

Pre Application Advice Householder

Please complete form in full. The more information you provide, the easier it will be for us to give advice.

Your Details		Agent Details	
Name:		Name:	
Address:		Address	
Postcode:		Postcode:	
Contact Details:		Contact Details:	

Site Address:	
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Description of Proposal:	
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Signed

Date

This form relates to planning only, building regulations advice can be obtained from our Building Control Team on 01732 227000 or email building.control@sevenoaks.gov.uk

A sketch plan and sketch elevations of your proposed development will be extremely helpful illustrating your proposal in relation to the existing house the boundaries and the neighbouring properties

The sketch plan and elevations should show the following information:

- a. Dimensions of the proposal
- b. Position and height of boundary fence/wall (if one proposed)
- c. Show distance between proposed extension and the property boundaries
- d. Position the new access (if one proposed),and/or existing access
- e. Position any trees that may, or may not be affected
- f. Any drains or sewers you are aware of on your property.

With this form please attach your sketch plan as well as any photographs that could help us.