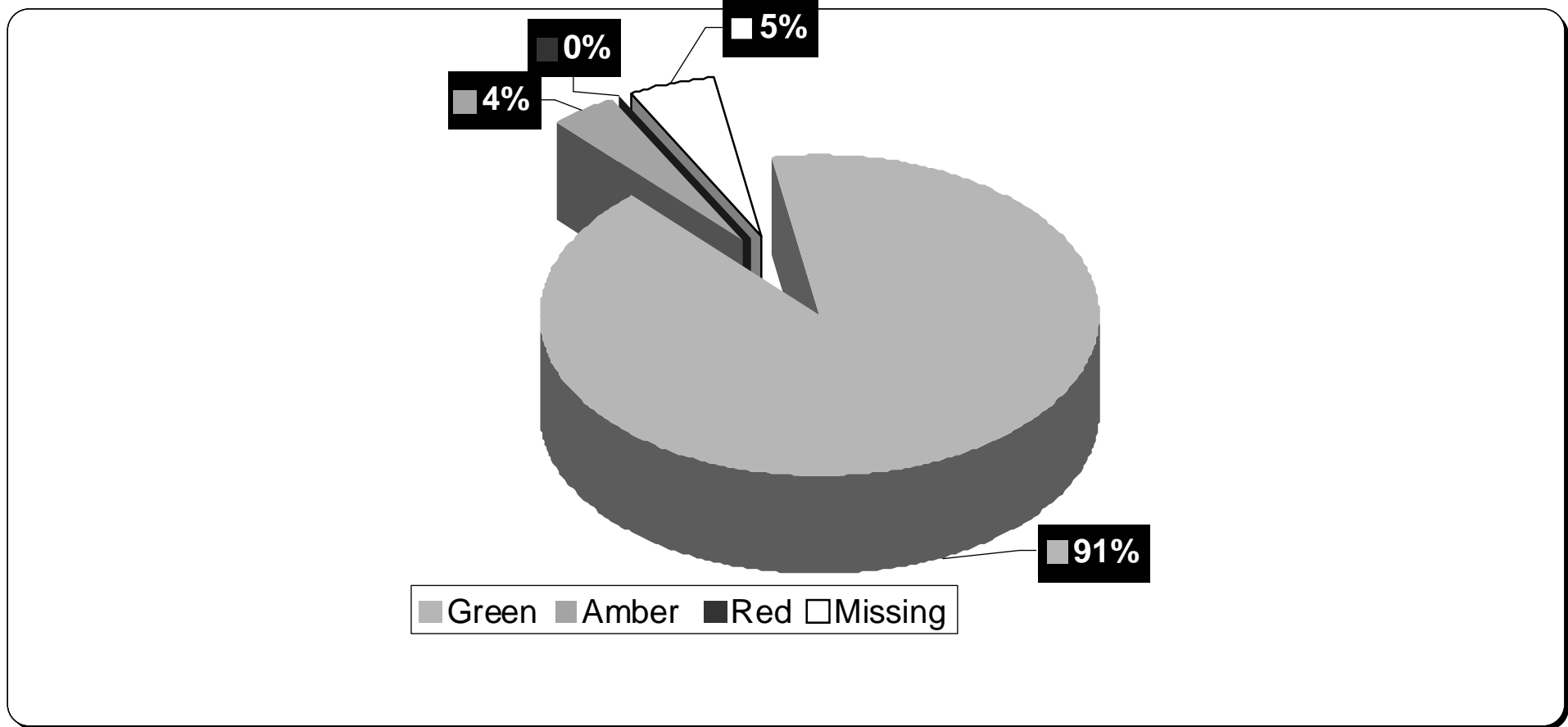
Sevenoaks District Sustainable Community Action Plan 2007 –2010

Summary

There are 105 actions and 122 targets in the 2007-2010 Sevenoaks District Sustainable Community Action Plan

Number of targets	Year 3, Quarter 1
111	Green 91%
5	Amber 4% (targets 1.5b, 4.2b, 10.2, 15.1, 15.2)
0	Red 0%
6	Missing 5% (targets 2.4b, 3.1a, 3.1b, 3.2, 16.2c, 16.3a)
122	Total number of targets monitored

Quarter 1, Year 3 Monitoring Summary for Sevenoaks District Local Strategic Partnership



Key to Traffic Lights

- Green** Target/s are likely to be achieved
- Amber** Target/s are in some danger, requires remedial action
- Red** Target/s are unlikely to be achieved

Safe Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
1.1a	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	All recorded crime to be reduced by 5% 7948 crimes April 2005 – March 2006	Mar-2010	West Kent Police	Green	<p>Sevenoaks had the lowest crime in Kent in for quarter 1 April-June 2009 with 1256 crimes a decrease of -214 crimes (15%) compared to same period last year.</p> <p>The Sevenoaks Community Safety Partnership continues to hold monthly Multi Partnership Tasking & co-ordination Group meetings in order to give local focus to the Sevenoaks District Partners on 'hot spot' areas that can be investigated by all partners.</p> <p>Between April – June 2009, and compared to the same period last year there has been an increase in Burglary Dwelling of 32 % (25 crimes), a 31% reduction in criminal damage (106 crimes), an 18% reduction in Theft from Motor Vehicle (28 crimes), a 13% reduction in Theft of a Motor Vehicle (10 crimes). There was an increase of 6% in Violence Against the Person (12 crimes).</p>
1.1b	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	85% of the Community Safety Action Plan to be on target	Ongoing	Sevenoaks District Community Safety Partnership	Green	In Quarter 4 the actions in the monitoring were 98% on target with the outcomes 75% on target. Quarter 1 Year 2 monitoring is being collated and is expected to be on target.
1.1c	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	Involve the community in neighbourhood policing and neighbourhood management and use the National Intelligence Model to provide better information about neighbourhoods and their needs	Ongoing	Sevenoaks District Community Safety Partnership	Green	In Quarter 1 PACT (Police and Community Together) Panels met in Dunton Green, Swanley (originally Swanley Task Group), Westerham, Brasted, Kemsing, Shoreham, Well Hill & Badgers Mount, Sundridge with Ide Hill & Hextable. These groups help target community issues such as Burglary, criminal damage and vehicle crime.

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1.2	Target persistent and other priority offenders	Target known criminals and stop their criminal behaviour and prevent regular offenders returning to a life of crime	The number of positive outcomes to be increased Due to changes in staff within the Police, baseline data has yet to be determined.	Ongoing to March 2010	West Kent Police	Green	Between April-June 2009 there have been 8 PPO's (prolific and priority offenders) in the District. One was removed in June as they were no longer being considered a PPO due to a decrease in crimes. There are 3 individuals within the Catch & Convict Strand and 4 considered under the rehabilitate and Resettle Strand. There has been active targeting and arrests made for crimes such as burglary and robbery. One was recalled to prison for breaching his licence.
1.3a	Reduce the harm caused by drugs and alcohol	Deal with crime concerning alcohol and drugs	Community Safety Partnership's Substance Misuse Action Plan to be at least 75% on target	March 2010	Sevenoaks District Community Safety Partnership Substance Misuse Task Group (chaired by South NHS West Kent)	Green	The action plan is divided into 3 sections: Enforcement, Support & Intervention and Education. The Substance Misuse Action Plan is 80% on target. The Substance Misuse Task Group updates the action plan on a quarterly basis and have formed a sub group to take forward actions for Tackling drug Week in June 09, which included press releases, police operations and information into schools.
1.3b	Reduce the harm caused by drugs and alcohol	Crime prevention, public safety, nuisance reduction child protection to be supported by each and every licence	100% compliance with licensing conditions or appropriate action taken	Ongoing	SDC – Environmental & Operational Services	Green	<p>During the last quarter enforcement visits were made to ensure premises were adhering to their authorisations as follows</p> <ul style="list-style-type: none"> • April - 28 enforcement visits • May - 41 enforcement visits • June - 41 enforcement visits. <p>For the year beginning April 2009 the target for the number of visits per month has been reduced to 20. However, due to an increase in the number of visits during the day to lower risk premises we have been able to reach an average of 36. Proactive visits are starting to ensure all new designated premises supervisors/premises licence holders are met shortly after they take over a premises to ensure that they are acquainted with the authorisations allowed at the premises.</p>

Safe Communities

1.4	Divert people away from crime	Work with young people who are at risk of becoming offenders and divert them away from crime	50 young people per year to be assisted by the Power Project and other interventions	Annually	Sevenoaks District Community Safety Partnership – Power Project Steering Group (chaired by Youth Offending Service)	Green	There have been 7 referrals to the Power Project between April-June 2009. The Substance Misuse Worker has continued to work within schools and with individuals to target alcohol and substance misuse.
1.5a	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Key workers, businesses and local residents to be involved in reducing crime and the fear of crime through the Community Safety Partnership Task Groups	Task groups in place in Swanley, New Ash Green, Edenbridge and in appropriate temporary priority neighbourhoods. Task groups in place tackling anti-social behaviour, substance misuse, domestic abuse and the night-time economy	Mar-2010	Sevenoaks District Community Safety Partnership	Green	Task Groups and Temporary priority neighbourhoods are known as PACT (Police and Community Together) Panels. These are in Swanley, Edenbridge, Sundridge & Ide Hill, Brasted, Hextable and Dunton Green, Kemsing, Shoreham, Badgers Mount & Well Hill. A Task Group is in place in New Ash Green and new PACT Panels are planned for Greatness & Hartley. PACT Panels identify local issues and take action to address them. The Community Safety Partnerships Executive Group monitors PACTs. See also 1.1c
1.5b	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Work with businesses to reduce town centre crime and disorder	The number of businesses involved in schemes to be increased by 5% per year There were 90 members of the Safer Shopping Partnership in 2005/06	Mar-2010	Safer Shopping partnerships	Amber	The business partnership is looking to support businesses across the District, however membership is being affected by the current economic situation. The business partnership meets quarterly and looks at ways to improve business relations. The renewal has gone reasonably well and the majority of organisations have paid their subscriptions. 3 organisation have withdrawn due to financial constraints. The use of the shopsafe system and intelligence generated there from has led to the identification of 19 individuals, linked to 16 crimes some of whom have been arrested. There are currently 16 retail exclusions and 25 night time exclusions in place,

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1.5c	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Use mobile and upgraded fixed CCTV to prevent and deter crime	The number of arrests instigated, assisted or monitored by CCTV to be increased by 10% over three years In 2005/06 65 arrests instigated, 67 assisted arrests and 15 arrests monitored	Mar-2008	SDC – Environmental and Operational Services	Green	21 monitored arrests; 10 instigated arrests and 27 operator assisted arrests.
2.1	Increase uniformed presence in local communities	Send out extra Police Community Support Officers (PSCO) & Wardens into the Community	A further 14 PCSO's to be deployed in the District 9 PCSO's were operating in the District in March 2006	Apr-2008	West Kent Police, Kent County Council	Green	There are currently 20 Police Community Support Officers (PCSOs) with a district PCSO supervisor, 7 Community wardens and 1 Senior Community warden working across Sevenoaks District.
2.2a	Tackle anti-social behaviour, noise and neighbour nuisance	Address the anti-social behaviour of named individuals and help residents to take action against low level anti-social behaviour	The anti-social behaviour of over 50 residents per year to be addressed	Annually	Sevenoaks District Community Safety Partnership	Green	Between April-June 2009, there have been 11 referrals to the Anti-Social Behaviour (ASB) Task Group. During this period, we have also discussed the behaviour of 10 individuals already on the agenda.
2.2b	Tackle anti-social behaviour, noise and neighbour nuisance	Address incidents of anti-social behaviour in communities	Incidents of anti-social behaviour to be responded to within 48 hours.	Ongoing	Sevenoaks District Community Safety Partnership	Green	There have been 51 reports of anti social behaviour between April-June 2009. All have been contacted within 2 working days of making their report.
2.2c	Tackle anti-social behaviour, noise and neighbour nuisance	Target anti-social behaviour on public transport	Current operations using PCSO's on school run buses in Sevenoaks extended using a targeted approach. A Protocol for PC's/PCSO for using Arriva buses has now been agreed. No base line figures available.	Ongoing to March 2010	West Kent Police	Green	PC's/PCSOs travelled on both school and public bus's during this quarter. Arriva and Griffin had a total of 42. A few incidents of noisy/ rowdy behaviour were reported and dealt with on the school bus journeys. On one occasion a Wilderness school pupil was reported to the Head teacher with regards to his behaviour and further reported to his Mother, no further reports.

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2.2d	Tackle anti-social behaviour, noise and neighbour nuisance	Promote a culture of respect and where people act responsibly	<p>The Community Safety Partnership's Respect Action plan to be implemented and the percentage of residents from different backgrounds and cultures who get on well together to be increased</p> <p>43% of respondents to SDC's Citizens Panel Survey 7 (2005/06) said they agreed with the statement "My local area is a place where people from different backgrounds and cultures get on well together"</p>	Mar-2009	Sevenoaks District Community Safety Partnership	Green	The Respect Agenda continues to be adhered to and implemented in tackling Anti-Social Behaviour (ASB) reports.
2.2e	Tackle anti-social behaviour, noise and neighbour nuisance	Take appropriate action to deal with noise and neighbour and animal and other nuisance	<p>Respond to 85% of complaints within 5 working days</p> <p>93% achieved within 8 working days in 2005/06</p>	Ongoing	SDC Environmental & Operational Services	Green	On average 92% of general complaints and 96% of complaints relating to dogs were responded to within 5 working days throughout the reporting period. Both performance indicators continue to be exceeded.
2.3a	Support victims of crime	Help young people to feel safe from bullying at home, at school and in the community through the Safe Schools initiative	<p>The number of young people concerned about personal safety issues to be reduced (collected by survey)</p> <p>885 young people consulted as part of the Young People's Action Plan were worried about bullying</p>	Annually	KCC CFE Safe Schools initiative	Green	Safe Schools Workers continue in Primary and Secondary Schools. Swanley and District remain a Safe Partnership. The new Police Community Safety Officer (PCSO) in Swanley and District is well established and is undertaking work to complement the Safe Schools Workers. A new Youth Plan in Swanley and District will address such issues, it includes work at The Harvey Centre and a new Youth Engagement Worker.
2.3b	Support victims of crime	Help vulnerable adults to feel safe from bullying and other forms of abuse	Promote a positive approach to education about and prevention of abuse to vulnerable adults and older people in the community	Ongoing	KCC Adult Services	Green	Ongoing multi-agency work. A recent inspection notes that: 'The council and its partners' gave 'a high priority to adult safeguarding'.

Safe Communities

2.3c	Support victims of crime	Progress the Sevenoaks District Community Safety Partnership's Domestic Abuse Action Plan	Domestic Abuse Task Group to be set up and to report to both Community Safety Partnership and Local Children's Services Partnerships	Jun-2008	Sevenoaks District Community Safety Partnership Task Group – Chaired by KCC CFE and NHS West Kent	Green	The action plan is divided into sections to cover all areas. The Domestic Abuse Action Plan is updated through the Domestic Abuse Working Group. The Action Plan contains actions that support victims and their families and a preventative programme for perpetrators.
2.3d	Support victims of crime	Progress the Sevenoaks District Community Safety Partnership's Domestic Abuse Action Plan	The Council's Sanctuary Scheme be sustained providing a safe place for victims of domestic abuse	Ongoing	SDC – Housing	Green	The Sanctuary Scheme continues to be available to appropriate cases.
2.4a	Design safe environments	Make sure that new developments, and improvement to existing developments provide safe environments	Community Planning Partners including West Kent Police to be consulted on all significant new developments	Ongoing	SDC Development Control	Green	Police Architectural Liaison Officers are emailed a copy of the weekly list. This is currently ongoing.
2.4b	Design safe environments	Improve the condition of footways across the District (Local Transport Plan) and work with town and parish councils to identify priority areas.	Reduce the proportion of the footway network in need of maintenance by 2% per annum Baseline data for District to be established	By 2010/11	KCC Highways	Missing	Missing information
3.1a	Reduce speed, encouraging safer driving and tackle known speeding crash hotspots	Highlight the dangers of speeding and encourage people to drive more safely	The numbers of road users killed and seriously injured on local roads to be reduced by 40% 22% reduction measured in the District between 2000-05	31 st December 2007 then reviewed annually	KCC Road Safety	Missing	Missing information

Safe Communities

3.1b	Reduce speed, encouraging safer driving and tackle known speeding crash hotspots	Ensure that speed limit signs are visible and pavements cleared of obstructions through ongoing maintenance	Matters to be dealt within a maximum of 28 days of notification being received but earlier if the priority dictates	Ongoing	KCC Highways	Missing	Missing information
3.2	Improve pedestrian safety and access for people with disabilities	Discrimination Act (DDA) money to provide ramps, lower kerbs etc to support DDA needs in District	Ring fenced funding used to carry out work on strategic pedestrian routes determined in conjunction with local accessibility groups	Ongoing	KCC Highways	Missing	Missing information

Caring Communities

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4.1a	Increase young people's access to and take up of activities	Make sure the District offers a range of social opportunities and recreational activities for groups of young people	The number of attendances for young people accessing partnership youth provision (KCC Youth Service, 8-12's, SDC led projects & town and parish council led project, voluntary sector projects supported by SDC) to be increased by 5% per annum There were 330,167 attendances	Ongoing to March 2010	SDC Community Development	Green	Young People's attendance data for the 2008 /09 (not available at the end of the last quarter): 443,138 for monitored children's and young people's activities. This is an increase of 34% on the first year of the plan (2007/08.) This figure includes an increase of 58% in the number of young people taking part in sport at Sencio Leisure Centres compared to year 1. Attendances will continue to be monitored

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			in 2006/07				every 6 months for the new YPSAP launched in April 2009.
4.1b	Increase young people's access to and take up of activities	Adopt and deliver a District Play Strategy and apply for external funding through the Big Lottery Fund Children's Play Programme.	External funding achieved and levels of participation increased Baseline at March 2007 based on levels of participation	Apr-2007	Play Partnership	Green	SDC has been awarded a Play Builder grant for £49,860 to improve the play area in Cherry Avenue, Swanley. The project is part funded by £30,000 from Sevenoaks District Council (SDC). All 5 Children's Play Programme (Lottery Funded) projects are now complete.
4.2a	Involve young people in planning their services and facilities	Involve children and young people in helping to design, plan and evaluate the services provided for them, adhering to Hear by Right Standards.	The number of projects or initiatives where young people are actively participating in project planning, delivery and evaluation to be increased Baseline at March 2007	Ongoing to March 2010	SDC Community Development	Green	At the end of 2006 there were only 2 community youth forums in the District. At the end of 2008 / 09 this had increased to 12 regular youth forums and committees. This has enabled young people to be regularly consulted on activities and important issues and have the opportunity to make funding bids and participate in planning, delivery and evaluation of projects.
4.2b	Involve young people in planning their services and facilities	Involve children and young people in helping to design, plan and evaluate the services provided for them, adhering to Hear by Right Standards.	A Young Person's housing strategy to be produced & implemented	Adopted by September 2007 & implementation ongoing	SDC – Housing	Amber	Development of the new younger persons housing strategy has been delayed due to other strategy work. The Council's main strategic housing strategy is being developed at present and will consider wider issues, including young people - and consultation will take place with younger people as part of that strategy. This will assist the process for the younger persons housing strategy, with an assessment and agreement on strategic priorities being completed beforehand. Sevenoaks District Council (SDC) are continuing to try to

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							secure a suitable site/building for a vulnerable younger persons housing scheme. SDC are now looking to share a scheme with either Dartford Borough Council or Tonbridge and Malling Borough Council.
4.3a	Increase youth volunteering	Identify new opportunities for youth volunteering and encourage agencies to involve young volunteers	<p>The number of young people taking up volunteer tasters and the number of young people recruited to volunteer placements to be increased</p> <p>Baseline data to be established</p>	Ongoing to March 2010	VAWK	Green	<p>Since the last monitoring quarter we have appointed an extended schools provision officer to work in Swanley and Hextable. This has already increased the number of volunteering opportunities for 14 years old and over for pupils at Hextable and Swanley Schools, with them being offered opportunities at 2 social clubs for children with disabilities that we run with the Parents Consortium, at a weekend fun club and for one off volunteering events. Another new project is planned for next term.</p> <p>The 4 after school projects running weekly in Sevenoaks are now all staffed by full time workers and this has increased both the number of participants and volunteers. The youth committee is very active, one of its members winning the Sevenoaks Volunteer of the Year Award this year.</p> <p>Many volunteers who live in the Sevenoaks District but who go to school in Tonbridge or Tunbridge Wells also take up the opportunities on offer with VSU in those areas. During the main school holidays all West Kent volunteers are offered the chance to volunteer on any of the holiday schemes that we run throughout the area, with their travel expenses to the starting</p>

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							<p>point reimbursed by us. Also during the main school holidays, we do a lot of joint working with Family Action in Edenbridge- we are running 8 day trips with them during the summer break.</p> <p>Since merging with VAWK a lot more one off and joint working with adult volunteer opportunities are available to our young volunteers. For example, a joint event at The New School at West Heath was organised recently to prepare an area for a vegetable patch. Finally, we are working with our involved teams to try and open up more brokered volunteering opportunities within the area.</p>
4.3b	Increase youth volunteering	Promote youth volunteering in sport and leisure	Annual Community Sport Leader Award and Junior Sport Leader Award courses to be set up	Mar-2008	Sencio Community Leisure	Green	Work experience opportunities have been taken up by Valance School pupils who spent a week at Sevenoaks Leisure Centre as part of the ongoing drive to increase opportunities for people with disabilities.
5.1a	Increase people's access to and awareness of services, especially in rural areas	Wherever possible locate Care Managers or equivalent in GP surgeries or other suitable locations	<p>Care Managers to be located at least one additional site per year until complete</p> <p>2006/07 - 2 co-located in GP Surgeries sites in the Sevenoaks District</p>	April 2007 and ongoing	Kent Adult Social Services	Green	Ongoing discussions with partner agencies to develop new contact points in the community, including co-location of care managers and possible Gateways or use of mobile Gateway.
5.1b	Increase people's access to and awareness of services, especially in rural areas	Increase access to and take up of housing and council tax benefits	Take up campaign to be run and effectiveness evaluated	Sep-2008	SDC - Benefits and Council Tax	Green	Applications for benefits continue to run at a high level due to the recession. Take-up continues to be targeted at council tax benefit for older people via concessionary bus passes and Local Tax staff referring residents to seek benefits advice if they appear to have financial difficulties.

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5.1c	Increase people's access to and awareness of services, especially in rural areas	Increase access to and take up of housing and council tax benefits	A pilot scheme for mobile/ outreach benefits and council tax advice to be run and evaluated	Sep-2008	SDC - Benefits and Council Tax	Green	Trailblazer bid being progressed to compliment benefits advice already being offered at 3 outreach surgeries.
5.1d	Increase people's access to and awareness of services, especially in rural areas	Provide support to those with particular needs including older people	Information to be provided on the SDC website and in other formats about the support available to local people	Mar-2008	SDC – Community Development	Green	Information is available on the Sevenoaks District Council (SDC) website.
5.2a	Provide the right support at the right time	Let people make their own decisions on the care they need in their homes	The percentage of service users in Sevenoaks District using Direct Payments following assessment to be increased 2005/06 – 46 people using Direct Payments	March 2008 & ongoing	Kent Adult Social Services	Green	There are 96 people using direct payments in the district.
5.2b	Provide the right support at the right time	Provide social care to support older people to remain in their own home where appropriate	The number of people offered enhanced levels of home care support to remain in their own homes to be increased 2005/06 – 139 people in receipt of intensive homecare support	March 2007 & ongoing	Kent Adult Social Services	Green	The number of clients who went through the service for the 1st Quarter 2009/10 was 42. The number of people with no public support at the end of the 6 week intervention was 18 (42%).
5.2c	Provide the right support at the right time	Provide social care to support older people to remain in their own home where appropriate	Extra care sheltered housing units provided 2006/07 - No extra care sheltered housing units in the District	Ongoing	Kent Adult Social Services	Green	The PFI in Wilmington is now open and people have moved in. This is a joint scheme for Sevenoaks and Dartford. 20 of the 40 extra care units are for Sevenoaks.

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Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
5.2d	Provide the right support at the right time	Adapt properties to enable older people to remain in their own home where appropriate	Telehealth and Telecare units supporting older people in the Sevenoaks District to be provided as part of a programme to expand the use of Telehealth and Telecare (Target in Towards 2010) 2006/07 – no units installed in the District	Mar-2010	Kent Adult Social Services	Green	There are 22 People on the Whole Systems Demonstrator Project.
5.2e	Provide the right support at the right time	Support those who care for others by increasing the availability of respite care and support	Increase the number of carer assessments carried out Awaiting baseline information from Kent Adult Social Services	March 2009 & ongoing	Kent Adult Social Services	Green	Care Managers continue to undertake carers assessments. Details are collected via an annual survey.
5.2f	Provide the right support at the right time	Support those who care for others by increasing the availability of respite care and support	Opportunities to establish locally based Learning Disability(LD) respite facilities in the District to be sought 2006/07 - no LD respite facilities in the District	Mar-2009	Kent Adult Social Services	Green	Opportunities to provide short breaks for people continue to be explored. With the introduction of Direct Payments and Personal Budgets people can make their own choices about the support they need.
5.2g	Provide the right support at the right time	Promote appropriate grants to enable disabled people to remain in their own homes	120 grant applications to be processed each year	By March 2008 & reviewed annually	SDC – Housing	Green	During Quarter 1, 33 Disabled Facilities Grant (DFG) applications were received and 35 applications were approved (some applications having been received during the previous Quarter). The total value of DFGs approved was 191,490 and DFG payments were released totalling 58,506.

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5.2h	Provide the right support at the right time	Work closely with Kent wide Supporting people team to help support people in their own homes and tenancies and maintain their independence	Housing floating support for people in the district to be maximised	Ongoing to March 2010	SDC – Housing	Green	Minimal waiting list for housing floating support. Supporting People (SP) funding made available to provide sufficient support to homeless and other vulnerable residents of the District. Head of Housing and a Portfolio Holder recently met with a member of the SP team to discuss future initiatives and floating support for the future.
5.3a	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Preventative services offering emotional well-being support (tier 2 – early intervention) for vulnerable children and young people and their families to be in place in line with Local Children's Services Partnerships action plans.	Mar-2010	Local Children's Services Partnerships	Green	In Swanley and District Tier 2 Counselling was provided for children and families 4 days a week. Two Parent Support Advisors are employed to cover the most vulnerable families in Swanley and District, they work to our PBR (Multi Agency Referral System). Referrals can be made every 2 weeks. A Similar systems exists in Sevenoaks South.
5.3b	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	<p>Current provision to be mapped in the first year and the availability of parenting skills courses for the most vulnerable families to be increased</p> <p>CFE looking into baseline information and provision of more detailed information about parenting programmes.</p>	Mar-2010	Local Children's Services Partnerships	Green	<p>The current provision has been mapped by the Extended Schools Manager. A Healthy Living Day took place for all parents/carers in the district in partnership with a wide range of services that support family health and wellbeing.</p> <p>Transition workshops were provided to parents to help them support children moving to secondary school this year.</p> <p>A multi-agency transition project took place to give additional support to 40 children going to Swanley Technology College and Hextable Secondary School.</p>

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5.3c	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Children's Centres to be established in Edenbridge and Swanley Baseline 2006/07: No Children's Centres in the District	Mar-2010	KCC CFE	Green	Children's Centre established in both Edenbridge and Swanley. Swanley building will be finished by February 2010. New Centres are planned across the District. More information to follow.
5.4	Improve outcomes for children and young people	Participate in the development of Local Children's Services Partnerships in the District	Local Children's Services Partnerships developed	Dec-2008	KCC CFE	Green	Local Children's Trust Partnerships developed and engaged all partners to make cost effective, logical services for children and families locally. Both Partnerships have places that are linked to Kent Children and Young Person's Plan and Local Partners' Plans.
6.1a	Sharing information about funding opportunities and services	Join together to bid proactively for funding to deliver priority services in the District	Investigate the setting up of a secure website to enable voluntary, community and faith organisations to share information	Feasibility study by March 2008 and outcomes progressed ongoing	SDC Community Development	Green	This action is now completed. A section on the Council's website has been set up for Voluntary and Community Groups to share information at www.sevenoaks.gov.uk/voluntary
6.1b	Sharing information about funding opportunities and services	Improve the sustainability of the voluntary sector through longer term funding	The amount of core funding secured on a three year basis to be increased No voluntary organisation had core funding agreed by SDC on a 3 year basis during 2007/08, however, SDC Housing have a SLA with CABx in the District for debt advice and preventing homelessness. This was effective from 2006-2009.	Apr-2008	SDC Community Development	Green	The Service Level Agreement has now been signed by CABx and the first quarterly meetings have now taken place.
6.2	Value and increase volunteering	Through local Compact and SDC grant objectives, encourage voluntary groups to seek and register new	The number of new members registered with Volunteer Centre to be increased 2005/06 – 668	Annually	SDC Community Development	Green	86 people were registered as volunteers in areas at risk of social exclusion in 2008/09. This represents an increase of 26% of 07/08 figures. VAWK have achieved recruited 15

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		volunteers at risk of social exclusion through Volunteer Agencies					individual volunteers in the Edenbridge area, plus 28 employees who undertook an Employer Supported Volunteering team challenge in the Edenbridge area. Through the Sevenoaks Volunteer Centre, 92 volunteers were recruited plus a further 12 who participated in group volunteering projects..
6.3	Improve information in the District about voluntary and community services	Ensure that information about voluntary, faith and community groups operating in the District is publicised	Website providing links to voluntary, faith and community groups to be put in place and other opportunities for publicity explored	March 2008 and ongoing	SDC Community Development	Green	Voluntary and Community groups are able to submit information for publishing in the Community Events Diary. Further pages enabling voluntary, community and faith sector groups to add information to the website have been added to the Council's website.
7.1	Work in identified areas and involve local residents in projects to improve neighbourhoods	Support emerging community groups	The number of neighbourhood bodies and community-led projects to be increased 2005/06 – 10	Annually and ongoing	SDC Community Development	Green	There were 21 community initiatives progressed during 2008/09.
7.2	Help with debt management	Give advice and information to residents seeking advice about debts and debt management	Opportunities for debt management and advice to be regularly publicised	Annually and ongoing	CABx	Green	<p>Sevenoaks and Swanley CAB (Sevenoaks) advice centre has seen 534 debt cases during the last quarter, up 58% on the same quarter last year. There are steadily increasing numbers of people with mortgage arrears.</p> <p>(Swanley) advice centre has had 312 debt issues during the last quarter. The Bureau has two active Debt Relief Order intermediaries in place, who have made 11 successful applications on behalf of clients involving debt totalling 176k</p>

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							<p>Edenbridge CAB</p> <p>During the last quarter our debt enquiries have increased by a further 9.5%. We referred 4 clients to Swanley for assistance with applications for debt relief orders, (debts not exceeding 15000), we have had increases in redundancy enquiries, (up 3.5% on last quarter), and welfare benefits. The Saturday opening service became operational on May 16th and has successfully assisted 35 clients primarily with debt, employment and welfare benefit enquiries. The service has been well utilised and we anticipate greater numbers as the economic downturn continues. We have been successful in writing off debts for three clients. Overall our client contacts/issues have again increased over this quarter, and we remain on target as the need for our service continues to grow.</p>
7.3a	Support people with particular needs into employment opportunities	Through self-management courses give people living with long-term illness the confidence, skills and knowledge to manage their condition better and be more in control of their lives	Support 48 people living with long-term illness to gain increased skills and knowledge to manage their condition better and live more confidently	2007-2009	NHS West Kent	Green	Care Call has been introduced in NHS West Kent, launched in April. 28 Practices to date have signed up, offering the service to 198,000 people aged 16 and over. This is a personal telephone health coaching service for people with long term conditions.

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
7.3b	Support people with particular needs into employment opportunities	Support people in Sevenoaks with Learning or other disabilities into employment opportunities	<p>Systems in place to enable Social Services clients to access appropriate work opportunities</p> <p>PSA2 target - Overall responsibility as lead partner for this target is Jobcentre Plus. Figures are Kent-wide and they are not broken down by district. Outcome 15 - To promote independence through employment for those who are able to work. Incapacity Benefit (IB) claimants 2yr+ who are social services clients gaining permitted work - target 04/05-07/08 = 175 IB claimants 2yr+ assisted into work by KCC - target 04/05-07/08 = 250</p>	Mar-2010	Kent Adult Social Services	Green	Kent Supported Employment have had 3 new referrals this period.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
8.1	Make the best use of previously developed land	Focus new development on previously developed land	At least 85% of residential and businesses development to take place on previously developed land	2007 - 2010	SDC – Policy and Environment	Green	There were 98.6% of completions on previously developed land during 2008/9. Information is collected on an annual basis. The next update will be for 2009/10.
8.2	Maintain and improve access to countryside	Make sure residents and visitors are able to access and enjoy the countryside and its facilities	Produce Countryside Access Improvement Plan, and Implement Countryside Access Improvement Plan	2008 for production of plan, ongoing for implementation of the plan	Kent County Council	Green	The Countryside Access and Improvement Plan has now been agreed and published. It includes an overview of the current state of access to the countryside in Kent and key objectives to improve the Public Rights of Way over the next 10 years
8.3a	Conserve the natural and built heritage	Ensure that the District's heritage, character and biodiversity is safeguarded from inappropriate development pressure and land management practices	LDF to include policies and guidance to protect and enhance the character of our built and natural heritage, and maintain the openness of the Green Belt	According to LDF timescales	SDC – Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published in January 2009. The vision includes protecting and enhancing the character of our built and natural heritage, and maintain the openness of the Green Belt. Policy LO8 protects the Green Belt and protects and enhances the countryside. Policy SPP1 protects and enhances the built heritage.
8.3b	Conserve the natural and built heritage	Ensure that all development proposals maintain and enhance the quality of the environment respecting its character and functions	LDF to include policies and guidance to ensure that new development will not have a harmful impact on the environment and that it reflects the quality and distinctiveness of its surroundings, and where appropriate includes measures to minimise the risk of flooding	According to LDF timescales	SDC – Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published in January 2009. The vision includes protecting and enhancing the character of our built and natural heritage, and maintain the openness of the Green Belt. Policy LO8 protects the Green Belt and protects and enhances the countryside. Policy SPP1 protects and enhances the built heritage.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
8.3c	Conserve the natural and built heritage	Actively conserve and enhance countryside and landscape character	AONB management plans delivered	Ongoing	Kent Downs and High Weald AONB units	Green	The management plan has been completed, adopted by all local planning authorities and sent to secretary of state according to the statutory timetable.
9.1a	Tackle graffiti, fly tipping and abandoned vehicles	Reduce number of fly-tipping incidents	The PSA 2 objectives of the Clean Kent Campaign to be implemented and promoted	By 2008	Clean Kent Delivery Group	Green	The clean Kent PSA 2 was completed in March 2008 with objectives achieved. The scheme is being continued with all existing partners and new action plan.
9.1b	Tackle graffiti, fly tipping and abandoned vehicles	Take action to deal with graffiti	A co-ordinated graffiti removal service working with Probation Service, Town and Parish Council's and community groups to be operated	Apr-2007	Sevenoaks District Community Safety Partnership	Green	Clean Kent's environmental crime enforcement team reported 181 flytipping incidents compared to 223 incidents reported during the same quarter in 2008/2009. The reduction in fly-tipping activity continues the overall reduction in fly tipping activity reported between 2007/8 and 2008/9. 181 incidents of fly tipping reported and 142 incidents removed in an average time of 4 days from report to removal. The number of incidents reported is 20% down on first quarter 2008/09. 2 abandoned vehicles were removed , in an average time of 1 day following instruction to remove. 7 vehicles voluntary surrendered. 21 vehicles removed by Operation Cubit Gravesend Probation Service operating in the Northern part of the district have removed a total of 5 locations. Unfortunately, Gravesend Probation Service will be unable to continue to work within the Sevenoaks District, but Tonbridge Probation will be taking over their responsibilities and will be offering a removal service on a weekly basis.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
9.1c	Tackle graffiti, fly tipping and abandoned vehicles	Remove abandoned, untaxed and unroadworthy vehicles swiftly through Operation Cubit/ SDC/KCC Abandoned vehicle process and Vehicle surrender scheme	The number of abandoned vehicles identified through existing schemes to be reduced by 5%	March 2008 and ongoing	SDC Environmental & Operational Services	Green	2 abandoned vehicles were removed, in an average time from instruction to removal of 1 day. 7 vehicles were voluntary surrendered and 21 vehicles removed by Operation Cubit.
10.1a KA2 NI 188	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Ensure that the LDF includes a policy on climate change	Appropriate policies are in place to deal with climate change issues and the impact of climate change	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy SP2 sets out a range of measures to mitigate and adapt to climate change
10.1b	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Make sure that energy efficiency, renewable energy and the use of appropriate materials are considered in new development proposals	Devise and implement a questionnaire to be completed as part of the application process addressing issues of energy efficiency and sustainable construction	Ongoing	SDC Development Control	Green	A 'Code for Sustainable Homes' Condition is imposed on all new dwellings. - This is currently ongoing.
10.1c	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Develop awareness and promote schemes to conserve energy and natural resources e.g. ECO schools scheme, recycling initiatives, Gardening for Wildlife and the Horton Kirby Field Centre	Percentage of local population involved in schemes and initiatives to be increased 2005/06 – 40 local people received Gardening for Wildlife Awards. 7 Schools received Eco School awards	By 2010	KCC CFE & SDC	Green	(1) This Council has continued to promote schemes to conserve energy and natural resources. Two Wildlife Walks have been held in this period, a Bird Walk on 29 April and a Natural History Walk in Knole Park on 3 June. A total of 36 people attended these walks. The Spring/Summer Go Wild newsletter was despatched in June to 500 recipients. From August, the newsletter will be sent electronically to save paper and postage. A Green Apple Award for the Go Wild scheme in 2008 was submitted in June. Fordcombe Primary School achieved their 4th Eco-school Green Flag in June

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							<p>and Chevening School have been helped to complete the application to renew their Green Flag. (4) There have been a number of new Eco-Schools awards: Bronze awards in May 09 -Amherst School, New Ash Green Primary School, West Kingsdown CEP. Silver in June 2009- Sundridge and Brasted, Swanley Technology School registered and Granville School. Many Sevenoaks Schools held a 'How Low Can You Go' Day around the time of the longest day: Crockham Hill CEP reduced energy use by 86%, Edenbridge Primary School reduced energy use by 10%, Shoreham Village School reduced energy use by 78%. Four Elms held their day in July. Some schools are part of the Kent Schools Seed Trials growing Kent Blue Peas supplied to Kent Eco-Schools Project by Garden Organics' Heritage Seed Library. They are: Four Elms CEP, Hever CEP , Crockham Hill CEP, Riverhead Primary School, Shoreham Village School. Many Sevenoaks schools are part of the Sustainable and Global Learning Network facilitated by Common work at Bore Place. Future activity - Sustainable and Global Learning Network held an evaluation meeting in July. Unfortunately Spring watch had to be postponed and then cancelled due to lack of take up from schools who seemed too busy at this time. Fordcombe CEP were presented with their fourth Green Eco-Schools Flag in June, and the school marked the day with a Power Down Day.</p>
10.1d	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Reduce harmful carbon emissions arising from processes such as fuel or energy in the District	Carbon Management Action Plan to be developed and implemented	October 2007 and ongoing	SDC - Housing	Green	The Corporate Climate Change Working Group now oversees the delivery of this plan, and is looking to update it as part of the group's future work plan.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
10.1e	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Reduce harmful carbon emissions arising from processes such as fuel or energy in the District	Residents to be encouraged to reduce home energy by 2% each year	Annually	SDC Housing	Green	We are continuing to encourage residents to reduce home energy by 2% per annum through advice, grant assistance, promotion, home energy assessments, maximising external grant funding, working with partner organisations such as the Energy Saving Trust, and by delivering many of the Carbon Reduction Management Action Plan's objectives.
10.1f	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Help people who have difficulty affording to keep their homes warm	Implementation of the Kent Health and Affordable Warmth Strategy to reduce fuel poverty in the District to be continued	Ongoing	SDC – Head of Housing	Green	We are continuing to work towards delivering the Kent Health and Affordable Warmth Strategy by offering grant, home energy assessments, advice, working with other agencies to identify vulnerable people suffering from fuel poverty, and by delivering the Carbon Reduction Management Action Plan.
10.2	Increase recycling and reduce waste	Implement the agreed actions in the adopted joint household waste strategy	The percentage of household waste recycled in Kent to be increased to 40%, and at least 35% in the Sevenoaks District	Ongoing	SDC - Environmental & Operational Services	Amber	The combined recycling/composting rate for the period April - June 2009 was 33.87%. Unless additional recycling services are introduced in future it is likely that the target of 35% will not be achieved.
10.3a	Tackle air quality problems	Provide advice to local businesses and enforce regulation to tackle pollution	100% of required improvements undertaken Year ending April 2007 – 100% of required improvements undertaken.	Within 5 working days	SDC Environmental & Operational Services	Green	Businesses in the District whose operations have an impact to air quality, have to apply to the Council for an environmental permit to minimise air pollution. These premises are inspected to ensure they meet the conditions set out in their permits. The 2009/10 inspection regime has commenced.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
10.3b	Tackle air quality problems	Monitor and seek to improve air quality in Air Quality Management Areas (AQMA's) according to individual action plans	At least 80% of outcomes in action plans to improve air quality in the AQMA's to be achieved	During the lifetime of each plan	SDC Environmental & Operational Services	Green	The new Air Quality Action Plan 2009 was formally adopted by Cabinet on the 11th June 2009. The fourth round of Air Quality Review and Assessment which commenced in April 2009 has identified 2 potential new Air Quality Management Areas (AQMA) in Swanley and around Greatness Quarry and the need to extend the existing Riverhead AQMA. We are awaiting Confirmation from Defra of these new .
10.3c	Tackle air quality problems	Monitor and seek to improve air quality in Air Quality Management Areas (AQMA's) according to individual action plans	Air quality issues considered as part of major planning applications	Ongoing	SDC – Development Control	Green	Environmental Health Officers (EHO's) provide comments on applications as necessary. This is currently ongoing.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
11.1a	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Take action in line with Public Health targets on diet, activity and obesity, alcohol interventions, stop smoking services, sexual health, mental health and well-being support programmes.	<p>The numbers of people who attend smoking cessation, weight management and other well-being programmes to be increased</p> <p>Choosing Health Healthy Lifestyles projects 2006/07 - 8119 attendances, 1165 beneficiaries and 403 sessions. This increased to 10,740 attendances, 1292 beneficiaries and 650 sessions in 2007/08.</p> <p>The number of smoking quitters for NHS West Kent in 2007-2008 was 4,571</p>	2008	NHS West Kent & HAT	Green	At least 34 people were given smoking cessation support in Sevenoaks District in Quarter 1, all figures are not yet gathered in, and a refresh will be provided at Q2. The Refreshed figure for Q4 is 164. The Alcohol clinic capacity has been extended. This is in addition to the Programme of Choosing Health Healthy Lifestyles activities provided through Sevenoaks District Council (SDC), which continues to show increases in numbers of people attending weight management, physical activity and other Health promoting activities.
11.1b	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Take action in line with Public Health targets on diet, activity and obesity, alcohol interventions, stop smoking services, sexual health, mental health and well-being support programmes.	<p>Work towards all applicable businesses being smoke free</p> <p>Baseline data is not available for 06/07; the second quarter of 07/08 will be used. Baseline information will be based on numbers of businesses within a sample complying with smoke free requirements. Compliance with the requirement for signage</p>	2009	SDC Environmental and Operational Services	Green	During recent work on the latest Smoke free project, which is to monitor smoke free compliance in premises under the jurisdiction of the Health and Safety Executive, it was discovered that Farmers within West Kent have never received guidance on Smoke free compliance. Work is now underway to ensure that this is rectified and we are working closely with the N.F.U. to pass on the relevant information. This has confirmed that the HSE are not carrying out smoke free monitoring duties as laid down by LACORS. This will be high lighted in the end of project report.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			will not be included in this				
11.1c	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Implement Healthy Schools programme in schools in Sevenoaks District	100% of schools to be accredited by 2010	2010	KCC CFE & NHS West Kent	Green	The survey of industrial units throughout the district is continuing and we are close to having an up to date register of premises which will show the Local Authority responsibility for Health and Safety as well as the HSE premises.
11.1d	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Develop the local community and voluntary sports sector and encourage the use of sports and leisure facilities	A Community Sports network to be set up and administered	By 2008	Sencio Community Leisure	Green	163 clubs/activities are now registered on the www.get-active.org website
11.1e	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation	Develop the local community and voluntary sports sector and encourage the use of sports and leisure facilities	Opportunities for exercise promoted through In Shape	Annually	SDC Community Development	Green	Healthy living projects have continued to be delivered in partnership with NHS West Kent. During this quarter there has been over 4,500 attendances across 51 projects which continue to be monitored and evaluated. Further work has been undertaken in partnership with Sencio and the Children's Centre from identified needs, including swimming activities for parents, healthy eating and a new Swanley health walk. Evaluation results this

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
	programmes to all age groups						quarter show that 80% of people taking part in an activity feel fitter, 74% feel their health has improved, 60% feel their mental wellbeing has improved and 28% of people use their leisure centre more often.
12.1	Provide clear information and promote greater use of existing health facilities	Where possible use local health facilities to deliver services more locally and publicise information about local health facilities to local communities.	Information about local health facilities and services to be included in local publications and websites	By April 2007 & annual monitoring	NHS West Kent	Green	Health promotion campaigns in community pharmacies continue. A campaign to raise awareness about Smoking Cessation was run in March and April 2009 including events for National Stop Smoking Day. In May and June the campaign focused on the FAST campaign to raise awareness of the importance of speedy action to treat stroke. NHS West Kent has also manned a Swine Flu helpline and fed updates to the community through press and radio briefings.
12.2a	Improve access & availability of health services to those who are most in need	Reduce health inequalities by targeting priority neighbourhoods and socially excluded groups using current health needs assessments/equity audits to inform service planning	Further Health Needs Assessments/ equity audits to be completed to inform service development 2005/06 – Edenbridge HNA completed.	2008	SDC & NHS West Kent	Green	NHS West Kent continues to work with the Sevenoaks Community Development Team to focus health improvement work on the communities of inequality. The PCT Public Health Team is working in a more programme focused way to ensure that services for Healthy Weight, Substance Misuse, Smoking Cessation and Sexual health are targeted in the areas of most need within each programme area.
12.2b	Improve access & availability of health services to those who are most in need	Reduce health inequalities by targeting priority neighbourhoods and socially excluded groups using current health needs assessments/equity audits to inform service planning	New specialist posts to meet needs of socially excluded groups as identified to be developed	2008	NHS West Kent	Green	The Health Trainers Programme continues to develop to assist in meeting the needs of socially excluded groups through peer support. Proactive links are being established through the SDC Health Action Team and Health Trainers have been trained in Sevenoaks District.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
12.2c	Improve access & availability of health services to those who are most in need	Provide better access to NHS dentists	Opportunities for funding to enhance dental services within areas of greatest need to be sought Baseline data to be established	Ongoing	NHS West Kent	Green	Target achieved, no further action required. Oasis Dental Care is open to registrations to anyone in the District requiring an NHS dentist. Information is available on the NHS West Kent website and NHS direct.
12.2d	Improve access & availability of health services to those who are most in need	Improve access to and availability of preventative and early intervention mental health care services	Multi-disciplinary primary care mental health teams offering a range of care options to be put in place across the District	2007-2008	KCC & NHS West Kent	Green	The Adult Mental Health strategic needs assessment has been completed. We have commissioned the Health and Social Care Advisory Service to write a Mental health strategy for Kent and a stakeholder day for West Kent has been held. A programme for increasing access to psychological therapies has been piloted in Maidstone and is currently being evaluated.
12.2e	Improve access & availability of health services to those who are most in need	Involve the Community in redesigning services as appropriate	Improved communication with the community to be evidenced in Patient Forum annual reports	Ongoing	NHS West Kent	Green	The NHS West Kent Health Network continues to seek the views of ordinary members of the public on health care priorities and the development of services on an ongoing basis. Public events have also gathered views about development of service priorities. The former Patient Forum members approve the work of the NHS West Kent Health Network, and we are co-operating with the development of the new LINKS programme.
12.2f	Improve access & availability of health services to those who are most in need	Encourage good access and transport links to the Pembury Hospital site for residents of the Sevenoaks District	Appropriate responses to planning consultations made	Ongoing	SDC – Development Control	Green	Secured as appropriate through planning obligations. This is currently ongoing.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
13.1	Encourage a dynamic economy through the planning system	Ensure that the District's Employment and associated Housing needs are dealt with as a priority in the emerging LDF.	Priority to be given to addressing employment and housing issues as part of the emerging LDF.	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy SP9 provides for land to meet future employment needs based on the findings of an employment land review. Policy LO1 provides for sufficient housing to meet the District's housing requirement, while Policies LO4, 5, 6 and 7 provide for different types of housing in response to needs identified in the Housing Needs Assessment and the Gypsies and Travellers Accommodation Assessment.
13.2a	Ensure town and village centres remain viable and vibrant	Ensure that town centres are properly defined in terms of their retail function within relevant strategic documents to provide the correct context for emerging LDF policy.	Relevant policies and guidance to be produced as part of the emerging LDF that safeguard existing retail services and functions and allow for appropriate regeneration opportunities	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO3 provides for new development to maintain and enhance Sevenoaks town centre, Policy LO5 provides for new development to regenerate Swanley town centre, Policy LO6 maintains a range of uses in Edenbridge town centre and Policy Lo7 seeks to maintain services and facilities in smaller centres, including promoting the regeneration of New Ash Green centre.
13.2b	Ensure town and village centres remain viable and vibrant	Undertake a review of parking to help achieve a balance of vital town centres and alleviate congestion	Parking review undertaken	By 2010	SDC Environmental & Operational Services	Green	Amended restrictions for Swanley now implemented. Swanley parking scheme now completed. Formal consultation for the Sevenoaks six-month review proposals undertaken and approved. Proposals being implemented. Sevenoaks parking scheme now completed. Proposals for Crockenhill now implemented and completed. Proposals for Ash-cum-Ridley, Brasted, Chevening, Edenbridge, Fordcombe, Fawkham, Hartley, Leigh, Riverhead,

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							South Darenth, Sundridge, Westerham and West Kingsdown now implemented and completed. Parking review for Knockholt station area under consideration in consultation with Kent Highways. Proposed reviews for Riverhead, Dunton Green and Seal yet to commence.
13.3	Encourage sustainable tourism	Ensure that opportunities for tourism within the District to contribute to the local economy in a sustainable manner are maximised.	Relevant guidance to be produced in consultation with tourism providers to encourage sustainable tourism practices	According to LDF timescales	SDC Policy and Environment	Green	<p>The Council's Tourism Officer continued to liaise with businesses and accommodation providers to provide advice and support for new and existing tourism businesses, and promote these through the Heart of Kent Partnership.</p> <p>A conference organised by Sevenoaks District Council (SDC) was well attended by 76 local residents who are interested in starting up new accommodation businesses. This conference offered advice and support to potential accommodation providers.</p> <p>The number of new start ups will be monitored over the course of the next 2 years. 165 attraction managers and accommodation providers from this District attended the Heart of Kent 21st Anniversary event. 8 attractions from the Sevenoaks area attended a meeting with the Tourism Officer at The Royal Oak to discuss new projects and issues the attractions were facing. All assessed businesses mailed for entry into the 2010 Heart of Kent Guide.</p>

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
13.4	Deliver quality public services	Deliver excellent services that match the needs identified by the community and improve the quality of life for everyone who lives and works in the District	Customer satisfaction survey completed annually	Annually	All Partners	Green	<ul style="list-style-type: none"> • Kent County Council - 2006 Comprehensive Performance Assessment (CPA) - awarded 4 star rating overall. • Sevenoaks District Council (SDC): CPA 2007 - Excellent overall performance. Top 5 in Best Council Awards 2007 and special award for being best in the country for the environment and local community. • West Kent Housing Association Audit Commission Housing Association Inspection 3 star excellent organisation. • The 2006/07 SDC customer satisfaction survey showed that 80% of respondents were satisfied with their local area as a place to live.
13.5	Attempt to influence the impact from development along the Thames Gateway	Respond to consultations on planning policy and development in the Thames Gateway	100% of consultations to be considered and responses made on policy and developments likely to have an impact on the Sevenoaks District	Dec-2007	SDC - Development Control	Green	Sevenoaks District Council (SDC) will continue to respond to consultations as intended. This is currently ongoing.
13.6	Promote the rural economy	Support agriculture and enable rural diversification of and within farming where proposals do not have an adverse effect upon the environment and the Green Belt	Relevant policies that enable appropriate rural diversification, including diversifying within agriculture be produced as part of the emerging LDF	According to LDF timescales	SDC - Policy & Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO8 supports the maintenance and diversification of the rural economy.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
13.7	Work with partners across West Kent to improve skills, learning, business development, tourism, the infrastructure and regeneration	Deliver the West Kent Area Investment Framework	West Kent AIF priorities for action to be at least 75% on target	According to AIF timescales	West Kent Partnership	Green	A final report for the WKAIF will be produced for October 2009. A new investment strategy has been commissioned and stage one (baseline information and forecasting for West Kent) will be presented to West Kent Partnership (WKP) and local businesses at workshop on 16 July. Action planning for the strategy will be incorporated in the WKP conference on 15 October 2009. A working group is in place to steer development of new strategy
13.8	Maximise the benefits to the District from the 2012 Olympics	Work with partners in West Kent to identify any opportunities to benefit the District economically, educationally or culturally	Opportunities identified and progressed	Mar-2010	SDC Policy and Environment	Green	The Council continues to seek opportunities to maximise benefits from the 2012 Olympics & Paralympics. The Council has been working with partners to organise events for "Open Up" weekend to celebrate the first anniversary of the start of the London Olympiad. A Disability Sports Day will be held at Sevenoaks Leisure Centre on Friday 24 July and an Open Day with taster sessions will be held at the Stag Community Arts Centre on Saturday 25 July, with funding from this Council. Officers are meeting with each of the Olympic/Paralympics Training Camps to discuss possible future events. Events are being discussed in November and December to celebrate 1000 days to go for the Olympic Opening Ceremony and 1000 days to go for the Paralympics.
14.1a	Improve access to further education and promote lifelong and family learning	Increase access to lifelong and family learning through community and extended schools programmes	The number of schools in the Sevenoaks District offering lifelong and family learning programmes to be increased Baseline data to be established	2010	KCC Communities Directorate	Green	The TVOC in Swanley (Swanley Technology Centre) is being opened to Family Learning.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
14.1b	Improve access to further education and promote lifelong and family learning	Encourage progression of Adult Education students to Further Education	Opportunities for progression to Further Education courses to be increased KCC Adult Education to provide baseline data.	2010	KCC Adult Education	Green	At 30.06.09, 260 people were enrolled at Skills Plus Centre at Swanley Library working to brush up their maths and English skills towards National Tests at L1 and 2
14.2	Broaden schools' curriculum to include vocational courses	Increase the variety of courses and levels of qualifications in key stages 4&5	The number of young people completing vocational courses to be increased by 5% Baseline data to be established for 2006/07	By 2010	KCC CFE and Colleges	Green	Target met. Vocational Courses in Swanley already increased by 100% meeting 2010 target. New Diplomas starting progressively.
14.3	Support 16-18 year olds into employment, education and training	Increase the number of 16-18 year olds in Education, Employment or Training	The proportion of young people aged 16-18 year-olds in the SDC area that are Not in Education, Employment or Training (NEET) to be reduced At the end of September 2006/07, there were a total of 155 young people aged 16-18 NEET in the Sevenoaks District.	2008	Connexions Kent and Medway	Green	66 young people in the SDC area aged 16-18 classified as NEET at the end of June 2009. This represents a decrease of 8 from the total at the end of last quarter 4, year 2.
15.1	Work in partnership with school clusters and parents to improve school attendance	Improve attendance in schools	Absences reduced in line with County and national targets Baseline data to be established for Sevenoaks South Cluster and Swanley & District Clusters	Annually	KCC CFE	Amber	Swanley - Absence targets not being met. Too many parents take children out of school for holidays and too many persistent absences from a minority of families. The good practice in half the schools is being shared with other schools. More families are being taken to court for persistent absence without good reason.
15.2	Reduce barriers to learning	Work in partnership to make sure that children and young people have the best opportunity to learn and reach their full potential	The number of children and young people receiving positive intervention following cluster based reviews to be increased During the 2006/07 academic year the Sevenoaks South Cluster	2010	KCC CFE	Amber	The Cluster Based Review processes are now being integrated with Common Assessment Framework (CAF) to become Partnership Based Reviews (PBR). It is hoped that the new Common Assessment Framework will make the review process more effective and easier to

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			Based Review (CBR) considered 120 new referrals seeking advice and support for pupils. Swanley & District Cluster Based Review considered 170 new referrals seeking advice and support for pupils in this period				access whilst benefiting from a countywide common approach. The number of referrals to Swanley and District Local Children Service Partnership area have reduced but have been dealt with to a greater depth.
15.3	Maintain good numeracy and literacy & ICT in LA primary schools	Implement the Kent Primary Strategy (2006)	<p>Increase the number of primary school children achieving expected levels of achievement (level 4) – targets are set annually on a school basis</p> <p>The percentage of pupils achieving level 4 or better at KS2 at the end of 2005/06: English: Sevenoaks South 83.9; English: Swanley & District 77.2; Maths: Sevenoaks South 79.8; Maths: Swanley & District 75.9</p>	Annually	KCC CFE	Green	On Target for achieving expected levels. SATs results good across Partnership. 2008/09 results for Sevenoaks South are: 91.6% Reading (Kent 78.5%), 76.2% Writing (Kent 64.8%), Maths 84% (Kent 74.2%) 2008/09 result for Swanley is 87.8% reading (Kent 78.5%), Writing 71.6% (Kent 78.5%), and Maths 77.9% (Kent 74.2%)

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
16.1	Target minibus services and promote the use of bus services to meet particular needs	Continue to promote the SDC minibus service to maximise use for those in need	The number of passenger journeys to be increased until capacity reached 2005/06 – 912 passengers registered for shopping trips. 9073 journeys provided. 138 private hire trips and 33 youth trips	2010	SDC – Environmental & Operational Services	Green	363 permit holders. 1589 passenger journeys provided. 7 youth trips. 37 private hire trips.
16.2a	Promote existing transport links and press for improved, more integrated transport	Set up a Transport Partnership to address the needs of the District, including the elderly, frail, those with access needs and those in rural areas.	Transport Partnership in place	Mar-2008	SDC Policy and Environment	Green	The Transport Strategy has been completed in draft form and will be considered by Members in July/August and then subject to consultation starting in September.
16.2b	Promote existing transport links and press for improved, more integrated transport	Promote and publicise existing and new services	Publicity and information plan in place and implemented	March 2008 and ongoing	SDC Policy and Environment	Green	The District Council is currently working with partners on various projects to improve publicity and information for residents of the District. Further measures may emerge from the Transport Strategy
16.2c	Promote existing transport links and press for improved, more integrated transport	Promote and publicise existing and new services	Suitable sites for Real time bus information to be identified and systems installed	By 2010	Kent Highway Services	Missing	Missing information

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
16.3a	Encourage sustainable travel within the District	Continue to promote walking buses and school transport schemes and raise awareness about sustainable travel.	The number of schools signed up to school transport schemes to be increased by 5 per year 2005/06 – 3 schools had walking buses. 06/07 - 5 schools now have walking buses	Annually to 2010	Kent Road Safety & Kent Highways Services	Missing	Missing information
16.3b	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	Workplace travel plan for the District Council in place and implemented	March 2008 and ongoing	SDC - Policy and Environment & SDC Development Control	Green	The Council is continuing to work towards implementing all of the Action Points in the Staff Travel Plan. It is proposed that the Travel plan be reviewed by March 2010.
16.3c	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	A programme for encouraging other major employers to produce workplace travel plans to be developed and implemented	December 2008 and ongoing	SDC - Policy and Environment	Green	A programme of regular liaison meetings has been established with KCC to review progress on Travel Plans.
16.3d	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	A transport conference to raise awareness among key stakeholders to be organised and actions taken forward	September 2007 and ongoing	SDC - Policy and Environment	Green	The outcomes of the 2007 Transport Conference have informed the development of the Transport Strategy, which has been completed in draft form and will be considered by Members in July/August 2009.
17.1a	Promote balanced and sustainable Communities	Provide equal opportunity and access to a mixture of affordable and decent homes in all tenures, including key worker, essential worker, and housing for locally employed people	The number of units of affordable housing completed each year to be increased An average of 79 per year 2005-2007	Annually	SDC - Housing	Green	In the 1st quarter of 2009/10, we have delivered a national 29 units of affordable housing in the District and are on target to achieve our annual figure.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
17.1b	Promote balanced and sustainable Communities	Provide equal opportunity and access to a mixture of affordable and decent homes in all tenures, including key worker, essential worker, and housing for locally employed people	All housing to be brought up to minimum standards of decency set by the government.	By 2010	SDC - Housing	Green	Registered Social Landlords continue to meet or exceed Decent Homes targets. Regional Housing Board (RHB) funding received by the Council as a member of a consortium of eight North and West Kent local authorities continues to be utilised by the Council in order to meet (or assist in meeting)the Decent Homes standard. Several cases are currently being processed and this will allow the Council to access further RHB funding during 2009/10.
17.1c	Promote balanced and sustainable Communities	Make sure the Local Development Framework reflects the housing needs identified for the Sevenoaks District, that housing is appropriately located, and built to quality design standards	Relevant policies within the Development Plan Document to be produced that deal with housing issues as part of the emerging LDF to help secure the housing needs of the District	According to LDF timescales	SDC – Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO1 provides for sufficient development to meet the District's housing requirement. Policies SP4, 5, and 6 provide for housing to meet specific needs. Policy SP1 requires new development to be designed to a high quality.
17.1d	Promote balanced and sustainable Communities	Work to reduce homelessness	<p>The number of homeless people/families living in Bed & Breakfast or other temporary accommodation to be reduced by 50%</p> <p>Target for reducing the numbers of households living in temporary accommodation as at 31/3/07 was 70. However there were 76 households living temporary accommodation as of that date.</p>	By 2010	SDC – Housing	Green	Households occupying all forms of temporary accommodation totalled 26 at 30.06.09. This is ahead of the Communities and Local Government target of 49 for the end of Quarter 1.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.1a	Ensure that communities have a greater say in influencing the future shape of their areas	Plan and deliver an effective multi-agency community engagement timetable to enable local people to shape their communities and services.	Timetable in place, and timetable delivered; Sustainable Community Action Plan updated in response to community engagement.	September 2007(timetable in place), Ongoing for timetable delivered); Quarterly for plan updated	Community Planning Partnership Consultation Sub-Group	Green	<p>The Community Safety Partnership has continued to service Police and Communities Together (PACTs) during 2008/09. Future PACTs will be agreed by the Community Safety Partnership Tasking and Coordination Group.</p> <p>A community plan consultation timetable has been put in place by Local Strategic Partnership (LSP) partners and is on the partnership secure website area which has now gone live. Partners are able to update the timetable through the website.</p>
18.1b	Ensure that communities have a greater say in influencing the future shape of their areas	Encourage and assist local communities to develop and deliver local parish plans that meet the needs of local communities	Advice and support to be provided to Parish and Town Councils wishing to produce parish plans and village design statements	Ongoing	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. The Core Strategy gives support to the development of Parish Plans and Policy SP1 gives weight to Village Design Statements and Parish plans that have been adopted by the Council.
18.1c	Ensure that communities have a greater say in influencing the future shape of their areas	Encourage and assist local communities to take part in relevant LDF consultation events	The principles of the Council's adopted Statement of Community Involvement to be applied to ensure local communities are properly consulted and engaged as part of the LDF process	Ongoing	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published in January 2009 an consultation took place between January and March. Consultation was carried out in accordance with the SCI and included meetings and exhibitions in the main areas affected by future development.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.2a	Ensure that communities have access to good community buildings and facilities	Protect and promote good local community facilities	Relevant policies and guidance to be produced as part of the emerging LDF to safeguard existing community services and facilities from development pressure to meet identified community needs for services and facilities	According to LDF timescales	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO7 resists the loss of services and facilities that serve local communities, Policy SP10 requires new development to provide for additional infrastructure where it results in a requirement for additional provision and Policy SP11 seeks to retain open space sport and recreation provision and requires new development in areas of shortage to contribute to improvement in provision
18.2b	Ensure that communities have access to good community buildings and facilities	Support local communities to provide good community buildings and facilities, accessing external funding wherever possible	Number of community groups assisted SDC assisted 2 parish councils to access funding for local facilities in 2006/7.	Annually	SDC Community Development	Green	Ongoing advice continues to be provided to Parish and Town Councils preparing Parish Plans and Village Design Statements (VDS). The most recent Village Design Statement to be adopted by the Council is the Hartley VDS. Several draft statements are in various stages of public consultation and will be amended in response to comments, with a view to adoption as informal planning guidance within the Local Development Framework. These include Otford, Hextable, Knockholt, Sevenoaks, Hartsland and Shoreham Village.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.3	Extend access to services in schools so that schools are at the heart of communities	Provide breakfast clubs, after school and holiday activities and other local activities in schools	<p>By 2010, all children and families to be able to access 100% of the core offer of extended services through Local Education Authority Schools in Sevenoaks, as set by the Government's Extended Schools Prospectus</p> <p>2005/06 - Sevenoaks South Cluster: children and families were able to access 52% of the core offer of extended services through schools, and children and families in the Swanley & District Cluster were able to access 56% of the core offer of extended services through schools</p>	By 2010	KCC CFE	Green	<p>15 breakfast clubs have been set up in the area and 9 clubs provide afterschool childcare until at least 6.00 pm. All families have access to a range of Holiday childcare and play schemes in a variety of locations.</p> <p>Family group outings in school holidays have been organised for Swanley and District in August to support certain families.</p> <p>Most schools in Swanley and Sevenoaks offer some access to school facilities both within and outside of school house to meet community needs. Some have developed community rooms which are used for a range of services.</p>
18.4a	Enable local, social, community and cultural activities to flourish for all age groups	Work with rural communities to develop local initiatives and increase capacity to meet community needs	<p>Number of community groups assisted</p> <p>8-12's projects in Swanley, New Ash Green and Sevenoaks assisted during 2006/7.</p>	Annually	SDC Community Development	Green	<p>The 8-12's projects in Swanley, New Ash Green and Sevenoaks continue to go well with 3130 attendances at the 3 projects last year.</p> <p>- Healthy Lifestyle programmes have also been developed in partnership with local Parish Councils and local communities. During 2008/09, five weekly health walks have continued to run successfully, led by trained community health walk volunteers.</p> <p>- New programmes have been developed during this year in partnership with West Kent Extra, Children's Centres and community members in identified areas of need. Programmes include healthy cookery sessions, parent yoga and falls prevention classes for older people.</p>

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.4b	Enable local, social, community and cultural activities to flourish for all age groups	Work with local sports, arts and other cultural organisations to promote local opportunities	Cultural Framework Action Plan progressed	Annual Report on progress	SDC Community Development	Green	As this Council is rated an "excellent" Council by Government Inspectors, there is not a requirement for a stand-alone Cultural Strategy. Cultural Strategy will continue to be incorporated and monitoring as part of the Community Plan. Key successes from the STAG Community Arts Centre include and over 28,000 tickets purchased since January 2009. 150 volunteers have signed up. Friends of the STAG is established with approx 200 members. Income and revenue costs within their original business plan are on target.
18.5	Promote cultural diversity and ensure equality of opportunity for people who live and work in the District	Produce Equality Policy and Scheme promoting fair treatment and equal access to council run services and employment	Equality policy and scheme to be produced and implemented	April 2007 and ongoing	SDC - Policy and Performance	Green	The Annual Equality Report 2008-9 has been produced and approved by Cabinet on 9th July. The report sets out the outcomes delivered against our equality action plans in 2008-9. It will be published at www.sevenoaks.gov.uk/equality shortly

GLOSSARY

AIF	Area Investment Framework. The West Kent Partnership is responsible for the deliver of the AIF which aims to support the development of vibrant, caring and thriving communities and contributing to building a stronger economy	NHS	National Health Service
AONB	Two AONB's cover the Sevenoaks District and these are the High Weald AONB (covering much of Sussex and parts of Kent and Surrey) and the Kent Downs AONB (covering a quarter of Kent from the White Cliffs of Dover to the London and Surrey borders)	NVQ	A National Vocational Qualification, or NVQ, is a certificate of vocational education in the United Kingdom.
CABx	Citizens Advice Bureaux is the collective term used to refer to the three CAB's operating in the District Edenbridge and Westerham CAB, Swanley and District CAB and Sevenoaks CAB.)	PCSO	Police Community Support Officers are funded by the Home Office, Town and Parish Councils and Partners, working in communities to tackle low level anti-social behaviour and helping to reduce the fear of crime.
CFE	Kent County Council's Children Families and Education Department	SDC	Sevenoaks District Council
Compact	A Compact is an agreement between the statutory sector and the Voluntary and Community Sector. There is a Compact operating in West Kent area covering Sevenoaks, Tonbridge and Malling and Tunbridge Wells.	VSU	VSU Youth in Action (Voluntary Service Unit) is a registered charity which recruits and supports young volunteers (aged 14 – 25 years) in a wide range of community-based activities.
GP	General Practitioner	PCT	Primary Care Trust
IPPO	Identified Prolific and other Priority Offenders		
KCC	Kent County Council		
LDF	Local Development Framework		
LCSP	Local Children's Services Partnership		