

2009/10 – Quarter 3

Sevenoaks District Local Strategic Partnership

making it happen

- together



Year 3, Quarter 3 SUMMARY MONITORING REPORT (September – December 2009)

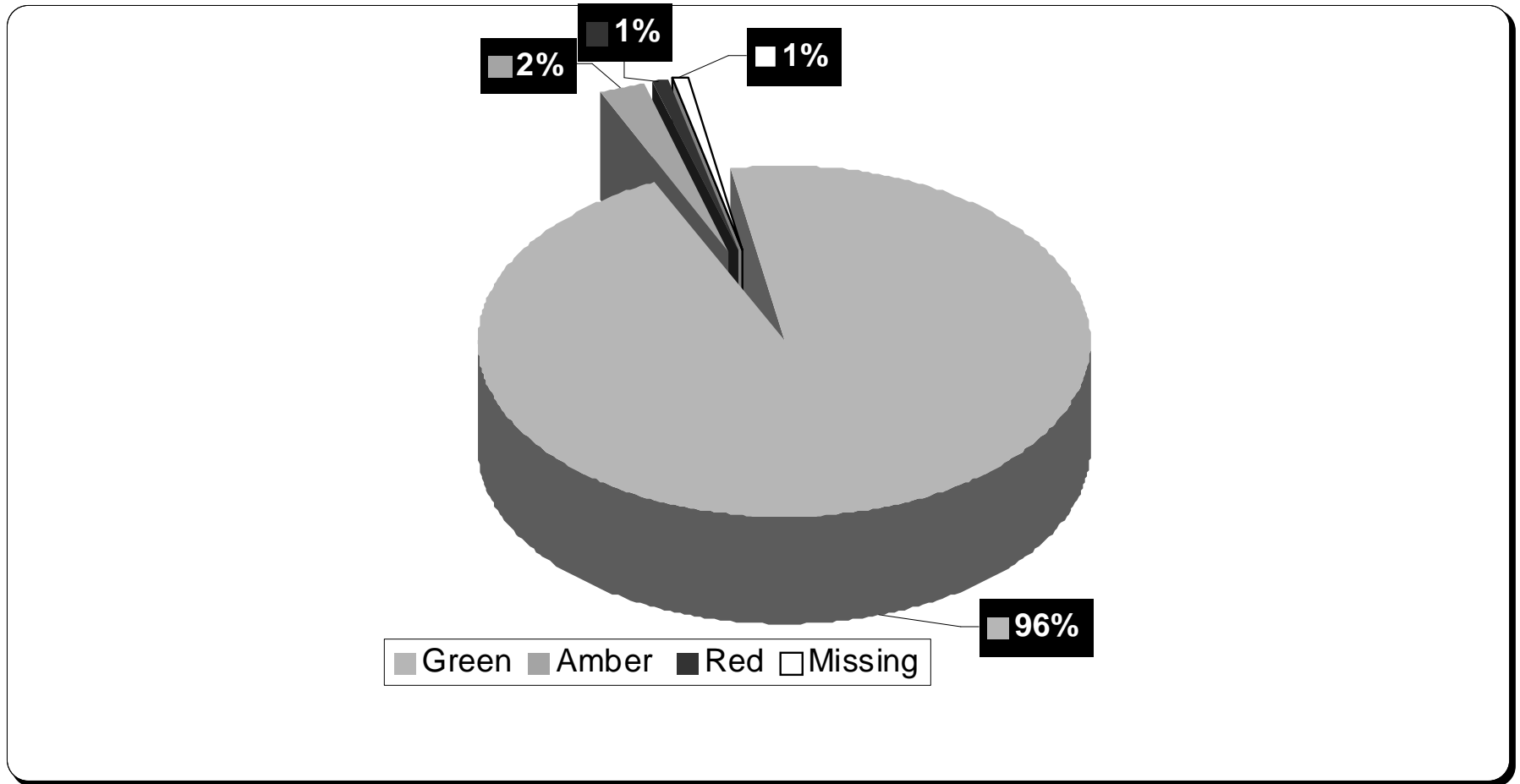
Sevenoaks District Sustainable Community Action Plan 2007 –2010

Summary

There are 105 actions and 122 targets in the 2007-2010 Sevenoaks District Sustainable Community Action Plan

Number of targets	Year 3, Quarter 2
117	Green 96%
3	Amber 2% (targets, 5.3b, 16.2, 17.1a)
1	Red 1% (targets, 10.2)
1	Missing 1% (targets, 7.3b)
122	Total number of targets monitored

Quarter 2, Year 3 Monitoring Summary for Sevenoaks District Local Strategic Partnership



Key to Traffic Lights

- Green** Target/s are likely to be achieved
- Amber** Target/s are in some danger, requires remedial action
- Red** Target/s are unlikely to be achieved

Safe Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
1.1a	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	All recorded crime to be reduced by 5% 7948 crimes April 2005 – March 2006	Mar-2010	West Kent Police	Green	Sevenoaks had the lowest crime in Kent in for quarter 3 April-December 2009 with 4426 crimes, a decrease of 669 crimes (15%) compared to same period last year. The Sevenoaks Community Safety Partnership continues to hold monthly Multi Partnership Tasking & co-ordination Group meetings in order to give local focus to the Sevenoaks District Partners on 'hot spot' areas that can be investigated by all partners. Between April - December 2009, and compared to the same period last year there has been an increase in Burglary Dwelling of 12% (32 crimes), a 23% reduction in criminal damage (221 crimes), an 39% reduction in Theft from Motor Vehicle (224 crimes), a 34%reduction in Theft of a Motor Vehicle (76 crimes). There was an increase of 8% in Violence Against the Person (48 crimes).
1.1b	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	85% of the Community Safety Action Plan to be on target	Ongoing	Sevenoaks District Community Safety Partnership	Green	In Quarter 2, Year 2 the actions in the monitoring were 91% on target with the outcomes 74% on target. Quarter 2 Year 3 monitoring is being collated and is expected to be on target.
1.1c	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	Involve the community in neighbourhood policing and neighbourhood management and use the National Intelligence Model to provide better information about neighbourhoods and their needs	Ongoing	Sevenoaks District Community Safety Partnership	Green	In Quarter 3, PACT (Police and Community Together) Panels have met in Dunton Green, Swanley (originally Swanley Task Group), Westerham, Brasted, Kemsing, Shoreham, Well Hill & Badgers Mount, and Edenbridge. These groups help target community issues such as Burglary, criminal damage and vehicle crime. Two new PACTs took place in West Kingsdown & Horton Kirby & South Darenth. There will be a new PACT in Crockenhill in March 2010.

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1.2	Target persistent and other priority offenders	Target known criminals and stop their criminal behaviour and prevent regular offenders returning to a life of crime	The number of positive outcomes to be increased Due to changes in staff within the Police, baseline data has yet to be determined.	Ongoing to March 2010	West Kent Police	Green	There are currently 12 individuals on the Prolific and Priority Offender (PPO) strands. More partner input is taking place and joint actions are being taken forward.
1.3a	Reduce the harm caused by drugs and alcohol	Deal with crime concerning alcohol and drugs	Community Safety Partnership's Substance Misuse Action Plan to be at least 75% on target	March 2010	Sevenoaks District Community Safety Partnership Substance Misuse Task Group (chaired by South NHS West Kent)	Green	The action plan is divided into 3 sections: enforcement, support & intervention and education. The Substance Misuse Action Plan is 85% on target. The Substance Misuse Task Group updates the action plan on a quarterly basis. The group addressed alcohol awareness week which was in October, with events in Swanley and Sevenoaks.
1.3b	Reduce the harm caused by drugs and alcohol	Crime prevention, public safety, nuisance reduction child protection to be supported by each and every licence	100% compliance with licensing conditions or appropriate action taken	Ongoing	SDC – Environmental & Operational Services	Green	During the last quarter enforcement visits were made to ensure premises were adhering to their authorisations as follows: October - 22 enforcement visits November - 29 enforcement visits December - 7 enforcement visits. For the year beginning April 2009 the target for the number of visits per month was reduced to 20. However, due to an increase in the number of visits during the day to lower risk premises, licensing have been able to reach an average of 29 visits per month during the past 9 months. Proactive visits are starting to ensure all new designated premises supervisors/premises licence holders are met shortly after they take over a premises. This ensures license holders are acquainted with the authorisations allowed at the premises. Visits were lower in December due to work regarding the Licensing Partnership involving Sevenoaks District Council, Maidstone

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							Borough Council and Tunbridge Wells Borough Council.
1.4	Divert people away from crime	Work with young people who are at risk of becoming offenders and divert them away from crime	50 young people per year to be assisted by the Power Project and other interventions	Annually	Sevenoaks District Community Safety Partnership – Power Project Steering Group (chaired by Youth Offending Service)	Green	During this quarter, there have been 10 referrals to the YISP Power project. There has also been youth engagement with the youth workers and by the substance misuse youth worker
1.5a	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Key workers, businesses and local residents to be involved in reducing crime and the fear of crime through the Community Safety Partnership Task Groups	Task groups in place in Swanley, New Ash Green, Edenbridge and in appropriate temporary priority neighbourhoods. Task groups in place tackling anti-social behaviour, substance misuse, domestic abuse and the night-time economy	Mar-2010	Sevenoaks District Community Safety Partnership	Green	There are currently 11 PACT Panels in place, and a further 1 will be set up in Quarter 4. These panels raise local concerns from local residents and priorities are taken forward by members of the PACT. task groups are also in place tackling substance misuse, anti-social behaviour, domestic abuse and the night time economy.
1.5b	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Work with businesses to reduce town centre crime and disorder	The number of businesses involved in schemes to be increased by 5% per year There were 90 members of the Safer Shopping Partnership in 2005/06	Mar-2010	Safer Shopping partnerships	Green	The Business Partnership have agreed to a tiered membership provision and have now begun canvassing businesses accordingly. The Business Partnership restarted operations in Edenbridge with CO-OP, Boots and Esso. Talks are also underway with Edenbridge Pub Watch. Kent Police and their radio contractors have identified locations in New Ash Green and Westerham for new digital broadband linked base stations. Use of the shop safe system and intelligence generated there from during this quarter has led to the identification of 12 individuals in connection with 14 offences, who

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							might not otherwise have been identified/arrested.
1.5c	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Use mobile and upgraded fixed CCTV to prevent and deter crime	The number of arrests instigated, assisted or monitored by CCTV to be increased by 10% over three years In 2005/06 65 arrests instigated, 67 assisted arrests and 15 arrests monitored	Mar-2008	SDC – Environmental and Operational Services	Green	53 monitored arrests; 29 instigated arrests and 67 operator assisted arrests.
2.1	Increase uniformed presence in local communities	Send out extra Police Community Support Officers (PCSO) & Wardens into the Community	A further 14 PCSO's to be deployed in the District 9 PCSO's were operating in the District in March 2006	Apr-2008	West Kent Police, Kent County Council	Green	There are currently 20 Police Community Support Officers (PCSOs) with a district PCSO supervisor, 7 Community wardens and 1 Senior Community warden working across Sevenoaks District
2.2a	Tackle anti-social behaviour, noise and neighbour nuisance	Address the anti-social behaviour of named individuals and help residents to take action against low level anti-social behaviour	The anti-social behaviour of over 50 residents per year to be addressed	Annually	Sevenoaks District Community Safety Partnership	Green	Between October - December 2009, 13 referrals were received by the Task Group. This brings the yearly total to 35 to date.
2.2b	Tackle anti-social behaviour, noise and neighbour nuisance	Address incidents of anti-social behaviour in communities	Incidents of anti-social behaviour to be responded to within 48 hours.	Ongoing	Sevenoaks District Community Safety Partnership	Green	In this quarter, all 39 cases reported to the Council regarding anti-social behaviour were acknowledged within 2 working days.

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2.2c	Tackle anti-social behaviour, noise and neighbour nuisance	Target anti-social behaviour on public transport	<p>Current operations using PCSO's on school run buses in Sevenoaks extended using a targeted approach.</p> <p>A Protocol for PC's/PCSO for using Arriva buses has now been agreed. No base line figures available.</p>	Ongoing to March 2010	West Kent Police	Green	PSCO's have undertaken 34 journeys with no reported incidents.
2.2d	Tackle anti-social behaviour, noise and neighbour nuisance	Promote a culture of respect and where people act responsibly	<p>The Community Safety Partnership's Respect Action plan to be implemented and the percentage of residents from different backgrounds and cultures who get on well together to be increased</p> <p>43% of respondents to SDC's Citizens Panel Survey 7 (2005/06) said they agreed with the statement "My local area is a place where people from different backgrounds and cultures get on well together"</p>	Mar-2009	Sevenoaks District Community Safety Partnership	Green	The Councils Anti-Social Behaviour Officer has been attending workshops and seminars. Ideas will be reviewed and where appropriate coordinated into the work of the Community Safety Partnership.
2.2e	Tackle anti-social behaviour, noise and neighbour nuisance	Take appropriate action to deal with noise and neighbour and animal and other nuisance	<p>Respond to 85% of complaints within 5 working days</p> <p>93% achieved within 8 working days in 2005/06</p>	Ongoing	SDC Environment al & Operational Services	Green	On average 90% of general complaints and 95% of complaints relating to dogs were responded to within 5 working days throughout the reporting period.
2.3a	Support victims of crime	Help young people to feel safe from bullying at home, at school and in the community through the Safe Schools initiative	<p>The number of young people concerned about personal safety issues to be reduced (collected by survey)</p> <p>885 young people consulted as part of the Young People's Action Plan were worried about bullying</p>	Annually	KCC CFE Safe Schools initiative	Green	Swanley and District is now a Kent Safe School Partnership (anti-bullying). Sevenoaks South and Swanley and District promote Social and Emotional Aspects of Learning (SEAL) activities. Safe Schools staff, work in both Partnerships, though resources are scarce. Staff across the Partnerships have and are intending to attend restorative justice courses. Roll out with RJ

Safe Communities

							approaches and run alongside police developments in this area. Safeguarding, Care, Guidance and Support and Well-being continue to be viewed positively by Ofsted, e.g. St Mary's CE Swanley was outstanding in these areas. There is still a perception of bullying, often fuelled by misunderstanding of the term.
2.3b	Support victims of crime	Help vulnerable adults to feel safe from bullying and other forms of abuse	Promote a positive approach to education about and prevention of abuse to vulnerable adults and older people in the community	Ongoing	KCC Adult Services	Green	Ongoing multi-agency work. A recent inspection notes that: 'The council and its partners' gave 'a high priority to adult safeguarding'
2.3c	Support victims of crime	Progress the Sevenoaks District Community Safety Partnership's Domestic Abuse Action Plan	Domestic Abuse Task Group to be set up and to report to both Community Safety Partnership and Local Children's Services Partnerships	Jun-2008	Sevenoaks District Community Safety Partnership Task Group – Chaired by KCC CFE and NHS West Kent	Green	The action plan is divided into sections to cover all areas. The Domestic Abuse Action Plan is updated through the Domestic Abuse Working Group. The Action Plan contains actions that support victims and their families and a preventative programme for perpetrators. The action plan is 82% on target and is reviewed at every meeting.
2.3d	Support victims of crime	Progress the Sevenoaks District Community Safety Partnership's Domestic Abuse Action Plan	The Council's Sanctuary Scheme be sustained providing a safe place for victims of domestic abuse	Ongoing	SDC – Housing	Green	The Sanctuary scheme continues to be available where appropriate and is publicised with partner agencies through the Sevenoaks Domestic Abuse Working Group and the West Kent Wide Domestic Abuse handbook.
2.4a	Design safe environments	Make sure that new developments, and improvement to existing developments provide safe environments	Community Planning Partners including West Kent Police to be consulted on all significant new developments	Ongoing	SDC Development Control	Green	Police Architectural Liaison Officers are emailed a copy of the weekly list. This is currently ongoing.

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2.4b	Design safe environments	Improve the condition of footways across the District (Local Transport Plan) and work with town and parish councils to identify priority areas.	Reduce the proportion of the footway network in need of maintenance by 2% per annum Baseline data for District to be established	By 2010/11	KCC Highways	Green	It is not possible to identify each and every site. The local inspector produces a works order prompted by reports from the Parish Council and via the CSM reports from the public, followed by a personal inspection. These works orders are prioritised by the Alliance Partner (Ringways) based on severity of the repair and programmed work areas.
3.1a	Reduce speed, encouraging safer driving and tackle known speeding crash hotspots	Highlight the dangers of speeding and encourage people to drive more safely	The numbers of road users killed and seriously injured on local roads to be reduced by 40% 22% reduction measured in the District between 2000-05	31 st December 2007 then reviewed annually	KCC Road Safety	Green	There was a 55% reduction on the number of people killed or seriously injured on local roads between 2000 and March 2009. A further update will be provided at quarter 4.
3.1b	Reduce speed, encouraging safer driving and tackle known speeding crash hotspots	Ensure that speed limit signs are visible and pavements cleared of obstructions through ongoing maintenance	Matters to be dealt within a maximum of 28 days of notification being received but earlier if the priority dictates	Ongoing	KCC Highways	Green	The new reporting system is now functioning and as a result all outstanding issues have been dealt with and Kent Highways Services are now endeavouring to respond to new cases with the 28 day period.
3.2	Improve pedestrian safety and access for people with disabilities	Discrimination Act (DDA) money to provide ramps, lower kerbs etc to support DDA needs in District	Ring fenced funding used to carry out work on strategic pedestrian routes determined in conjunction with local accessibility groups	Ongoing	KCC Highways	Green	Work continues to be carried out throughout the District. Additional identified sites are being dealt with as part of that rolling programme or where a specific need identified on a reactive basis.

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
4.1a	Increase young people's access to and take up of activities	Make sure the District offers a range of social opportunities and recreational activities for groups of young people	The number of attendances for young people accessing partnership youth provision (KCC Youth Service, 8-12's, SDC led projects & town and parish council led project, voluntary sector projects supported by SDC) to be increased by 5% per annum There were 330,167 attendances in 2006/07	Ongoing to March 2010	SDC Community Development	Green	Young People's Action Plan (YPAP) is monitored every 6 months, therefore this data refers to the period April - Sept 2009. Attendances at monitored partnership activities: 252,235. This is a 6% increase on the same period in 2008. The figure for 2009 / 2010 will not be available until May 2010.
4.1b	Increase young people's access to and take up of activities	Adopt and deliver a District Play Strategy and apply for external funding through the Big Lottery Fund Children's Play Programme.	External funding achieved and levels of participation increased Baseline at March 2007 based on levels of participation	Apr-2007	Play Partnership	Green	Completed. The Big Lottery Fund Children's Play Programme ended in October 2009. All 6 projects in the Sevenoaks District were delivered on time and on budget. Additional government funding for play has been successfully applied for (50k for playground improvements in Swanley, currently being delivered.)
4.2a	Involve young people in planning their services and facilities	Involve children and young people in helping to design, plan and evaluate the services provided for them, adhering to Hear by Right Standards.	The number of projects or initiatives where young people are actively participating in project planning, delivery and evaluation to be increased Baseline at March 2007	Ongoing to March 2010	SDC Community Development	Green	Examples from the YPAP monitoring report: <ul style="list-style-type: none"> • Connexions - U-Chat Connexions young people's steering group; a Peer Liaison Worker (young person) is employed to publicise our services and engage with young people in West Kent. • Sevenoaks District Community Safety Unit - Young People have been invited to attend PACT Panels at Kemsing, Dunton Green and the newly established West Kingsdown. • West Kent Extra - Active Youth Forums in Edenbridge, Hartley and Sevenoaks (Greatness and Hillingdon). Total of attendances at regular Youth Forum meetings 204, Male 126, Female 78. 11 local young people involved in Edenbridge Youth Outdoor Play Provision working group. • Achieved £55,000 external funding to build

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							new Skate-park for town. Much press publicity and recognition locally. Wildernesse school council working with Sevenoaks District Council to plan and deliver a youth conference in Feb 2010.
4.2b	Involve young people in planning their services and facilities	Involve children and young people in helping to design, plan and evaluate the services provided for them, adhering to Hear by Right Standards.	A Young Person's housing strategy to be produced & implemented	Ongoing	SDC – Housing	Green	We are currently developing our new housing strategy and young people will be consulted.
4.3a	Increase youth volunteering	Identify new opportunities for youth volunteering and encourage agencies to involve young volunteers	The number of young people taking up volunteer tasters and the number of young people recruited to volunteer placements to be increased Baseline data to be established	Ongoing to March 2010	Voluntary Action West Kent (VAWK)	Green	Additional volunteers have been recruited for the Disability Fun Club sessions.
4.3b	Increase youth volunteering	Promote youth volunteering in sport and leisure	Annual Community Sport Leader Award and Junior Sport Leader Award courses to be set up	Mar-2008	Sencio Community Leisure	Green	Volunteers have been helping to run the Friday disability fun club at Sevenoaks Leisure Centre
5.1a	Increase people's access to and awareness of services, especially in rural areas	Wherever possible locate Care Managers or equivalent in GP surgeries or other suitable locations	Care Managers to be located at least one additional site per year until complete 2006/07 - 2 co-located in GP Surgeries sites in the Sevenoaks District	April 2007 and ongoing	Kent Adult Social Services	Green	Ongoing discussions with partner agencies to develop new contact points in the community, including co-location of care managers and possible Gateways or use of mobile Gateway.

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5.1b	Increase people's access to and awareness of services, especially in rural areas	Increase access to and take up of housing and council tax benefits	Take up campaign to be run and effectiveness evaluated	Sep-2008	SDC - Benefits and Council Tax	Green	The effectiveness of Kent Benefits Partnership take up campaigns for Sevenoaks District Council has been evaluated. The Take Up Strategy has been revised, drawn up and agreed.
5.1c	Increase people's access to and awareness of services, especially in rural areas	Increase access to and take up of housing and council tax benefits	A pilot scheme for mobile/ outreach benefits and council tax advice to be run and evaluated	Sep-2008	SDC - Benefits and Council Tax	Green	Action completed. Housing led HERO project is in place to provide a more holistic approach to benefits advice outreach.
5.1d	Increase people's access to and awareness of services, especially in rural areas	Provide support to those with particular needs including older people	Information to be provided on the SDC website and in other formats about the support available to local people	Mar-2008	SDC – Community Development	Green	Completed. Information is available on the SDC website
5.2a	Provide the right support at the right time	Let people make their own decisions on the care they need in their homes	The percentage of service users in Sevenoaks District using Direct Payments following assessment to be increased 2005/06 – 46 people using Direct Payments	March 2008 & ongoing	Kent Adult Social Services	Green	There are 96 people using direct payments in the district.
5.2b	Provide the right support at the right time	Provide social care to support older people to remain in their own home where appropriate	The number of people offered enhanced levels of home care support to remain in their own homes to be increased 2005/06 – 139 people in receipt of intensive homecare support	March 2007 & ongoing	Kent Adult Social Services	Green	The number of clients who went through the service 1st quarter 2009/10 was 42 The number of people with no public support at end of the 6 week intervention was 18 (42%).
5.2c	Provide the right support at the right time	Provide social care to support older people to remain in their own home where appropriate	Extra care sheltered housing units provided 2006/07 - No extra care sheltered housing units in the District	Ongoing	Kent Adult Social Services	Green	The Private Finance Initiative in Wilmington is now open and people have moved in. This is a joint scheme for Sevenoaks and Dartford. 20 of the 40 extra care units are for Sevenoaks.

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5.2d	Provide the right support at the right time	Adapt properties to enable older people to remain in their own home where appropriate	Telehealth and Telecare units supporting older people in the Sevenoaks District to be provided as part of a programme to expand the use of Telehealth and Telecare (Target in Towards 2010) 2006/07 – no units installed in the District	Mar-2010	Kent Adult Social Services	Green	22 People on Whole Systems demonstrator programme.
5.2e	Provide the right support at the right time	Support those who care for others by increasing the availability of respite care and support	Increase the number of carer assessments carried out	March 2009 & ongoing	Kent Adult Social Services	Green	Care Managers continue to undertake carers assessments. Details are collected via an annual survey.
5.2f	Provide the right support at the right time	Support those who care for others by increasing the availability of respite care and support	Opportunities to establish locally based Learning Disability(LD) respite facilities in the District to be sought 2006/07 - no LD respite facilities in the District	Mar-2009	Kent Adult Social Services	Green	Opportunities to provide short breaks for people continue to be explored. With the introduction of Direct Payments and Personal Budgets people can make their own choices about the support they need.
5.2g	Provide the right support at the right time	Promote appropriate grants to enable disabled people to remain in their own homes	120 grant applications to be processed each year	By March 2008 & reviewed annually	SDC – Housing	Green	During Quarter 3, 37 Disabled Facilities Grant (DFG) applications were received and 31 applications were approved (bringing the totals for the year to date to 92 applications received and 96 applications approved). The total value of DFGs approved in Quarter 3 was 145,670 and DFG payments were released totalling 167,646

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Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
5.2h	Provide the right support at the right time	Work closely with Kent wide Supporting people team to help support people in their own homes and tenancies and maintain their independence	Housing floating support for people in the district to be maximised	Ongoing to March 2010	SDC – Housing	Green	We are currently examining the draft Supporting People Strategy 2010 and are due to send back comments in early February 2010.
5.3a	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Preventative services offering emotional well-being support (tier 2 – early intervention) for vulnerable children and young people and their families to be in place in line with Local Children's Services Partnerships action plans.	Mar-2010	Local Children's Services Partnerships	Green	Tier 2 services are supported across both Partnerships. Improved child and family support is paying dividends. NHS support is minimal in this area (one afternoon and month for Swanley). Links with Tier 3 are improving. New synergy project in Swanley and District is proving valuable. A think Family research project is underway. Educational Psychologist support is low due to maternity leave.
5.3b	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Current provision to be mapped in the first year and the availability of parenting skills courses for the most vulnerable families to be increased CFE looking into baseline information and provision of more detailed information about parenting programmes.	Mar-2010	Local Children's Services Partnerships	Amber	A Think family Officer has been Appointed. The first research has been written and is due to be presented to the Swanley Board in January 2010. The Adolescent brain multi-agency seminar was positive. The Solihull training continues and Webster-Stratton approaches are being used. However, there is still a long way to go with some families. There is a bid to support a family project in Swanley which is currently with SDC community development (Lesley Bowles). A new PSA has been appointed in Swanley and changes are due to PSA provision in Sevenoaks South. New Children's Centres should help with this initiative.
5.3c	Provide support for young people, young carers and families with young	Provide services to address the needs of vulnerable children, young	Children's Centres to be established in Edenbridge and Swanley Baseline 2006/07: No Children's	Mar-2010	KCC CFE	Green	Edenbridge Children's Centre is now up and running and is having a positive impact on a wide range of initiatives. Swanley Children's Centre will open in April 2010. West Kingsdown Children's

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	children	people and their families.	Centres in the District				Centre building will start soon. Spring House will continue to support local initiatives. New children's Centres will open in the Sevenoaks area covering Westerham and Dunton Green ASAP.
5.4	Improve outcomes for children and young people	Participate in the development of Local Children's Services Partnerships in the District	Local Children's Services Partnerships developed	Dec-2008	KCC CFE	Green	Local Children's Services Partnerships Boards are running in Swanley and District and Sevenoaks South, under Kent Children's Trust Board. Current re-organisation plans will need to be reviewed in January 2010. There are already some joint activities, e.g. CAF and Children's Centre boards.
6.1a	Sharing information about funding opportunities and services	Join together to bid proactively for funding to deliver priority services in the District	Investigate the setting up of a secure website to enable voluntary, community and faith organisations to share information	Feasibility study by March 2008 and outcomes progressed ongoing	SDC Community Development	Green	This action is now completed. A section on the Council's website has been set up for Voluntary and Community Groups to share information at www.sevenoaks.gov.uk/voluntary
6.1b	Sharing information about funding opportunities and services	Improve the sustainability of the voluntary sector through longer term funding	The amount of core funding secured on a three year basis to be increased No voluntary organisation had core funding agreed by SDC on a 3 year basis during 2007/08, however, SDC Housing have a SLA with CABx in the District for debt advice and preventing homelessness. This was effective from 2006-2009.	Apr-2008	SDC Community Development	Green	SDC's Cabinet have agreed to maintain funding to CABx in the District on the basis that a three year Service Level Agreement (SLA) is set up. A draft SLA has been produced and CABx have been consulted. The SLA was approved by SDC Members in March 2009.

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6.2	Value and increase volunteering	Through local Compact and SDC grant objectives, encourage voluntary groups to seek and register new volunteers at risk of social exclusion through Volunteer Agencies	<p>The number of new members registered with Volunteer Centre to be increased</p> <p>2007/08 - 68 people were registered as volunteers in areas at risk of social exclusion in. This represents an increase of 65% on 2005/06 figures. New figures will not be available until Quarter4 2008/09.</p>	Annually	SDC Community Development	Green	<p>86 people were registered as volunteers in areas at risk of social exclusion in 2008/09. This represents an increase of 26% of 07/08 figures.</p> <p>Update from VAWK: We have achieved recruitment of 15 individual volunteers in the Edenbridge area, plus 28 employees who undertook an Employer Supported Volunteering team challenge in the Edenbridge area. Through the Sevenoaks Volunteer Centre we have recruited 92 volunteers plus a further 12 who participated in group volunteering projects.</p> <p>We continue to develop relationships with new and existing voluntary, statutory and private organisations in the area, and have been specifically thanked by Chiddingstone Castle for helping them achieve their targets for volunteers this year and to help them with projects that they could not have started without our help. We continue to work with companies wishing to do team challenges for staff development and this is a valuable resource for local charities.</p> <p>We had a very successful event in Edenbridge in March 09. "Linking Communities in Edenbridge" was a networking opportunity for around 25 organisations from the Edenbridge area and was attended by the Chair of SDC and the Chairman of KCC as well as the Chairman of Edenbridge TC. The event was well received by all those who attended. Volunteers Weeks was a busy one for us as we had several promotional events across the district. We promote and refer volunteers to the Kent Event Team. Our Volunteer Centre co-ordinators Forum is going from strength to strength and will achieve its first birthday in</p>

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							September. In Edenbridge we are working closely with the new Job Club that will open in July to seek ways of enabling members of the group to volunteer together and individually with local community groups. This will support their morale and enhance skills and employability. The Volunteer Centre Team attend the Edenbridge Emotional Health Forum, Edenbridge Partnership, Sevenoaks Community Sports Network and have been doing regular outreach in the Kaleidoscope library.
6.3	Improve information in the District about voluntary and community services	Ensure that information about voluntary, faith and community groups operating in the District is publicised	Website providing links to voluntary, faith and community groups to be put in place and other opportunities for publicity explored	March 2008 and ongoing	SDC Community Development	Green	Voluntary and Community groups are able to submit information for publishing in the Community Events Diary. Further pages enabling voluntary, community and faith sector groups to add information to the website have been added to the Council's website.
7.1	Work in identified areas and involve local residents in projects to improve neighbourhoods	Support emerging community groups	The number of neighbourhood bodies and community-led projects to be increased 2005/06 – 10	Annually and ongoing	SDC Community Development	Green	There were 21 community initiatives progressed during 2008/09.
7.2	Help with debt management	Give advice and information to residents seeking advice about debts and debt management	Opportunities for debt management and advice to be regularly publicised	Annually and ongoing	CABx	Green	Edenbridge and Westerham CAB. During Quarter 3 the bureau assisted clients with 1631 new issues, with 508 of these relating to debt. Overall this debt figure accounted for 31.1% of all enquiries. With the assistance of Sevenoaks/Swanley bureau we gained Debt Relief Orders for a further four clients, and assisted five clients in petitions for bankruptcy. The bureau is currently managing over 1 million pounds worth of indebtedness to creditors through 'active cases' and those subject to six monthly reviews, and is fast approaching saturation point. This same quarter saw an increase in employment problems on Quarter 2 with 179 new

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Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							issues being presented by clients. Edenbridge and Westerham has an estimated population of approximately 22000, so it is clear that the bureau is continuing to provide a much needed service to our local community. With the continued recession it is difficult to see how/when this situation will improve in the coming year.
7.3a	Support people with particular needs into employment opportunities	Through self-management courses give people living with long-term illness the confidence, skills and knowledge to manage their condition better and be more in control of their lives	Support 48 people living with long-term illness to gain increased skills and knowledge to manage their condition better and live more confidently	2007-2009	NHS West Kent	Green	CareCall was launched in April 2009 and is a telephone-based health coaching service for people with long-term conditions. The service is nurse-led and can deal with clinical issues but can also signpost to alternative services and options as appropriate to help people manage their own condition. To date, 35 practices have signed up to take part (covering 240,000 patients). There are 5 practices signed up in the Swanley area (covering roughly 35,000 patients) but uptake is low in Sevenoaks with only 1 Sevenoaks practice signed up.
7.3b	Support people with particular needs into employment opportunities	Support people in Sevenoaks with Learning or other disabilities into employment opportunities	<p>Systems in place to enable Social Services clients to access appropriate work opportunities</p> <p>PSA2 target - Overall responsibility as lead partner for this target is Jobcentre Plus. Figures are Kent-wide and they are not broken down by district. Outcome 15 - To promote independence through employment for those who are able to work. Incapacity Benefit (IB) claimants 2yr+ who are social services clients gaining permitted work - target 04/05-07/08 = 175 IB claimants 2yr+ assisted into work by KCC - target 04/05-07/08 = 250</p>	Mar-2010	Kent Adult Social Services	Missing	Missing Information

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
8.1	Make the best use of previously developed land	Focus new development on previously developed land	At least 85% of residential and businesses development to take place on previously developed land	2007 - 2010	SDC – Policy and Environment	Green	There were 98.6% completions on previously developed land during 2008/9. Information is collected on an annual basis. The next update will be for 2009/10 at quarter 4.
8.2	Maintain and improve access to countryside	Make sure residents and visitors are able to access and enjoy the countryside and its facilities	Produce Countryside Access Improvement Plan, and Implement Countryside Access Improvement Plan	2008 for production of plan, ongoing for implementation of the plan	Kent County Council	Green	The Countryside Access and Improvement Plan has now been agreed and published. It includes an overview of the current state of access to the countryside in Kent and key objectives to improve the Public Rights of Way over the next 10 years.
8.3a	Conserve the natural and built heritage	Ensure that the District's heritage, character and biodiversity is safeguarded from inappropriate development pressure and land management practices	LDF to include policies and guidance to protect and enhance the character of our built and natural heritage, and maintain the openness of the Green Belt	According to LDF timescales	SDC – Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published in January 2009. The vision includes protecting and enhancing the character of our built and natural heritage, and maintains the openness of the Green Belt. Policy LO8 protects the Green Belt and protects and enhances the countryside. Policy SP1 protects and enhances the built heritage.
8.3b	Conserve the natural and built heritage	Ensure that all development proposals maintain and enhance the quality of the environment respecting its character and functions	LDF to include policies and guidance to ensure that new development will not have a harmful impact on the environment and that it reflects the quality and distinctiveness of	According to LDF timescales	SDC – Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published in January 2009. The vision includes protecting and enhancing the character of our built and natural heritage, and maintains the openness of the Green Belt. Policy LO8 protects the Green Belt and protects and enhances the countryside. Policy SP1 protects and enhances the built heritage.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			its surroundings, and where appropriate includes measures to minimise the risk of flooding				
8.3c	Conserve the natural and built heritage	Actively conserve and enhance countryside and landscape character	AONB management plans delivered	Ongoing	Kent Downs and High Weald AONB units	Green	The plan has been adopted by all Local Authorities and published; it is the Local Authorities' plan. The work now has been to confirm the action plan and this was taken to the JAC (Joint Advisory Committee) circulated to all of the Local Authorities in the AONB and has (last week) been agreed by our Executive. The Action plan is emerging in the detailed work plans of members of the Unit. I suppose one slightly cautionary note is that some actions are aimed at the Local Authorities themselves and a key activity now is to help make the LAs (and other partners) aware of their role in the delivery of the plan.
9.1a	Tackle graffiti, fly tipping and abandoned vehicles	Reduce number of fly-tipping incidents	The PSA 2 objectives of the Clean Kent Campaign to be implemented and promoted	By 2008	Clean Kent Delivery Group	Green	Scheme ongoing with all partners and new action plan. Clean Kent Neighbourhood Response Teams to end in March 2010.
9.1b	Tackle graffiti, fly tipping and abandoned vehicles	Take action to deal with graffiti	A co-ordinated graffiti removal service working with Probation Service, Town and Parish Council's and community groups to be operated	Apr-2007	Sevenoaks District Community Safety Partnership	Green	<ul style="list-style-type: none"> • 570 incidents of fly tipping reported a 6% reduction on same period 08/09. • 406 incidents removed within an average period of 4 days from report to removal. • NI 195 results to date [April-Dec] Litter 1.7% [Grade A 38%] Detritus 14.61% [Grade A 34%] Graffiti 1.2% [Grade A 93%] Fly posting 0.5% [Grade A 91%] Tranche 2 [Aug-Nov] surveys undertaken by Encams. • 16 Abandoned vehicles removed within an average of 1 day from instruction to remove. 18 vehicles Voluntarily surrendered. 21 vehicles removed by Operation Cubit.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
9.1c	Tackle graffiti, fly tipping and abandoned vehicles	Remove abandoned, untaxed and unroadworthy vehicles swiftly through Operation Cubit/ SDC/KCC Abandoned vehicle process and Vehicle surrender scheme	The number of abandoned vehicles identified through existing schemes to be reduced by 5%	March 2008 and ongoing	SDC Environmental & Operational Services	Green	16 Abandoned vehicles removed within an average time of 1 day from instruction to removal. 18 vehicles voluntarily surrendered 21 vehicles removed by Operation Cubit
10.1a KA2 NI 188	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Ensure that the LDF includes a policy on climate change	Appropriate policies are in place to deal with climate change issues and the impact of climate change	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy SP2 sets out a range of measures to mitigate and adapt to climate change.
10.1b	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Make sure that energy efficiency, renewable energy and the use of appropriate materials are considered in new development proposals	Devise and implement a questionnaire to be completed as part of the application process addressing issues of energy efficiency and sustainable construction	Ongoing	SDC Development Control	Green	A 'Code for Sustainable Homes' Condition is imposed on all new dwellings. - This is currently ongoing.
10.1c	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Develop awareness and promote schemes to conserve energy and natural resources e.g. ECO schools scheme, recycling initiatives, Gardening for Wildlife and the Horton Kirby Field Centre	Percentage of local population involved in schemes and initiatives to be increased 2005/06 – 40 local people received Gardening for Wildlife Awards. 7 Schools received Eco School	By 2010	KCC CFE & SDC	Green	A review of Horton Kirby Environmental Centre is required. It needs to become a Charity to attract lottery and other funding in support. The Centre has widened its resources to include a house with walls built of straw. A new windmill generating electricity has been erected at Swanley Technology College. ECO School status is still a popular route schools are following. An Eco-Schools Twilight event was hosted by Horton Kirby Environmental Education

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			awards				<p>Centre on 1 October for schools in the Swanley and District LCSP. Edenbridge Primary School gained their Silver certificate award in October. Hever CEP were awarded their Green Eco-Schools Flag for the second time in November. High Firs Primary School, St Paul's CEP, and St Thomas' Catholic Primary Schools all registered in October. A Flash Meeting was held at Horton Kirby Environmental Education Centre in November entitled 'Autumn Watch', primary schools around the county were eligible to join the online meeting which the Kent Eco-Schools Officer supported.</p> <p>Sevenoaks District Council was awarded a Green Apple Award for its Wildlife Walks and Workshops. The award was collected by the Cleaner & Greener Portfolio Holder at a presentation ceremony at the House of Commons in November. The Council also took part in the Kent Free Trees Scheme There were 90 applications within the Sevenoaks District for a total of 2,551 trees.</p> <p>The Council continues to promote schemes to conserve energy and natural resources.</p>
10.1d	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Reduce harmful carbon emissions arising from processes such as fuel or energy in the District	Carbon Management Action Plan to be developed and implemented	October 2007 and ongoing	SDC - Housing	Green	The Carbon Management Action Plan is due to be updated in the near future through the Corporate Climate Change Working group.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
10.1e	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Reduce harmful carbon emissions arising from processes such as fuel or energy in the District	Residents to be encouraged to reduce home energy by 2% each year	Annually	SDC Housing	Green	We are continuing to encourage residents to reduce home energy by 2% per annum through advice, grant assistance, promotion, home energy assessments, maximising external grant funding, and working with partner organisations such as the Energy Saving Trust and through the Kent Energy Efficiency Partnership.
10.1f	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Help people who have difficulty affording to keep their homes warm	Implementation of the Kent Health and Affordable Warmth Strategy to reduce fuel poverty in the District to be continued	Ongoing	SDC – Head of Housing	Green	Work is continuing to develop an action plan for the Kent Health and Affordable Warmth Strategy for the period from 2009 to 2012. The social housing team are continuing to incorporate a fuel poverty assessment into their deposit bond rent in advance scheme.
10.2	Increase recycling and reduce waste	Implement the agreed actions in the adopted joint household waste strategy	The percentage of household waste recycled in Kent to be increased to 40%, and at least 35% in the Sevenoaks District	Ongoing	SDC - Environmental & Operational Services	Red	The combined recycling/composting rate for the period April-November is 33.4% and is likely to stay at this percentage for the remainder of the year.
10.3a	Tackle air quality problems	Provide advice to local businesses and enforce regulation to tackle pollution	100% of required improvements undertaken Year ending April 2007 – 100% of required improvements undertaken.	Within 5 working days	SDC Environmental & Operational Services	Green	Businesses in the District, whose operations have an impact to air quality, have to apply to the Council for an environmental permit to minimise air pollution. These premises are inspected to ensure they meet the conditions set out in their permits. The 2009/10 inspection regime is now being undertaken

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
10.3b	Tackle air quality problems	Monitor and seek to improve air quality in Air Quality Management Areas (AQMA's) according to individual action plans	At least 80% of outcomes in action plans to improve air quality in the AQMA's to be achieved	During the lifetime of each plan	SDC Environmental & Operational Services	Green	<p>Consultants have been appointed to undertake 2 detailed assessments with respect to potential exceedances of National Air Quality Objectives for PM10 at Greatness Quarry and traffic related NO2 at Birchwood Road/London Road Swanley.</p> <p>Air Quality Action Plan - Measures within a number of actions are being progressed, including the progression of the corporate climate change group which met in this quarter.</p>
10.3c	Tackle air quality problems	Monitor and seek to improve air quality in Air Quality Management Areas (AQMA's) according to individual action plans	Air quality issues considered as part of major planning applications	Ongoing	SDC – Development Control	Green	Environmental Health provide comments on applications as necessary. This is currently ongoing.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
11.1a	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Take action in line with Public Health targets on diet, activity and obesity, alcohol interventions, stop smoking services, sexual health, mental health and well-being support programmes.	<p>The numbers of people who attend smoking cessation, weight management and other well-being programmes to be increased</p> <p>Choosing Health Healthy Lifestyles projects 2006/07 - 8119 attendances, 1165 beneficiaries and 403 sessions. This increased to 10,740 attendances, 1292 beneficiaries and 650 sessions in 2007/08.</p> <p>The number of smoking quitters for NHS West Kent in 2007-2008 was 4,571</p>	2008	NHS West Kent & HAT	Green	<p>To date in the year 2009/10 a total of 332 smokers from Sevenoaks District has successfully quit smoking with the local NHS Stop Smoking Services. The Services continue to be provided via GP practices, community pharmacies and drop-in clinics and groups across the District by NHS West Kent. Chlamydia screening uptake in Sevenoaks District is not as good as it could be and NHS West Kent is working to improve rates. Mail shots have been sent to 18-24year olds as part of this plan.</p> <p>The public health lead for sexual health presented to the HAT in December and the group expressed their commitment to support the work. Locally we are looking into school-based clinics for well-being, including sexual health. During Q4 NHS West Kent will be looking to promote screening uptake through a variety of different initiatives.</p> <p>NHS West Kent is finalising a mental health and wellbeing strategy, which has been prepared with support from a range of partner agencies, including Sevenoaks DC.</p> <p>We are currently developing a healthy weight strategy which will prioritise the commissioning of structured weight management programmes for families and for adults, where subsequent targets will be set. Evaluation will be using the national framework for weight management. The NHS West Kent Public health team are</p>

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							currently developing their new prevention strategy.
11.1b	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Take action in line with Public Health targets on diet, activity and obesity, alcohol interventions, stop smoking services, sexual health, mental health and well-being support programmes.	Work towards all applicable businesses being smoke free Baseline data is not available for 06/07; the second quarter of 07/08 will be used. Baseline information will be based on numbers of businesses within a sample complying with smoke free requirements. Compliance with the requirement for signage will not be included in this	2009	SDC Environmental and Operational Services	Green	Smoke Free status among businesses within Sevenoaks district is well established and compliance is excellent. We have noticed a drop in the number of complaints received. 0 fixed penalty notices have been served. Generally complaints relate to drivers smoking in work vehicles.
11.1c	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Implement Healthy Schools programme in schools in Sevenoaks District	100% of schools to be accredited by 2010	2010	KCC CFE & NHS West Kent	Green	Healthy Schools Initiative has gone into phase 2. All schools should be accredited by the end of 2010. This initiative has been reviewed favourably by Ofsted in recent reports.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
11.1d	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Develop the local community and voluntary sports sector and encourage the use of sports and leisure facilities	A Community Sports network to be set up and administered	By 2008	Sencio Community Leisure	Green	170 activities are now registered at www.get-active.org
11.1e	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Develop the local community and voluntary sports sector and encourage the use of sports and leisure facilities	Opportunities for exercise promoted through In Shape	Annually	SDC Community Development	Green	Sevenoaks District Council's Healthy living projects continue to be co-ordinated in partnership with NHS West Kent. During this period, over 4,000 attendances have been reported at over 160 sessions with considerable health and wellbeing outcomes including lowered blood pressure, improved mobility, reduced joint pain and muscle stiffness. Health walks across the District continue to be popular with a further 19 resident volunteers trained as Walk Leaders. A new Health Walk was launched at West Kingsdown during this quarter with an average of 30 people attending each week. Projects continue to be promoted in partnership with local organisations and the media, resulting in a mixture of ages and abilities taking part in projects relating to healthy weight and physical activity.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
12.1	Provide clear information and promote greater use of existing health facilities	Where possible use local health facilities to deliver services more locally and publicise information about local health facilities to local communities.	Information about local health facilities and services to be included in local publications and websites	By April 2007 & annual monitoring	NHS West Kent	Green	Community Pharmacy health campaigns continue and change topic every other month. In Quarter 3 the focus was alcohol and being safe at Christmas, and flu. NHS West Kent is also currently writing its strategy for services provided in communities (in or near patients' homes).
12.2a	Improve access & availability of health services to those who are most in need	Reduce health inequalities by targeting priority neighbourhoods and socially excluded groups using current health needs assessments/equity audits to inform service planning	Further Health Needs Assessments/ equity audits to be completed to inform service development 2005/06 – Edenbridge HNA completed.	2008	SDC & NHS West Kent	Green	NHS West Kent continues to work with the Sevenoaks Community Development Team to focus health improvement work on the communities of inequality. The PCT Public Health Team is working in a more programme focused way to ensure that services for Healthy Weight, Substance Misuse, Smoking Cessation and Sexual health are targeted in the areas of most need within each programme area.
12.2b	Improve access & availability of health services to those who are most in need	Reduce health inequalities by targeting priority neighbourhoods and socially excluded groups using current health needs assessments/equity audits to inform service planning	New specialist posts to meet needs of socially excluded groups as identified to be developed	2008	NHS West Kent	Green	There are now 11 Health Trainer Champions in the Sevenoaks and Tunbridge Wells area. They are trained to signpost people to relevant services/information. 5 of these are now progressing to be trained as level 3 Health Trainers, which means they will be delivering behaviour change interventions via goal setting with clients.
12.2c	Improve access & availability of health services to those who are most in need	Provide better access to NHS dentists	Opportunities for funding to enhance dental services within areas of greatest need to be sought Baseline data to be established	Ongoing	NHS West Kent	Green	Target achieved, no further action required. Oasis Dental Care is open to registrations to anyone in the District requiring an NHS dentist. Information is available on the NHS West Kent website and NHS direct.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
12.2d	Improve access & availability of health services to those who are most in need	Improve access to and availability of preventative and early intervention mental health care services	Multi-disciplinary primary care mental health teams offering a range of care options to be put in place across the District	2007-2008	KCC & NHS West Kent	Green	NHS West Kent is contributing to the development of a pan Kent and Medway Mental Health and Well-being Strategy. IAPT (Increasing Access to Psychological Therapies) services will now be provided by KMPT (Kent and Medway Partnership Trust).
12.2e	Improve access & availability of health services to those who are most in need	Involve the Community in redesigning services as appropriate	Improved communication with the community to be evidenced in Patient Forum annual reports	Ongoing	NHS West Kent	Green	<p>The NHS West Kent Health Network continues to seek the views of members of the public on healthcare priorities and the development of services on an ongoing basis in close collaboration with Kent LINK.</p> <p>In 2009, the Strategic Health Authority (SHA) gave NHS West Kent the opportunity to use their NHS Choices road show trailer vehicle for a week to raise awareness to the local community that patients have a choice about where they are treated as well as getting over key local messages.</p> <p>The road show visited Sevenoaks and a team of staff from NHS West Kent raised awareness of healthy living and other key target services such as stop smoking services, infection control, CareCall and vaccinations. Its aim was to give people from different communities the opportunity to talk to their local NHS, as well as discuss their free choice in accessing health care. It was also a chance for NHS West Kent to gain further insight on public perception, to ensure that patient voice and experience shapes the services offered.</p>
12.2f	Improve access & availability of health services to those who are	Encourage good access and transport links to the Pembury Hospital site for	Appropriate responses to planning consultations made	Ongoing	SDC – Development Control	Green	Secured as appropriate through planning obligations. This is currently ongoing.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
	most in need	residents of the Sevenoaks District					

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
13.1	Encourage a dynamic economy through the planning system	Ensure that the District's Employment and associated Housing needs are dealt with as a priority in the emerging LDF.	Priority to be given to addressing employment and housing issues as part of the emerging LDF.	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy SP9 provides for land to meet future employment needs based on the findings of an employment land review. Policy LO1 provides for sufficient housing to meet the District's housing requirement, while Policies LO4, 5, 6 and 7 provide for different types of housing in response to needs identified in the Housing Needs Assessment and the Gypsies and Travellers Accommodation Assessment.
13.2a	Ensure town and village centres remain viable and vibrant	Ensure that town centres are properly defined in terms of their retail function within relevant strategic documents to provide the correct context for emerging LDF policy.	Relevant policies and guidance to be produced as part of the emerging LDF that safeguard existing retail services and functions and allow for appropriate regeneration opportunities	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO3 provides for new development to maintain and enhance Sevenoaks town centre, Policy LO5 provides for new development to regenerate Swanley town centre, Policy LO6 maintains a range of uses in Edenbridge town centre and Policy LO7 seeks to maintain services and facilities in smaller centres, including promoting the regeneration of New Ash Green centre.
13.2b	Ensure town and village centres remain viable and vibrant	Undertake a review of parking to help achieve a balance of vital town centres and alleviate congestion	Parking review undertaken	By 2010	SDC Environmental & Operational Services	Green	Proposals for Otford, Sundridge and Seal now implemented. Informal consultation currently underway for the Knockholt Station area. Informal consultation being undertaken for various minor improvements in the Sevenoaks area. Proposed reviews for Riverhead, Dunton Green and Seal are yet to be programmed and are dependent upon other workloads.
13.3	Encourage sustainable tourism	Ensure that opportunities for tourism within the District to contribute to the local economy in a sustainable	Relevant guidance to be produced in consultation with tourism providers to encourage sustainable tourism practices	According to LDF timescales	SDC Policy and Environment	Green	Information on training opportunities for attractions and accommodation has been disseminated from this Council's Tourism Officer, with a positive response, particularly with regard to e-marketing skills and Welcome Host training. The Heart of Kent Guide for 2010 was produced

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
		manner are maximised.					in 85,000 copies in December 2009 which promotes attractions, accommodation and events in the District to visitors, residents and travel trade, and the event at Finchcocks to launch the new guide was attended by 15 Sevenoaks business representatives. Continued support to new tourism businesses, including visits to 8 potential new accommodation providers. Tourism related businesses and accommodation providers continue to be supported by this Council's Tourism Officer. A familiarisation event was held in July 2009 which attracted 58 accommodation providers. Publicity campaigns for Heart of Kent promoted the 2010 guide to attractions and providers.
13.4	Deliver quality public services	Deliver excellent services that match the needs identified by the community and improve the quality of life for everyone who lives and works in the District	Customer satisfaction survey completed annually	Annually	All Partners	Green	<p>Kent County Council - 2006 Comprehensive Performance Assessment (CPA) - awarded 4 star rating overall.</p> <p>. SDC: CPA 2007 - Excellent overall performance. Top 5 in Best Council Awards 2007 and special award for being best in the country for the environment and local community.</p> <p>. West Kent Housing Association Audit Commission Housing Association Inspection 3 star excellent organisation.</p> <p>. The 2006/07 SDC customer satisfaction survey showed that 80% of respondents were satisfied with their local area as a place to live.</p>
13.5	Attempt to influence the impact from development along the Thames Gateway	Respond to consultations on planning policy and development in the Thames Gateway	100% of consultations to be considered and responses made on policy and developments likely to have an impact on the Sevenoaks District	Ongoing	SDC - Development Control	Green	SDC will continue to respond to consultations as intended. This is currently ongoing.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
13.6	Promote the rural economy	Support agriculture and enable rural diversification of and within farming where proposals do not have an adverse effect upon the environment and the Green Belt	Relevant policies that enable appropriate rural diversification, including diversifying within agriculture be produced as part of the emerging LDF	According to LDF timescales	SDC - Policy & Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO8 supports the maintenance and diversification of the rural economy
13.7	Work with partners across West Kent to improve skills, learning, business development, tourism, the infrastructure and regeneration	Deliver the West Kent Area Investment Framework	West Kent AIF priorities for action to be at least 75% on target	According to AIF timescales	West Kent Partnership	Green	Final report on AIF prepared. West Kent Investment Strategy at final draft stage and action planning being developed.
13.8	Maximise the benefits to the District from the 2012 Olympics	Work with partners in West Kent to identify any opportunities to benefit the District economically, educationally or culturally	Opportunities identified and progressed	Mar-2010	SDC Policy and Environment	Green	The Council continues to seek opportunities to maximise benefits from the 2012 Olympics & Paralympics in partnership with the Kent 2012 Team. Officers continue to attend Kent District Lead coordination meetings and make appropriate local links to key dates and campaigns. During this quarter, Papua New Guinea Paralympics team visited Sevenoaks School to review facilities for a people 2012 training contract. Sports venues in the District have featured in two new sports specific DVD promoting 2012 Pre-Games Training Camps, produced by the Kent 2012 Team.
14.1a	Improve access to further education and promote lifelong and family learning	Increase access to lifelong and family learning through community and extended schools programmes	The number of schools in the Sevenoaks District offering lifelong and family learning programmes to be increased Baseline data to be established	2010	KCC Communities Directorate	Green	Lifelong learning opportunities are available throughout the district with Skills Plus, Adult Education and Vocational Learning. New Diplomas make the curriculum offer more appropriate and relevant courses. Family Learning activities are organised and delivered, though take-up is sometimes lower in Swanley than Sevenoaks.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
14.1b	Improve access to further education and promote lifelong and family learning	Encourage progression of Adult Education students to Further Education	Opportunities for progression to Further Education courses to be increased KCC Adult Education to provide baseline data.	2010	KCC Adult Education	Green	From the start of the new academic year until 20 January 2010, 129 people have enrolled at Skills Plus Centre at Swanley Library working to brush up their maths and English skills towards National Tests at L1 and 2.
14.2	Broaden schools' curriculum to include vocational courses	Increase the variety of courses and levels of qualifications in key stages 4&5	The number of young people completing vocational courses to be increased by 5% Baseline data to be established for 2006/07	By 2010	KCC CFE and Colleges	Green	This target has been exceeded. All high school students and many grammar school students are able to take alternative courses to GCSE and A Level. The vocational centre in Swanley is a great success. The exchange of students in the WHS Partnership is also a great success. Furness School are developing a vocational centre to suit their students' needs.
14.3	Support 16-18 year olds into employment, education and training	Increase the number of 16-18 year olds in Education, Employment or Training	The proportion of young people aged 16-18 year-olds in the SDC area that are Not in Education, Employment or Training (NEET) to be reduced At the end of September 2006/07, there were a total of 155 young people aged 16-18 NEET in the Sevenoaks District.	2008	Connexions Kent and Medway	Green	Connexions Kent and Medway have set NEET targets until April 2011 and have input to the new Sustainable Community Action Plan 2010-2013. Detailed quarter 3 monitoring data will be provided in quarter 4. 72 young people in the Sevenoaks District Council area aged 16-18 classified as NEET at the end of December 2009
15.1	Work in partnership with school clusters and parents to improve school attendance	Improve attendance in schools	Absences reduced in line with County and national targets Baseline data to be established for Sevenoaks South Cluster and Swanley & District Clusters	Annually	KCC CFE	Green	Absence rates have improved recently, due to a Partnership strategy across schools. Swanley Technology College was praised in its recent Ofsted report for reducing persistent absence by 3%. There is still a long way to go but the trend is in the right direction.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
15.2	Reduce barriers to learning	Work in partnership to make sure that children and young people have the best opportunity to learn and reach their full potential	<p>The number of children and young people receiving positive intervention following cluster based reviews to be increased</p> <p>During the 2006/07 academic year the Sevenoaks South Cluster Based Review (CBR) considered 120 new referrals seeking advice and support for pupils. Swanley & District Cluster Based Review considered 170 new referrals seeking advice and support for pupils in this period</p>	2010	KCC CFE	Green	<p>The Cluster Based Review processes has now been integrated with Common Assessment Framework (CAF) to become Partnership Based Reviews (PBR).</p> <p>It is hoped that the new Common Assessment Framework will make the review process more effective and easier to access whilst benefiting from a countrywide common approach.</p> <p>The number of referrals to the Swanley and District Local Children Service Partnership area have reduced but have been dealt with to a greater depth.</p>
15.3	Maintain good numeracy and literacy & ICT in LA primary schools	Implement the Kent Primary Strategy (2006)	<p>Increase the number of primary school children achieving expected levels of achievement (level 4) – targets are set annually on a school basis</p> <p>The percentage of pupils achieving level 4 or better at KS2 at the end of 2005/06: English: Sevenoaks South 83.9; English: Swanley & District 77.2; Maths: Sevenoaks South 79.8; Maths: Swanley & District 75.9</p>	Annually	KCC CFE	Green	Trends are good in this area. No school, for example in Swanley and District has been in a negative Ofsted category since 2000. Achievement levels to be reported in quarter 4.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
16.1	Target minibus services and promote the use of bus services to meet particular needs	Continue to promote the SDC minibus service to maximise use for those in need	The number of passenger journeys to be increased until capacity reached 2005/06 – 912 passengers registered for shopping trips. 9073 journeys provided. 138 private hire trips and 33 youth trips	2010	SDC – Environmental & Operational Services	Green	342 permit holders; 4907 passenger journey's provided; 28 youth trips and 132 private hire trips.
16.2a	Promote existing transport links and press for improved, more integrated transport	Set up a Transport Partnership to address the needs of the District, including the elderly, frail, those with access needs and those in rural areas.	Transport Partnership in place	Mar-2008	SDC Policy and Environment	Green	Consultation on the draft Transport Strategy took place from September to October 2009.
16.2b	Promote existing transport links and press for improved, more integrated transport	Promote and publicise existing and new services	Publicity and information plan in place and implemented	March 2008 and ongoing	SDC Policy and Environment	Green	The Transport Strategy was agreed for consultation in September 2009. It contains a series of initiatives to improve integration of transport, including a Quality Bus Partnership, measures to improve accessibility to stations and improve facilities for walking and cyclists. Further publicity will be developed to support individual initiatives.
16.2c	Promote existing transport links and press for improved, more integrated transport	Promote and publicise existing and new services	Suitable sites for Real time bus information to be identified and systems installed	By 2010	Kent Highway Services	Amber	As part of the current Transport strategy this works continues and is subject to scheme proposals and funding as previously identified.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
16.3a	Encourage sustainable travel within the District	Continue to promote walking buses and school transport schemes and raise awareness about sustainable travel.	The number of schools signed up to school transport schemes to be increased by 5 per year 2005/06 – 3 schools had walking buses. 06/07 - 5 schools now have walking buses	Annually to 2010	Kent Road Safety & Kent Highways Services	Green	Nearly all schools now have a school travel plan in place and those that are missing will be completed by the end of this year.
16.3b	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	Workplace travel plan for the District Council in place and implemented	March 2008 and ongoing	SDC - Policy and Environment & SDC Development Control	Green	Sevenoaks District Council is continuing to work towards implementing all of the Action Points in the Staff Travel Plan. The Travel Plan is currently being reviewed, to be completed by March 2010.
16.3c	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	A programme for encouraging other major employers to produce workplace travel plans to be developed and implemented	December 2008 and ongoing	SDC - Policy and Environment	Green	A programme of regular liaison meetings has been established with KCC to review progress on Travel Plans. The draft Transport Strategy includes a target that all businesses with more than 100 employees should have a Travel Plan in place by 2015.
16.3d	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	A transport conference to raise awareness among key stakeholders to be organised and actions taken forward	September 2007 and ongoing	SDC - Policy and Environment	Green	The outcomes of the 2007 Transport Conference have informed the development of the Transport Strategy, which was agreed for consultation in September 2009.
17.1a	Promote balanced and sustainable Communities	Provide equal opportunity and access to a mixture of affordable and decent homes in all tenures, including key worker, essential worker, and housing for locally employed people	The number of units of affordable housing completed each year to be increased An average of 79 per year 2005-2007	Annually	SDC - Housing	Amber	In the last quarter, we enabled the delivery of 4 affordable dwellings, bringing the total so far in 2009/10 to 64 dwellings. This target will remain at amber due to the housing market and reliance on S106 developments going ahead. The Decent Homes Standard ends in 2010 and the social housing stock is at or just below 100% compliance. No further standards have set by Government as yet, so our target will be to at least maintain current standards.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
17.1b	Promote balanced and sustainable Communities	Provide equal opportunity and access to a mixture of affordable and decent homes in all tenures, including key worker, essential worker, and housing for locally employed people	All housing to be brought up to minimum standards of decency set by the government.	By 2010	SDC - Housing	Green	Registered Social Landlords continue to meet or exceed Decent Homes targets. The Council continues to utilise funding received from the Regional Housing Board (via the North and West Kent Consortium) of eight local authorities to meet or assist in meeting the Decent Homes standard. In Quarter 3, the Council has approved 7 applications totalling 89,218 and completed 6 cases, releasing payments totalling 42,091. RSL are at or just below 100% compliance and our target is to at least maintain current standards.
17.1c	Promote balanced and sustainable Communities	Make sure the Local Development Framework reflects the housing needs identified for the Sevenoaks District, that housing is appropriately located, and built to quality design standards	Relevant policies within the Development Plan Document to be produced that deal with housing issues as part of the emerging LDF to help secure the housing needs of the District	According to LDF timescales	SDC – Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO1 provides for sufficient development to meet the District's housing requirement. Policies SP4, 5, and 6 provide for housing to meet specific needs. Policy SP1 requires new development to be designed to a high quality.
17.1d	Promote balanced and sustainable Communities	Work to reduce homelessness	The number of homeless people/families living in Bed & Breakfast or other temporary accommodation to be reduced by 50% Target for reducing the numbers of households living in temporary accommodation as at 31/3/07 was 70. However there were 76 households living temporary accommodation as of that date.	By 2010	SDC – Housing	Green	Reducing the use of all forms of temporary accommodation against baseline figures has reached and exceeded target for q3 with 24 households in temporary accommodation against a target of 45.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.1a	Ensure that communities have a greater say in influencing the future shape of their areas	Plan and deliver an effective multi-agency community engagement timetable to enable local people to shape their communities and services.	Timetable in place, and timetable delivered; Sustainable Community Action Plan updated in response to community engagement.	September 2007(timetable in place), Ongoing for timetable delivered); Quarterly for plan updated	Community Planning Partnership Consultation Sub-Group	Green	The Community Safety Partnership has continued to service PACTs during 2008/09. Future PACTS will be agreed by the Community Safety Partnership Tasking and Coordination Group. A community plan consultation timetable has been put in place by LSP partners and is on the partnership secure website area has now gone live. Partners are able to update the timetable through the website.
18.1b	Ensure that communities have a greater say in influencing the future shape of their areas	Encourage and assist local communities to develop and deliver local parish plans that meet the needs of local communities	Advice and support to be provided to Parish and Town Councils wishing to produce parish plans and village design statements	Ongoing	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. The Core Strategy gives support to the development of Parish Plans and Policy SP1 gives weight to Village Design Statements and Parish Plans that have been adopted by the Council.
18.1c	Ensure that communities have a greater say in influencing the future shape of their areas	Encourage and assist local communities to take part in relevant LDF consultation events	The principles of the Council's adopted Statement of Community Involvement to be applied to ensure local communities are properly consulted and engaged as part of the LDF process	Ongoing	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published in January 2009 and consultation took place between January and March. Consultation was carried out in accordance with the SCI and included meetings and exhibitions in the main areas affected by future development.
18.2a	Ensure that communities have access to good community buildings and facilities	Protect and promote good local community facilities	Relevant policies and guidance to be produced as part of the emerging LDF to safeguard existing community services and facilities from development pressure to meet identified community needs for services and facilities	According to LDF timescales	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO7 resists the loss of services and facilities that serve local communities, Policy SP10 requires new development to provide for additional infrastructure where it results in a requirement for additional provision and Policy SP11 seeks to retain open space sport and recreation provision and requires new development in areas of shortage to contribute to improvement in provision

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.2b	Ensure that communities have access to good community buildings and facilities	Support local communities to provide good community buildings and facilities, accessing external funding wherever possible	Number of community groups assisted SDC assisted 2 parish councils to access funding for local facilities in 2006/7.	Annually	SDC Community Development	Green	Ongoing advice continues to be provided to Parish and Town Councils preparing Parish Plans and Village Design Statements (VDS). The most recent Village Design Statement to be adopted by the Council is the Hartley VDS. Several draft statements are in various stages of public consultation and will be amended in response to comments, with a view to adoption as informal planning guidance within the Local Development Framework. These include Otford, Hextable, Knockholt, Sevenoaks Hartsland and Shoreham Village.
18.3	Extend access to services in schools so that schools are at the heart of communities	Provide breakfast clubs, after school and holiday activities and other local activities in schools	By 2010, all children and families to be able to access 100% of the core offer of extended services through Local Education Authority Schools in Sevenoaks, as set by the Government's Extended Schools Prospectus 2005/06 - Sevenoaks South Cluster: children and families were able to access 52% of the core offer of extended services through schools, and children and families in the Swanley & District Cluster were able to access 56% of the core offer of extended services through schools	By 2010	KCC CFE	Green	Core offer available across schools, where there is demand. Creative use of resources, e.g. a mini-bus to ferry children around after school in Swanley has proved popular. The sustainable nature of some clubs is a worry in the medium term.
18.4a	Enable local, social, community and cultural activities to flourish for all age groups	Work with rural communities to develop local initiatives and increase capacity to meet community needs	Number of community groups assisted 8-12's projects in Swanley, New Ash Green and Sevenoaks assisted during 2006/7.	Annually	SDC Community Development	Green	The 8-12's projects in Swanley, New Ash Green and Sevenoaks continue to go well with 3130 attendances at the 3 projects last year. - Healthy Lifestyle programmes have also been developed in partnership with local Parish Councils and local communities.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.4b	Enable local, social, community and cultural activities to flourish for all age groups	Work with local sports, arts and other cultural organisations to promote local opportunities	Cultural Framework Action Plan progressed	Annual Report on progress	SDC Community Development	Green	This Council continues to work with local cultural organisations including the MENCAP drama group and the Stag Community Arts Centre to maximise the benefits of arts and culture for local residents. A 25 year lease for the Stag was signed during this period between this Council and Sevenoaks Town Council to sustain the long term future of a major arts facility for the benefit of the District. Monitoring of cultural activities continue to be incorporated within the Community Plan.
18.5	Promote cultural diversity and ensure equality of opportunity for people who live and work in the District	Produce Equality Policy and Scheme promoting fair treatment and equal access to council run services and employment	Equality policy and scheme to be produced and implemented	April 2007 and ongoing	SDC - Policy and Performance	Green	Progress against the Equality Action Plans is continuing and is monitored on a quarterly basis. The three-yearly review has commenced and a new draft Scheme for 2010-13 will be published by April 2010 - priorities will be aligned with the new Sustainable Community Plan for 2010-2013.

GLOSSARY

AIF	Area Investment Framework. The West Kent Partnership is responsible for the deliver of the AIF which aims to support the development of vibrant, caring and thriving communities and contributing to building a stronger economy
AONB	Two AONB's cover the Sevenoaks District and these are the High Weald AONB (covering much of Sussex and parts of Kent and Surrey) and the Kent Downs AONB (covering a quarter of Kent from the White Cliffs of Dover to the London and Surrey borders)
CABx	Citizens Advice Bureaux is the collective term used to refer to the three CAB's operating in the District Edenbridge and Westerham CAB, Swanley and District CAB and Sevenoaks CAB.)
CFE	Kent County Council's Children Families and Education Department
Compact	A Compact is an agreement between the statutory sector and the Voluntary and Community Sector. There is a Compact operating in West Kent area covering Sevenoaks, Tonbridge and Malling and Tunbridge Wells.
GP	General Practitioner
IPPO	Identified Prolific and other Priority Offenders
KCC	Kent County Council
LDF	Local Development Framework
LCSP	Local Children's Services Partnership

NHS	National Health Service
NVQ	A National Vocational Qualification, or NVQ, is a certificate of vocational education in the United Kingdom.
PCSO	Police Community Support Officers are funded by the Home Office, Town and Parish Councils and Partners, working in communities to tackle low level anti-social behaviour and helping to reduce the fear of crime.
SDC	Sevenoaks District Council
VSU	VSU Youth in Action (Voluntary Service Unit) is a registered charity which recruits and supports young volunteers (aged 14 – 25 years) in a wide range of community-based activities.
PCT	Primary Care Trust