



SEVENOAKS DISTRICT COUNCIL

Riding Establishment Acts 1964 & 1970 Application for Licence

1. Surname.....
(State whether Mr., Mrs or Miss)

Christian Names.....

Age (Are you 18 years or over)

(See Notes 1).....

2. Private Address (or, if a Body Corporate, name of Body and address of Registered Office).

.....
.....
.....

Telephone No. ....
(including STD code, if appropriate)

3. Address of Riding Establishment (if different from 2.)

.....
.....
.....

Telephone No. ....

4. Is the Establishment operative throughout the year?

.....

If not, state period when normally operative.

.....

5. Who will have direct control or management of the Establishment?

.....

6. If that person is the holder of any of the certificates shown opposite, tick against the name(s) of the one(s) held. The certificates must be produced for inspection by the authorised officer.

- Assistant Instructor' Certificate of the British Horse Society
Instructor's Certificate of the British Horse Society
Fellowship of the British Horse Society
Fellowship of the Institute of the Horse

7. If the person named at 5 above does not hold any of these certificates, give details of his or her experience in the management of horses.
(Continue on separate sheet if necessary)

.....
.....
.....

8. Is a responsible person living on the Establishment? .....

If not, what arrangements are there in case of  
Emergency? .....

.....  
.....

9. Will the carrying on of the business of the Establishment  
be left at any time in the charge of a person under 16  
years of age ? (See Note 1).....

10. Will supervision by a responsible person of the age of  
16 years or over be provided at all times while horses  
from the Establishment are used for providing  
instruction in riding or are let out on hire for riding  
(except in the case of a horse let out on hire for, riding  
when the hirer is competent to ride without supervision)? .....

11. The applicant is required to answer 'Yes' or 'No' to  
the following questions: -

- (i) Are you, or any person who will have control  
or management of the Establishment,  
disqualified for the time being from:
  - (a) keeping a Riding Establishment ? YES/NO
  - (b) keeping a dog? YES/NO
  - (c) keeping a pet shop? YES/NO
  - (d) having the custody of animals? YES/NO
  - (e) keeping a boarding establishment for animals? YES/NO

(ii) Are you the holder of a current insurance policy  
Which: YES/NO

(a) insures you against liability for any injury  
sustained by those who hire a horse from  
you for riding and those who use a horse  
in the course of receiving from you, in  
return for payment, instruction in riding; If 'Yes' enclose with this application evidence  
that you hold such Insurance; if 'No', state  
below what steps you are taking to obtain  
such Insurance See also Note 5.  
.....

(b) insures you against liability arising out of  
such hire or use of a horse; and .....

(c) insures such hirers or users in respect of  
any liability that may be incurred by them .....  
in respect of injury to any person caused by,  
or arising from, such hire or use? .....

12. How many horses are kept under the terms of the Act at the  
present time? .....

**How many horses is it intended to keep under the terms of the Act during the year?**

**(See Note 3).....**

**13. What accommodation is available for:**

**(a) Horses**

**Stall .....**

**Boxes .....**

**Covered Yard .....**

**(Please state number, or dimensions in the case of a yard).**

**(b) Forage and Bedding**

**.....**

**(c) Equipment and Saddlery**

**.....**

**14. Is land available for:-**

**(a) Grazing**

**.....**

**(b) Instruction or demonstrating riding  
(Please give details)**

**.....**

**.....**

**.....**

**15. Are there adequate watering arrangements and is there a fresh water supply?**

**.....**

**16. What are the arrangements for the protection of horses in the case of fire?**

**.....**

**.....**

**.....**

**17. What is the name and address of your usual veterinary? veterinary surgeon/practitioner?**

**.....**

**.....**

**.....**

**.....**

**18. Have you any horses on the premises aged three years or under?**

**.....**

**If so, do you maintain a register of these animals?**

**(See Note 6).....**

**I AM AWARE OF THE PROVISIONS OF THE RIDING ESTABLISHMENT ACTS 1964 AND 1970 AND I APPLY**

**FOR A LICENCE TO KEEP A RIDING ESTABLISHMENT COMMENCING (See note 4 .....)**

**I ENCLOSE THE LICENCE FEE OF £ AND THE POLICY OR OTHER EVIDENCE OF INSURANCE REFERRED TO AT ITEM 11(ii) ABOVE.**

**(Read the following statement carefully before signing it. A false statement may render you liable to prosecution.)**

**I DECLARE MY ANSWERS TO THE ABOVE QUESTIONS TO BE CORRECT IN EVERY RESPECT.**

**Date.....Usual Signature.....**

**If signing on behalf of a Body Corporate, state appointment held:**

.....

**NOTES**

- 1. A licence may be granted to an individual over the age of eighteen years or a body corporate. It will be a condition of any licence granted that the carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age.**
- 2. It will be a condition of any licence granted that no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision.**
- 3. (i) 'Horse' includes any mare, gelding, pony, foal, colt, filly or stallion, and also any ass, mule or jenny.  
(ii) The Act regulates riding establishments that let out horses on hire or use them for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding.**
- 4. A licence is valid from the date of issue or from the first day of January next. Please state preference.**
- 5. For a new riding establishment, the securing of a policy can be delayed until it is known whether or not a licence would be issued. No licence will, however, be issued until the policy or other evidence of it is submitted for inspection.**
- 4. The notes set out overleaf for the applicant's information are the conditions under which a licence will be granted.**

**SEVENOAKS DISTRICT COUNCIL  
ARGYLE ROAD  
SEVENOAKS  
KENT  
TN13 1HG**

**01732 227000**