

2007/08 – Qtr 4

making it happen
- together



**SEVENOAKS DISTRICT
LOCAL STRATEGIC PARTNERSHIP (SDLSP)**

Year 1, Quarter 4 SUMMARY MONITORING REPORT (January – March 2008)

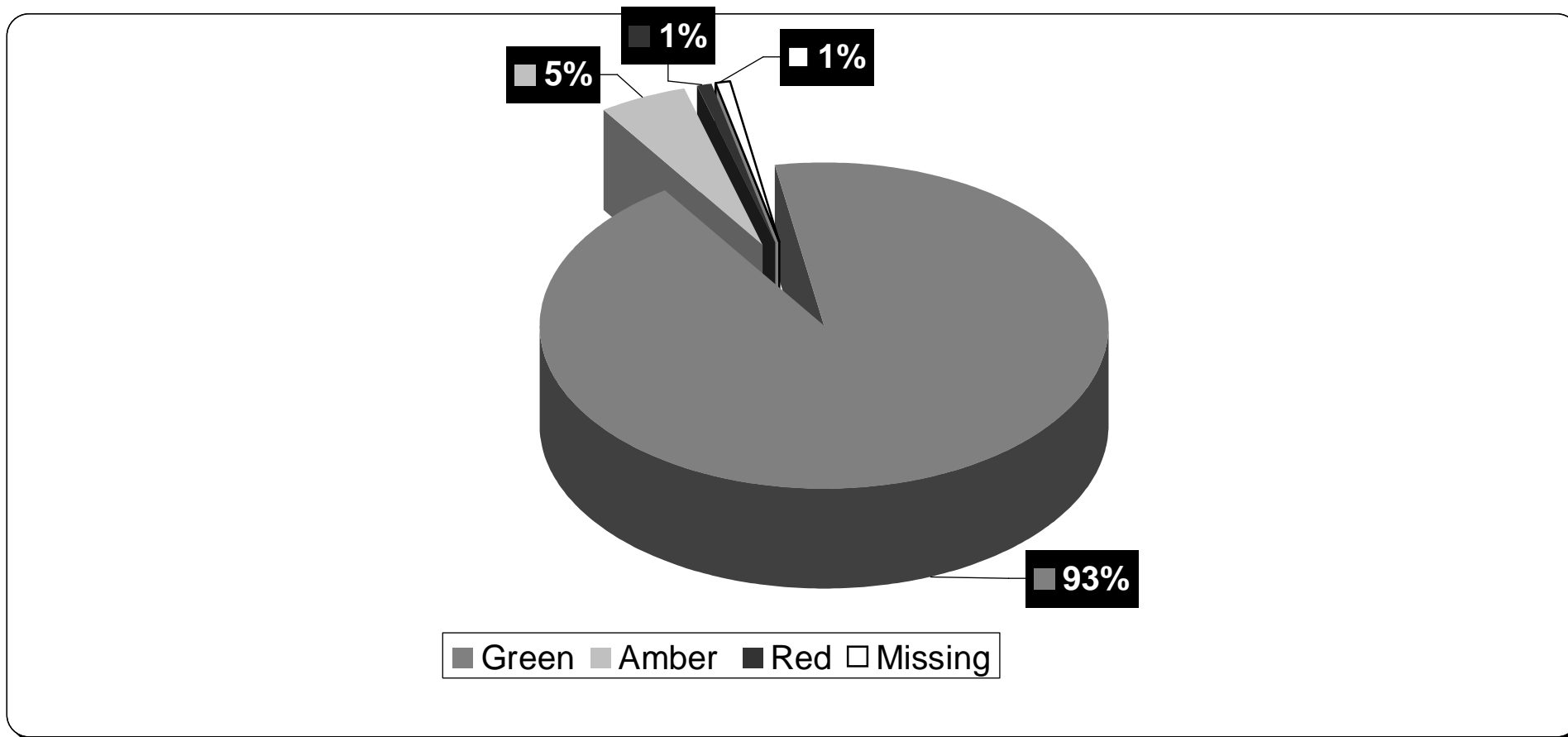
Sevenoaks District Sustainable Community Action Plan 2007 –2010

Summary

There are 105 actions and 122 targets in the 2007-2010 Sevenoaks District Sustainable Community Action Plan

Number of targets	Year 1 Quarter 4 Traffic Light	
114	Green	93 %
6	Amber	5% (targets 5.2e, 7.3a, 8.1, 15.1, 16.2c, 17.1a)
1	Red	1 % (target 4.3b)
1	Missing	1% (target 14.1b)
122	Total number of targets monitored	

Sevenoaks District Sustainable Community Action Plan Monitoring – all partners, Quarter 4 (January - March), Year 1 (2007/08)



Key to Traffic Lights

- Green** Target/s are likely to be achieved
- Amber** Target/s are in some danger, requires remedial action
- Red** Target/s are unlikely to be achieved

Theme	Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
SAFE COMMUNITIES	1.1a	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	All recorded crime to be reduced by 5% 7948 crimes April 2005 – March 2006	Mar-2010	West Kent Police	Green	<p>Sevenoaks had the lowest crime in Kent in 2007/08. The number of crimes fell from 7,268 in 2006/07 to 6189 in 2007/08. This represents a reduction of 1,097 crimes. Between 2005/06 and 2007/08 there was a total reduction of 1,759 crimes.</p> <p>The Sevenoaks Community Safety Partnership continues to hold monthly Multi Partnership Tasking & co-ordination Group meetings in order to give local focus to the Sevenoaks District Partners on 'hot spot' areas that can be investigated by all partners.</p> <p>Compared to this time last year April - March 2008 there has been a reduction of 17% in Burglary Dwelling (80 crimes), a 22%reduction of criminal damage (414 crimes), a 25% reduction of violent against the person (239 crimes), an 11% reduction in Theft from Motor Vehicle (94 crimes), a 14%reduction of Theft of a motor Vehicle (52 crimes) and a total crime reduction of 15% (1097 crimes).</p>
SAFE COMMUNITIES	1.1b	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	85% of the Community Safety Action Plan to be on target	Ongoing	Sevenoaks District Community Safety Partnership	Green	At the end of the fourth quarter of Year 3 of the Community Safety Action Plan 97% of the actions are on target or completed

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SAFE COMMUNITIES	1.1c	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	Involve the community in neighbourhood policing and neighbourhood management and use the National Intelligence Model to provide better information about neighbourhoods and their needs	Ongoing	Sevenoaks District Community Safety Partnership	Green	<p>The PACT Panel for Hextable met on 30th January to discuss the drafted Action Plan, this was amended and agreed. The next PACT Panel meeting will take place in Hextable on 3rd September. It was agreed that the follow-up meeting be arranged in order that the new Hextable Parish Council would be up and running.</p> <p>PACT follow up meetings are still taking place in Brasted, Sundridge and Ide Hill, where the PACT Action Plans are being taken forward. A full PACT consultation was delivered on 5th March in Dunton Green. An action plan has been drafted and will be discussed at the follow-up meeting to be held on 14th May.</p>
SAFE COMMUNITIES	1.2	Target persistent and other priority offenders	Target known criminals and stop their criminal behaviour and prevent regular offenders returning to a life of crime	<p>The number of positive outcomes to be increased</p> <p>Due to changes in staff within the Police, baseline data has yet to be determined.</p>	Ongoing to March 2010	West Kent Police	Green	<p>There are currently 6 individuals on the Catch & Convict programme of the Identified Prolific and other Priority Offenders (IPPO) criteria. They continue to be monitored with monthly updates provided and actions taken forward. There is currently 1 individual on the Rehabilitate & Resettle strand of the IPPO scheme.</p> <p>The IPPO meetings have been amalgamated into each district's ASB Task Group and will begin in April 2008.</p>

Theme	Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
SAFE COMMUNITIES	1.3a	Reduce the harm caused by drugs and alcohol	Deal with crime concerning alcohol and drugs	Community Safety Partnership's Substance Misuse Action Plan to be at least 75% on target	Mar-2010	Sevenoaks District Community Safety Partnership Substance Misuse Task Group (chaired by South West Kent PCT)	Green	The Substance Misuse Action Plan is 75% on target. The Substance Misuse Task Group has quarterly meetings where the Action Plan is monitored. The next meeting will be in April 2008. A sub-group will be set up to review the Substance Misuse Action in the light of the new Community Safety Partnership Action Plan 2008-2011.
SAFE COMMUNITIES	1.3b	Reduce the harm caused by drugs and alcohol	Crime prevention, public safety, nuisance reduction child protection to be supported by each and every licence	100% compliance with licensing conditions or appropriate action taken	Ongoing	SDC – Environmental & Operational Services	Green	During the fourth quarter enforcement visits were made to ensure premises are adhering to their licensed conditions as follows: <ul style="list-style-type: none"> January 2008 - 50 enforcement visits February 2008 - 50 enforcement visits March 2008 - 41 enforcement visits
SAFE COMMUNITIES	1.4	Divert people away from crime	Work with young people who are at risk of becoming offenders and divert them away from crime	50 young people per year to be assisted by the Power Project and other interventions	Annually	Sevenoaks District Community Safety Partnership – Power Project Steering Group (chaired by Youth Offending Service)	Green	The Power Project continues to enjoy a high success rate of 90% and above, i.e. 90% of those worked with on the Project have not gone on to offend. <p>During a recent KCC inspection the Power Project was recognised as a model of good practice.</p> <p>Additional funding from the Youth Justice Board is likely to be available to support the project over the next three years</p>

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SAFE COMMUNITIES	1.5a	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Key workers, businesses and local residents to be involved in reducing crime and the fear of crime through the Community Safety Partnership Task Groups	Task groups in place in Swanley, New Ash Green, Edenbridge and in appropriate temporary priority neighbourhoods. Task groups in place tackling anti-social behaviour, substance misuse, domestic abuse and the night-time economy	Mar-2010	Sevenoaks District Community Safety Partnership	Green	<p>Edenbridge, New Ash Green & Swanley have quarterly meetings where multi-agencies work together to reduce crime and strengthen communities. These meetings are very positive and focussed and have help reduced anti social behaviour in these areas.</p> <p>The Community Safety Partnership Executive Sub Group are monitoring and directing which areas PACT consultations will be delivered.</p> <p>Follow up meetings for Brasted, Sundridge and Ide Hill are taking place regularly to update and discuss the Panels Action Plan. A full consultation PACT was delivered in Hextable on 12th November it has been agreed that the follow up meeting be scheduled for 3rd September because of all the restructuring of the Hextable Parish Council.</p> <p>A full PACT Consultation evening was delivered in Dunton Green on 5th March 2008. An Action Plan has been drafted and will be discussed and agreed at the follow up meeting scheduled for Wednesday 14th May.</p>
SAFE COMMUNITIES	1.5b	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Work with businesses to reduce town centre crime and disorder	<p>The number of businesses involved in schemes to be increased by 5% per year</p> <p>There were 90 members of the Safer Shopping Partnership</p>	Mar-2010	Safer Shopping partnerships	Green	<p>The total paying membership at end of this quarter 4 was 112. This represents over a 24% increase from the 2005/06 figures.</p> <p>The use of the shopsafe system and intelligence generated during this quarter led to identification of 14 offenders linked to 16 offences.</p>

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				in 2005/06				
SAFE COMMUNITIES	1.5c	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Use mobile and upgraded fixed CCTV to prevent and deter crime	The number of arrests instigated, assisted or monitored by CCTV to be increased by 10% over three years In 2005/06 65 arrests instigated, 67 assisted arrests and 15 arrests monitored	Mar-2008	SDC – Environmental and Operational Services	Green	During 2007/08 there were a total of 73 monitored arrests; 48 instigated arrests and 116 operator assisted arrests. This represents a 61% increase on 2005/06 figures
SAFE COMMUNITIES	2.1	Increase uniformed presence in local communities	Send out extra Police Community Support Officers (PSCO) & Wardens into the Community	A further 14 PCSO's to be deployed in the District 9 PCSO's were operating in the District in March 2006	Apr-2008	West Kent Police, Kent County Council	Green	There are currently 23 Police Community Support Officer's (PCSO's) with a district PCSO supervisor, 6 Community wardens and 1 Senior Community warden working across Sevenoaks District.
SAFE COMMUNITIES	2.2a	Tackle anti-social behaviour, noise and neighbour nuisance	Address the anti-social behaviour of named individuals and help residents to take action against low level anti-social behaviour	The anti-social behaviour of over 50 residents per year to be addressed	Annually	Sevenoaks District Community Safety Partnership	Green	Between January and March 2008 there were 15 referrals to the ASB Task Group. During 2007/08 there have been a total of 57 referrals, which exceeds our target of 50.
SAFE COMMUNITIES	2.2b	Tackle anti-social behaviour, noise and neighbour nuisance	Address incidents of anti-social behaviour in communities	Incidents of anti-social behaviour to be responded to within 48 hours.	Ongoing	Sevenoaks District Community Safety Partnership	Green	This target is consistently met with 99.1% receiving an acknowledgement within 2 working days. 100% have received a full response within 25 working days

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SAFE COMMUNITIES	2.2c	Tackle anti-social behaviour, noise and neighbour nuisance	Target anti-social behaviour on public transport	Current operations using PCSO's on school run buses in Sevenoaks extended using a targeted approach. A Protocol for PC's/PCSO for using Arriva buses has now been agreed. No base line figures available.	Ongoing to March 2010	West Kent Police	Green	20 separate bus journeys conducted by Sevenoaks neighbourhood team. Focussing on school travel times. Only minor issues noted, no arrests or warnings. Bus drivers are very pleased with our presence.
SAFE COMMUNITIES	2.2d	Tackle anti-social behaviour, noise and neighbour nuisance	Promote a culture of respect and where people act responsibly	The Community Safety Partnership's Respect Action plan to be implemented and the percentage of residents from different backgrounds and cultures who get on well together to be increased 43% of respondents to Sevenoaks District Council's Citizens Panel Survey 7 (2005/06) said agreed with the statement "My local area is a place where people from different backgrounds and cultures get on well together"	Mar-2009	Sevenoaks District Community Safety Partnership	Green	The Respect Agenda is reviewed on a regular basis, however a new Youth Taskforce has now been established at the Department for Children, Schools and Families and is a progression from the work of the Respect Programme which it replaces. The new taskforce has been created from the Respect Task Force. The focus of the Youth Taskforce will be to do even more, earlier on, to prevent problems and tackle the root causes of anti-social behaviour. It will also be focused on improving opportunities for young people to give and get respect in their communities. Actions reflecting this will be monitored and implemented into the Community Safety Partnership's action plan 2008-2011. 56.1% of respondents to a Sevenoaks District Council survey agreed that their local area was a place where people from different backgrounds and cultures get on well together. This represents an 11.8% increase on previous years figures.

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SAFE COMMUNITIES	2.2e	Tackle anti-social behaviour, noise and neighbour nuisance	Take appropriate action to deal with noise and neighbour and animal and other nuisance	Respond to 85% of complaints within 5 working days 93% achieved within 8 working days in 2005/06	Ongoing	SDC Environmental & Operational Services	Green	87% of complaints were responded to within 5 working days. An average of 93% of complaints relating to dogs were responded to within 5 working days throughout the period.
SAFE COMMUNITIES	2.3a	Support victims of crime	Help young people to feel safe from bullying at home, at school and in the community through the Safe Schools initiative	The number of young people concerned about personal safety issues to be reduced (collected by survey) 885 young people consulted as part of the Young People's Action Plan were worried about bullying	Annually	KCC CFE Safe Schools initiative	Green	Many events ran in Schools during anti-bullying week entitled "Safer Together, Safer Wherever" from 19 th -25 th November 2007 which included: <ul style="list-style-type: none"> • anti-bullying workshops for parents ran by Adult education • workshops based on stereotyping ran by Charlton Athletic • an anti-bullying performance at Hextable Secondary School put on by the National Theatre "Craigrats" and funded by Connexions. • A giant inflatable diary room called a "Mipod" at Swanley Youth Centre for young people to talk about bullying and concerns put on by Kent Youth County Council. <p>There are PCSO's working at secondary Schools to respond to pupils worries over safety issues.</p> <p>Both Swanley and Sevenoaks South Clusters continue to fund a Safe Schools Worker working with children across the District and funding for continuation of work has been agreed. The primary worker is focusing on the most needy primary schools whilst the secondary worker supports many vulnerable students in both schools. Swanley Safer Cluster initiative fund a</p>

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								part time Project Worker to help schools get to silver standard and to support the Safe Cluster Pilot. Swanley Cluster are on target to reach silver mark by April 2009.
SAFE COMMUNITIES	2.3b	Support victims of crime	Help vulnerable adults to feel safe from bullying and other forms of abuse	Promoting a positive approach to education about and prevention of abuse to vulnerable adults and older people in the community	Ongoing	KCC Adult Services	Green	There is an ongoing partnership with West Kent Primary Care Trust visiting nursing homes to promote qualities of care. There is also ongoing multi-agency responses to Adult Protection issues.
SAFE COMMUNITIES	2.3c	Support victims of crime	Progress the Sevenoaks District Community Safety Partnership's Domestic Abuse Action Plan	Domestic Abuse Task Group to be set up and to report to both Community Safety Partnership and Children's Consortium	Jun-2008	Sevenoaks District Community Safety Partnership Task Group – Chaired by KCC CFE and West Kent PCT	Green	The Domestic Abuse Working Group met in January to discuss the outcome of the workshops delivered at the Domestic Abuse Conference. The Action Plan was discussed at length and updated at this meeting. It was also agreed that a funding sub-group will be set up. The Domestic Abuse Strategy has been updated via this group. The Community Safety Co-ordinator also attends the West Kent Domestic Abuse Forum.
SAFE COMMUNITIES	2.3d	Support victims of crime	Progress the Sevenoaks District Community Safety Partnership's Domestic Abuse Action Plan	The Council's Sanctuary Scheme be sustained providing a safe place for victims of domestic abuse	Ongoing	SDC – Housing	Green	There are no current cases but the service continues to be available to all who need it.
SAFE COMMUNITIES	2.4a	Design safe environments	Make sure that new developments, and improvement to existing developments provide safe environments	Community Planning Partners including West Kent Police to be consulted on all significant new developments	Ongoing	SDC Development Control	Green	The Police Architectural Liaison Officer continues to be consulted on relevant applications and advice is considered in assessing proposals. Issues of creating a safe environment and planning out crime have been discussed in respect of a number of

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								major development proposals that are at pre-application stage.
SAFE COMMUNITIES	2.4b	Design safe environments	Improve the condition of footways across the District (Local Transport Plan) and work with town and parish councils to identify priority areas.	Reduce the proportion of the footway network in need of maintenance by 2% per annum Baseline data for District to be established	By 2010/11	KCC Highways	Green	Between September and December 2007, pavement resurfacing was carried out on 30% of the roads scheduled with a further 10% of sites in progress. The precise extent of roads is governed by the available funding and the scheduled roads are prioritised. The planned extent of pavement resurfacing for 2007/08 is an increase over that for 2006/07 which was itself reduced to permit the previous year's backlog (due to limits on funding) to be cleared.
SAFE COMMUNITIES	3.1a	Reduce speed, encouraging safer driving and tackle known speeding crash hotspots	Highlight the dangers of speeding and encourage people to drive more safely	The numbers of road users killed and seriously injured on local roads to be reduced by 40% 22% reduction measured in the District between 2000-05	31 st December 2007 then reviewed annually	KCC Road Safety	Green	There has been a 45% reduction in the number of people killed or seriously injured on local roads between 2000 and March 2008 which exceeds the target by 5%
SAFE COMMUNITIES	3.1b	Reduce speed, encouraging safer driving and tackle known speeding crash hotspots	Ensure that speed limit signs are visible and pavements cleared of obstructions through ongoing maintenance	Matters to be dealt within a maximum of 28 days of notification being received but earlier if the priority dictates	Ongoing	KCC Highways	Green	Maintenance activities concerning the cleaning of speed limit signs and the clearing of pavement obstructions are proceeding in accordance with standard procedures and with intervention by Kent Highways as and when the relevant thresholds are triggered. A more quantitative assessment will be produced for a future progress report.

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SAFE COMMUNITIES	3.2	Improve pedestrian safety and access for people with disabilities	Discrimination Act (DDA) money to provide ramps, lower kerbs etc to support DDA needs in District	Ring fenced funding used to carry out work on strategic pedestrian routes determined in conjunction with local accessibility groups	Ongoing	KCC Highways	Green	KCC allocates £50,000 annually to one district for the provision of highway accessibility facilities for the mobility impaired in accordance with the requirements of the Disability Discrimination Act 1995. The necessary street audit required for qualification purposes will be carried out early in 2008. Liaison has been fostered with the Sevenoaks and District Access Group for the purpose of prioritising requests received for dropped crossings, etc
CARING COMMUNITIES	4.1a	Increase young people's access to and take up of activities	Make sure the District offers a range of social opportunities and recreational activities for groups of young people	The number of attendances for young people accessing partnership youth provision (KCC Youth Service, 8-12's, SDC led projects & town and parish council led project, voluntary sector projects supported by SDC) to be increased by 5% per annum There were 330,167 attendances in 2006/07	Ongoing to March 2010	SDC Community Development	Green	The Action Plan was 100% on target during the first 6 months monitoring period (April – September 2007) Figures for 6 months April - September 07: 268,052 attendances at monitored projects and activities. Next monitoring results for October 2007 to March 2008 will not be available until May 2008.
CARING COMMUNITIES	4.1b	Increase young people's access to and take up of activities	Adopt and deliver a District Play Strategy and apply for external funding through the Big Lottery Fund Children's Play Programme.	External funding achieved and levels of participation increased Baseline at March 2007 based on levels of participation	Apr-2007	Play Partnership	Green	The following Big Lottery Funded Play Partnership Projects have now been installed: <ul style="list-style-type: none"> • Edenbridge Abilitywhirl has now been installed at Stangrove Park • Swanley Water Play project has been installed at Swanley Park.

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CARING COMMUNITIES	4.2a	Involve young people in planning their services and facilities	Involve children and young people in helping to design, plan and evaluate the services provided for them, adhering to Hear by Right Standards.	The number of projects or initiatives where young people are actively participating in project planning, delivery and evaluation to be increased Baseline at March 2007	Ongoing to March 2010	SDC Community Development	Green	YPAP monitoring for the number of projects working participatively with young people for the period September 2007 to March 2008 will not available until May 2008.
CARING COMMUNITIES	4.2b	Involve young people in planning their services and facilities	Involve children and young people in helping to design, plan and evaluate the services provided for them, adhering to Hear by Right Standards.	A Young Person's housing strategy to be produced & implemented	Adopted by September 2007 & implementation ongoing	SDC – Housing	Green	The Young Person's Housing Strategy is now in place. 6 units of supported accommodation will be provided for under 25s in 2008/09
CARING COMMUNITIES	4.3a	Increase youth volunteering	Identify new opportunities for youth volunteering and encourage agencies to involve young volunteers	The number of young people taking up volunteer tasters and the number of young people recruited to volunteer placements to be increased Baseline data to be established	Ongoing to March 2010	VSU Youth in Action (Voluntary Service Unit)	Green	During 2007/08 211 young volunteers were recruited, trained and managed. Learning opportunities were provided for 47 children who are at risk, disabled or at risk of exclusion (including those living in Swanley and Edenbridge).
CARING COMMUNITIES	4.3b	Increase youth volunteering	Promote youth volunteering in sport and leisure	Four clubs to be launched in the 1 st year	Mar-2008	Sencio Community Leisure	Red	This target is unlikely to be achieved. An alternative indicator is being suggested
CARING COMMUNITIES	5.1a	Increase people's access to and awareness of services, especially in rural areas	Wherever possible locate Care Managers or equivalent in GP surgeries or other suitable locations	Care Managers to be located at least one additional site per year until complete 2006/07 - 2 co-located in GP Surgeries sites in the Sevenoaks District	April 2007 and ongoing	Kent Adult Social Services	Green	Plans are in progress with Edenbridge Leisure Centre run by Sencio Community Leisure to make it more accessible for people with disabilities.

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CARING COMMUNITIES	5.1b	Increase people's access to and awareness of services, especially in rural areas	Increase access to and take up of housing and council tax benefits	Take up campaign to be run and effectiveness evaluated	Sep-2008	SDC - Benefits and Council Tax	Green	Tax credits and Housing and Council Tax benefit awareness have been raised by including information on the back of new bus passes issued from 1 April 2008 to over 60's
CARING COMMUNITIES	5.1c	Increase people's access to and awareness of services, especially in rural areas	Increase access to and take up of housing and council tax benefits	A pilot scheme for mobile/ outreach benefits and council tax advice to be run and evaluated	Sep-2008	SDC - Benefits and Council Tax	Green	Visiting officers are now able to access all documents relating to a claimant when meeting with them in their homes, due to implementation of mobile technology. Documents can be photographed in a claimant's homes during a visit, removing the requirement to send documents in the post after a visit.
CARING COMMUNITIES	5.1d	Increase people's access to and awareness of services, especially in rural areas	Provide support to those with particular needs including older people	Information to be provided on the SDC website and in other formats about the support available to local people	Mar-2008	SDC – Community Development	Green	Pages enabling voluntary, community and faith sector groups to add information to the website are now available on the Council's website at www.sevenoaks.gov.uk/voluntary
CARING COMMUNITIES	5.2a	Provide the right support at the right time	Let people make their own decisions on the care they need in their homes	The percentage of service users in Sevenoaks District using Direct Payments following assessment to be increased 2005/06 – 46 people using Direct Payments	March 2008 & ongoing	Kent Adult Social Services	Green	65 people have either use Direct Payment or the Kent card in the district. This represents an increase of over 32%.
CARING COMMUNITIES	5.2b	Provide the right support at the right time	Provide social care to support older people to remain in their own home where appropriate	The number of people offered enhanced levels of home care support to remain in their own homes to be increased 2005/06 – 139 people in receipt of intensive	March 2007 & ongoing	Kent Adult Social Services	Green	The service continues and is well used. In the last 6 months 59% of people who left the service were self caring and did not need support. Only 20% had a care package.

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				homecare support				
CARING COMMUNITIES	5.2c	Provide the right support at the right time	Provide social care to support older people to remain in their own home where appropriate	Extra care sheltered housing units provided 2006/07 - No extra care sheltered housing units in the District	Ongoing	Kent Adult Social Services	Green	Kent County Council are working in partnership with Sevenoaks District Council and other Local Authorities on a Private Finance Initiative (PFI) project to provide 20 units of enhanced sheltered accommodation for the elderly.
CARING COMMUNITIES	5.2d	Provide the right support at the right time	Adapt properties to enable older people to remain in their own home where appropriate	Telehealth and Telecare units supporting older people in the Sevenoaks District to be provided as part of a programme to expand the use of Telehealth and Telecare (Target in Towards 2010) 2006/07 – no units installed in the District	Mar-2010	Kent Adult Social Services	Green	A Whole systems Demonstrator pilot to promote Telecare and Telehealth is to commence in Swanley in April 2008.
CARING COMMUNITIES	5.2e	Provide the right support at the right time	Support those who care for others by increasing the availability of respite care and support	Increase the number of carer assessments carried out	March 2009 & ongoing	Kent Adult Social Services	Amber	Kent Adult Social Services continue to carry out carers assessments. Kent Adult Social Services are not able to confirm the exact number due to current technical difficulties they are experiencing
CARING COMMUNITIES	5.2f	Provide the right support at the right time	Support those who care for others by increasing the availability of respite care and support	Opportunities to establish locally based Learning Disability(LD) respite facilities in the District to be sought	Mar-2009	Kent Adult Social Services	Green	Mencap Hall in Sevenoaks adapted with enhanced changing/toilet facilities. Work in Edenbridge ongoing.

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				2006/07 - no LD respite facilities in the District				
CARING COMMUNITIES	5.2g	Provide the right support at the right time	Promote appropriate grants to enable disabled people to remain in their own homes	120 grant applications to be processed each year	By March 2008 & reviewed annually	SDC – Housing	Green	151 disabled facility grant applications to adapt properties were processed during 2007/08, exceeding the target by over 25%.
CARING COMMUNITIES	5.2h	Provide the right support at the right time	Work closely with Kent wide Supporting people team to help support people in their own homes and tenancies and maintain their independence	Housing floating support for people in the district to be maximised	Ongoing to March 2010	SDC – Housing	Green	SDC continues to fund West Kent Housing Association to provide floating support to 6 under 18s. This is in addition to the Supporting People funding .There are minimal on the waiting list and funding has been agreed for 6 units of supported accommodation for under 25s.
CARING COMMUNITIES	5.3a	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Preventative services offering emotional well-being support (tier 2 – early intervention) for vulnerable children and young people and their families to be in place in line with Consortium action plans.	Mar-2010	Sevenoaks Children's Consortium	Green	Additional Time to Talk workshops were held in Feb/March 2008 in Sevenoaks South. The service will be secured for 2008/09 along with SSKY which will be secured to March 2009 following the recent announcement of Kent Children's Fund allocations. Key Consortium priorities and initiatives are to be incorporated within Local Children Services Partnerships and their local children and young peoples plans.
CARING COMMUNITIES	5.3b	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Current provision to be mapped in the first year and the availability of parenting skills courses for the most vulnerable families to be increased	Mar-2010	Sevenoaks Children's Consortium	Green	Across Swanley and Sevenoaks clusters there are 54 multi-agency staff trained in the Solihull approach and a new series of courses are being planned focusing on providing parenting skills workshops.

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				Baseline 2007/08 to be agreed				
CARING COMMUNITIES	5.3c	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Children's Centres to be established in Edenbridge and Swanley No Children's Centres currently in the District	Mar-2010	KCC CFE	Green	Swanley and Edenbridge Centres. Have both been designated and managers in post. Edenbridge Children Centre has been completed and is now open. Swanley is at planning stage for building.
CARING COMMUNITIES	5.4	Improve outcomes for children and young people	Participate in the development of Children's Trusts in the District	Children's Trusts developed	Dec-2008	KCC CFE	Green	Local Children's Services Partnerships have been created and there will be three partnerships covering the District and each will draw together the public and voluntary sector who are providing services to children young people and their families. Partnerships will ensure integrated, child centred approaches to improve outcomes for children, young people and their families. Each Partnership will be responsible for delivering a Local Children's and Young Peoples' plan focussed on local priorities. Local Children's Services Partnerships will be operational from September 2008. Sevenoaks South have identified 5 high level multi agency priorities and is developing actions plans for each where the focus for the first year of the partnership will be. Same for Swanley

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CARING COMMUNITIES	6.1a	Sharing information about funding opportunities and services	Join together to bid proactively for funding to deliver priority services in the District	Investigate the setting up of a secure website to enable voluntary, community and faith organisations to share information	Feasibility study by March 2008 and outcomes progressed ongoing	SDC Community Development	Green	This action is now completed. A section on the Council's website has been set up for Voluntary and Community Groups to share information at www.sevenoaks.gov.uk/voluntary
CARING COMMUNITIES	6.1b	Sharing information about funding opportunities and services	Improve the sustainability of the voluntary sector through longer term funding	The amount of core funding secured on a three year basis to be increased Baseline data to be gathered during 2007/8	Apr-2008	SDC Community Development	Green	Sevenoaks District Council's Cabinet have agreed to maintain funding to CABx in the District on the basis that a three year Service Level Agreement (SLA) is set up overall funding reducing by a total of £7,000 on 2009/10, a further £7,000 in 2010/11 and a further £8,000 in 2011/12.
CARING COMMUNITIES	6.2	Value and increase volunteering	Through local Compact and SDC grant objectives, encourage voluntary groups to seek and register new volunteers at risk of social exclusion through Volunteer Agencies	The number of new members registered with Volunteer Centre to be increased 2005/06 – 668	Annually	SDC Community Development	Green	68 people were registered as volunteers in areas at risk of social exclusion in 2007/08. This represents an increase of 65% on 2005/06 figures
CARING COMMUNITIES	6.3	Improve information in the District about voluntary and community services	Ensure that information about voluntary, faith and community groups operating in the District is publicised	Website providing links to voluntary, faith and community groups to be put in place and other opportunities for publicity explored	March 2008 and ongoing	SDC Community Development	Green	Voluntary and Community groups are able to submit information for publishing in the Community events diary. Further pages enabling voluntary, community and faith sector groups to add information to the website site have been added to the Council's website
CARING COMMUNITIES	7.1	Work in identified areas and involve local residents in projects to	Support emerging community groups	The number of neighbourhood bodies and community-led projects to be	Annually and ongoing	SDC Community Development	Green	There were 24 community initiatives progressed that involved working with local people by Sevenoaks District Council and West Kent Extra during

Theme	Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
		improve neighbourhoods		increased 2005/06 – 10				2007/08. This an increase of 100% on 2006/07 figures
CARING COMMUNITIES	7.2	Help with debt management	Give advice and information to residents seeking advice about debts and debt management	Opportunities for debt management and advice to be regularly publicised	Annually and ongoing	CABx	Green	<p>Edenbridge Bureau is now dealing with 60 on-going cases apart from those who visit with "one-off" debts. At present, in common with most Bureaux about one third of our issues relate to debt. We have begun to see an increase in those presenting with mortgage arrears.</p> <p>As of 15th March the Swanley bureau has seen 185 new debt cases in the quarter, 76 of which have some element of ongoing case management rather than just advice and guidance. This number is in addition to the 51 reported ongoing cases from last quarter. Since December we have recorded a significant increase in the number of clients seeking debt advice.</p> <p>Sevenoaks bureau have seen 315 debt cases during quarter 4 taking the yearly total of debt cases to 1178.</p>
CARING COMMUNITIES	7.3a	Support people with particular needs into employment opportunities	Through self-management courses give people living with long-term illness the confidence, skills and knowledge to manage their condition better and be more in control of their lives	Four Expert Patient Programmes to be delivered over the next 3 years	2007-2009	West Kent PCT	Amber	The PCT is looking at a number of self management programmes particularly for people with coronary heart disease and chronic obstructive pulmonary disease.

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CARING COMMUNITIES	7.3b	Support people with particular needs into employment opportunities	Support people in Sevenoaks with Learning or other disabilities into employment opportunities	<p>Systems in place to enable Social Services clients to access appropriate work opportunities</p> <p>PSA2 target - Overall responsibility as lead partner for this target is Jobcentre Plus. Figures are Kent-wide and they are not broken down by district. Outcome 15 - To promote independence through employment for those who are able to work. Incapacity Benefit (IB) claimants 2yr+ who are social services clients gaining permitted work - target 04/05-07/08 = 175 IB claimants 2yr+ assisted into work by KCC - target 04/05-07/08 = 250</p>	Mar-2010	Kent Adult Social Services	Green	Kent Adult Social Services are currently running a pilot volunteer work experience project for a person with a learning disability at the Mulberry Day Centre in Sevenoaks.

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GREEN ENVIRONMENT	8.1	Make the best use of previously developed land	Focus new development on previously developed land	At least 85% of residential and businesses development to take place on previously developed land	2007 - 2010	SDC – Policy and Environment	Amber	<p>There were 87% of housing completions on previously developed land during 2007/08. Figures for business development are still awaited.</p> <p>The most recently available information for the overall percentage for development on previously developed land was 82% in 2006/07.</p>
GREEN ENVIRONMENT	8.2	Maintain and improve access to countryside	Make sure residents and visitors are able to access and enjoy the countryside and its facilities	Produce Countryside Access Improvement Plan, and Implement Countryside Access Improvement Plan	2008 for production of plan, ongoing for implementation of the plan	Kent County Council	Green	The Countryside Access Improvement Plan has now been agreed and published. It includes an overview of the current state of access to the countryside in Kent and key objectives to improve the Public Rights of Way over the next 10 years.
GREEN ENVIRONMENT	8.3a	Conserve the natural and built heritage	Ensure that the District's heritage, character and biodiversity is safeguarded from inappropriate development pressure and land management practices	LDF to include policies and guidance to protect and enhance the character of our built and natural heritage, and maintain the openness of the Green Belt	According to LDF timescales	SDC – Policy and Environment	Green	<p>The Council is currently preparing its Core Strategy for Preferred Options consultation which is expected to take place in September 2008.</p> <p>This policy document will contain policies and guidance aimed at protecting the District's natural and built heritage.</p>
GREEN ENVIRONMENT	8.3b	Conserve the natural and built heritage	Ensure that all development proposals maintain and enhance the quality of the environment respecting its character and functions	LDF to include policies and guidance to ensure that new development will not have a harmful impact on the environment and that it reflects the quality and distinctiveness of its surroundings, and where appropriate includes measures to	According to LDF timescales	SDC – Policy and Environment	Green	<p>The Council is currently preparing a Strategic Flood Risk Assessment which is now due for completion in June 2008 together with a Strategic Housing Land Availability Assessment.</p> <p>Both studies will inform policies contained in the LDF Core Strategy which will seek to ensure a sustainable distribution of new development.</p>

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				minimise the risk of flooding				
GREEN ENVIRONMENT	8.3c	Conserve the natural and built heritage	Actively conserve and enhance countryside and landscape character	AONB management plans delivered	Ongoing	Kent Downs and High Weald AONB units	Green	<p>The review of the Kent Downs AONB management plan has been proceeding well with consultation and information gathering stages complete and the expected publication of a draft review in April. There will follow at least an eight week consultation period on the draft and a final draft will be completed in November.</p> <p>Activities in Sevenoaks in last quarter include under grounding of overhead cables at Ightham mote, completion of a £25K woodchip fired boiler for Bore Place and fly tipping target hardening near Lullingstone. Sevenoaks Tourist Information Centre staff have attended a familiarisation trip. An application has been lodged with Interreg for a biodiversity based project which will include delivery in Sevenoaks</p> <p>Kent Downs AONB are also in the process of preparing good practice guidance for equine management which is an important issue in the Sevenoaks area.</p> <p>High Weald AONB Management Plan</p>

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								Performance monitoring/ monitoring of AONB condition and Strategic Environment Assessments are nearly completed. Over the next quarter work will take place on rolling forward 5 year targets. All other programmes continuing.
GREEN ENVIRONMENT	9.1a	Tackle graffiti, fly tipping and abandoned vehicles	Reduce number of fly-tipping incidents	The PSA 2 objectives of the Clean Kent Campaign to be implemented and promoted	By 2008	Clean Kent Delivery Group	Green	A final promotion campaign is underway including TV advert and posters on Bill Boards. Final perception survey is completed and results are awaited. The campaign officially ended March 2008 but partners will continue with the aims of the campaign until at least 2010.
GREEN ENVIRONMENT	9.1b	Tackle graffiti, fly tipping and abandoned vehicles	Take action to deal with graffiti	A co-ordinated graffiti removal service working with Probation Service, Town and Parish Council's and community groups to be operated	Apr-2007	Sevenoaks District Community Safety Partnership	Green	The Grimebuster Service has cleaned 13 areas of graffiti in the last quarter. 10 new Graffiti Removal Toolkits were purchased and distributed as follows: <ul style="list-style-type: none"> • 1 Edenbridge Police Station, • 1 Swanley Police Station, • 1 Sevenoaks Police Station, • 4 KCC Community Wardens • 3 held at Sevenoaks District Council Offices in order that residents can request them when required.
GREEN ENVIRONMENT	9.1c	Tackle graffiti, fly tipping and abandoned vehicles	Remove abandoned, untaxed and unroadworthy vehicles swiftly through Operation Cubit/ SDC/KCC Abandoned vehicle process and Vehicle surrender scheme	The number of abandoned vehicles identified through existing schemes to be reduced by 5%	March 2008 and ongoing	SDC Environmental & Operational Services	Green	35 vehicles removed as abandoned representing a 58% reduction on 2006/07 and a 69% reduction since 2005/06. <ul style="list-style-type: none"> • The average time to remove abandoned vehicles was 1.2 days. • 87% of vehicles were inspected within 24 hours.

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								<ul style="list-style-type: none"> 80% of vehicles were removed within 24 hours after authority to remove. 110 vehicles were removed by Operation Cubit. 84 vehicles were voluntarily surrendered.
GREEN ENVIRONMENT	10.1a	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Ensure that the LDF includes a policy on climate change	Appropriate policies are in place to deal with climate change issues	According to LDF timescales	SDC Policy and Environment	Green	The Council is currently working on its Strategic Flood Risk Assessment which is now due for completion in June 2008. This Assessment will take into account the impact of Climate Change and will inform future Core Strategy policies.
GREEN ENVIRONMENT	10.1b	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Make sure that energy efficiency, renewable energy and the use of appropriate materials are considered in new development proposals	Devise and implement a questionnaire to be completed as part of the application process addressing issues of energy efficiency and sustainable construction	Ongoing	SDC Development Control	Green	Research work and procedural work has commenced but has not yet been implemented
GREEN ENVIRONMENT	10.1c	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Develop awareness and promote schemes to conserve energy and natural resources e.g. ECO schools scheme, recycling initiatives, Gardening for Wildlife and the Horton Kirby Field Centre	Percentage of local population involved in schemes and initiatives to be increased 2005/06 – 40 local people received Gardening for Wildlife Awards. 7 Schools received Eco School awards	By 2010	KCC CFE & SDC	Green	Wildlife Awards (SDC) : Quarter 4 has been spent planning activities for 2008/09. The Gardening for Wildlife 2007/08 finished with the successful Celebration Event in September 2007. Eco Schools(KCC) : A number of schools have gained Eco-Schools accreditations. They are Furness who gained a Silver certificate award and New Beacon who also gained a Silver certificate award. In addition Clean Kent School awards were presented on 29 February to Shoreham Village School (Silver Certificate) and Hever CEP (Red Flag) these schools have fulfilled the criteria for the Clean Kent

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								School awards which compliment the Eco-Schools programme and focus on creating and maintaining litter free schools. Hever CEP had a ceremony to officially unveil their Photovoltaic (PV) solar panels, which will generate some of the electricity that the school requires and raise awareness amongst pupils, staff and parents of the need to conserve energy.
GREEN ENVIRONMENT	10.1d	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Reduce harmful carbon emissions arising from processes such as fuel or energy in the District	Carbon Management Action Plan to be developed and implemented	October 2007 and ongoing	SDC - Housing	Green	A corporate Climate Change report is going to Members of Sevenoaks District Council in May 2008 and this includes a robust carbon reduction action plan.
GREEN ENVIRONMENT	10.1e	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Reduce harmful carbon emissions arising from processes such as fuel or energy in the District	Residents to be encouraged to reduce home energy by 2% each year There is a government target to encourage people to reduce carbon emissions and as a result, home energy usage by 2% each year. The Council has a dedicated Energy Conservation Officer who is undertaking various initiatives to reduce the carbon footprint.	Annually	SDC Housing	Green	A Climate Change report is going to Members of Sevenoaks District Council in April/May 2008 with a robust carbon reduction action plan.

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GREEN ENVIRONMENT	10.1f	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Help people who have difficulty affording to keep their homes warm	Implementation of the Kent Health and Affordable Warmth Strategy to reduce fuel poverty in the District to be continued	Ongoing	SDC – Head of Housing	Green	The Energy Conservation Officer continues to work closely with the Kent energy Centre. Sevenoaks District Council significantly funded the Kent Energy Centre in 2007/08.
GREEN ENVIRONMENT	10.2	Increase recycling and reduce waste	Implement the agreed actions in the adopted joint household waste strategy	The percentage of household waste recycled in Kent to be increased to 40%, and at least 35% in the Sevenoaks District Sevenoaks 2005/06 - 29.94%	Ongoing	SDC - Environmental & Operational Services	Green	The combined recycling/composting rate for 2007/08 is 32.47%. This compares with 30.24% for 2006/07
GREEN ENVIRONMENT	10.3a	Tackle air quality problems	Provide advice to local businesses and enforce regulation to tackle pollution	100% of required improvements undertaken Year ending April 2007 – 100% of required improvements undertaken.	Within 5 working days	SDC Environmental & Operational Services	Green	The Local Air Pollution Control inspection regime is on track with the premises inspected in accordance within planned timescales.
GREEN ENVIRONMENT	10.3b	Tackle air quality problems	Monitor and seek to improve air quality in Air Quality Management Areas (AQMA's) according to individual action plans	At least 80% of outcomes in action plans to improve air quality in the AQMA's to be achieved	During the lifetime of each plan	SDC Environmental & Operational Services	Green	Ongoing progress is being made on action points in Air Quality Action Plan. Year end monitoring currently being undertaken for submission of Annual Air Quality Progress report to Defra for the end of April 2008.
GREEN ENVIRONMENT	10.3c	Tackle air quality problems	Monitor and seek to improve air quality in Air Quality Management Areas (AQMA's) according to individual action	Air quality issues considered as part of major planning applications	Ongoing	SDC – Development Control	Green	Air quality is considered as part of all planning applications in AQMA's. Officers will continue to liaise with Environmental health to ensure air quality issues are addressed as part of planning applications. Additional

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			plans					funding to undertake the actions of the air quality action plan are being sought and have been achieved through s106 planning obligations on major and relevant developments.
HEALTHY ENVIRONMENT	11.1a	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Take action in line with Public Health targets on diet, activity and obesity, alcohol interventions, stop smoking services, sexual health, mental health and well-being support programmes.	The numbers of people who attend smoking cessation, weight management and other well-being programmes to be increased Baseline data to be established in 2006/07	2008	West Kent PCT & HAT	Green	312 people were given smoking cessation support in the District. An additional alcohol clinic has now been established in Swanley and is running at capacity
HEALTHY ENVIRONMENT	11.1b	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Take action in line with Public Health targets on diet, activity and obesity, alcohol interventions, stop smoking services, sexual health, mental health and well-being support programmes.	Work towards all applicable businesses being smoke free Baseline data is not available for 06/07, the second quarter of 07/08 will be used. Baseline information will be based on numbers of businesses within a sample complying with smoke free requirements. Compliance with the requirement for signage will not be included in this	2009	SDC Environmental and Operational Services	Green	This quarter has seen a reduced level of smokefree complaints although two formal warnings have been given to 2 businesses within the district. Additional funding from Kent Alliance on Smoking and Health (KASH) has been granted to pursue an anti smoking project for secondary schools within the district. This is being carried out via distribution of leaflets and addressing pupils when called upon by school heads. The survey of industrial sites is continuing and this may take more time than predicted due to increased work on smoke free projects.
HEALTHY ENVIRONMENT	11.1c	Extend existing community based healthy lifestyles projects, such as healthy eating,	Implement Healthy Schools programme in schools in Sevenoaks District	100% of schools to be accredited by 2010	2010	KCC CFE & West Kent PCT	Green	Children Families and Education are one school off target for each of the clusters (Sevenoaks South and Swanley) for the end of April 2007. 61% of schools in Sevenoaks and 64%

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		walking and exercise & smoking cessation programmes to all age groups						Swanley have been validated as healthy schools by end of April. This should be achieved by the end of April. A healthy living event in Swanley is being planned with Swanley parents. Last quarter there were a number of activities such as food, nutrition and standards to cover breakfast, lunch and after school clubs. There has been training in dealing with bereavement and long-term illness for school staff. Workshops for parents on internet safety for young people and also drug education workshops in secondary schools.
HEALTHY ENVIRONMENT	11.1d	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Develop the local community and voluntary sports sector and encourage the use of sports and leisure facilities	A Community Sports network to be set up and administered	By 2008	Sencio Community Leisure	Green	Community Sports Network has been established and funding achieved for the Go-Active Website.
HEALTHY ENVIRONMENT	11.1e	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation	Develop the local community and voluntary sports sector and encourage the use of sports and leisure facilities	Opportunities for exercise promoted through In Shape	Annually	SDC Community Development	Green	Between January and March 2008, over 3,900 attendances have been recorded at 26 initiatives being run to address Choosing Health and Community Plan for people within the District. These projects are continuously monitored and evaluations show that

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		programmes to all age groups						positive health gains and outcomes are being experienced by participants. Further Choosing Health funding has been secured from West Kent PCT for 2008/09.
HEALTHY ENVIRONMENT	12.1	Provide clear information and promote greater use of existing health facilities	Where possible use local health facilities to deliver services more locally and publicise information about local health facilities to local communities.	Information about local health facilities and services to be included in local publications and websites	By April 2007 & annual monitoring	West Kent PCT	Green	The new West Kent PCT website was launched in April 2008, and a programme of health promotion campaigns in community pharmacies has also commenced with national no smoking day in March 2008. The next campaign for drugs information will take place in May 2008.
HEALTHY ENVIRONMENT	12.2a	Improve access & availability of health services to those who are most in need	Reduce health inequalities by targeting priority neighbourhoods and socially excluded groups using current health needs assessments/equity audits to inform service planning	Further Health Needs Assessments/ equity audits to be completed to inform service development 2005/06 – Edenbridge HNA completed.	2008	SDC & West Kent PCT	Green	The PCT has audited health needs assessments across the whole PCT area and put in place a programme of health needs assessments to fill the gaps. Health inequalities reports have been produced and circulated to all LA's in the PCT area. The Choosing Health Programme in Sevenoaks is being targeted against areas of need identified within it.
HEALTHY ENVIRONMENT	12.2b	Improve access & availability of health services to those who are most in need	Reduce health inequalities by targeting priority neighbourhoods and socially excluded groups using current health needs assessments/equity audits to inform service planning	New specialist posts to meet needs of socially excluded groups as identified to be developed	2008	West Kent PCT	Green	The PCT is strengthening its commissioning role and is committed to developing specialist services rather than posts to meet the needs of socially excluded groups. The Sevenoaks District Health Action Team, focussing on needs identified in the Health Inequalities report and Health Needs Assessments already completed is targeting services to these groups in Otford, Shoreham and Kemsing,

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HEALTHY ENVIRONMENT	12.2c	Improve access & availability of health services to those who are most in need	Provide better access to NHS dentists	Opportunities for funding to enhance dental services within areas of greatest need to be sought Baseline data to be established	Ongoing	West Kent PCT	Green	West Kent Primary Care Trust agreed a £294,000 contract with Oasis Dental Care Ltd to provide NHS dental services in Sevenoaks. This is part of a £1.8million package to tackle a lack of NHS dental provision in areas where it has either not been available or has been lost as a result of practices withdrawing from NHS provision. The contract with Oasis is one of five, which together are expected to boost the number of dental appointments available on the NHS in West Kent by 12%.
HEALTHY ENVIRONMENT	12.2d	Improve access & availability of health services to those who are most in need	Improve access to and availability of preventative and early intervention mental health care services	Multi-disciplinary primary care mental health teams offering a range of care options to be put in place across the District	2007-2008	KCC & West Kent PCT	Green	Adult primary care Mental Health service are delivering services across the district . The Ssky team continues to offer services to children and young people.
HEALTHY ENVIRONMENT	12.2e	Improve access & availability of health services to those who are most in need	Involve the Community in redesigning services as appropriate	Improved communication with the community to be evidenced in Patient Forum annual reports	Ongoing	West Kent PCT	Green	In April 2008 West Kent PCT launched its <i>Health Network</i> to seek the views of ordinary members of the public on health care priorities and the development of services on an ongoing basis. <i>Health Network</i> is now actively recruiting in the Sevenoaks area and membership is recommended by the former patient forum.
HEALTHY ENVIRONMENT	12.2f	Improve access & availability of health services to those who are most in need	Encourage good access and transport links to the Pembury Hospital site for residents of the Sevenoaks District	Appropriate responses to planning consultations made	Ongoing	SDC – Development Control	Green	Any consultations received will be fully considered and appropriate responses made.

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DYNAMIC ECONOMY	13.1	Encourage a dynamic economy through the planning system	Ensure that the District's Employment and associated Housing needs are dealt with as a priority in the emerging LDF.	Priority to be given to addressing employment and housing issues as part of the emerging LDF.	According to LDF timescales	SDC Policy and Environment	Green	<p>The Council is now undertaking a Strategic Housing Land Availability Assessment which will help to identify new sites to meet the District's housing requirement. This study, together with the Housing Market Assessment, Retail Study, Employment Land Review and the Hotel Study, will inform policies within the forthcoming Core Strategy.</p> <p>The Council has prepared a revised Affordable Housing policy summary taking into account new national and regional guidance and the findings of the Housing Market Assessment.</p>
DYNAMIC ECONOMY	13.2a	Ensure town and village centres remain viable and vibrant	Ensure that town centres are properly defined in terms of their retail function within relevant strategic documents to provide the correct context for emerging LDF policy.	Relevant policies and guidance to be produced as part of the emerging LDF that safeguard existing retail services and functions and allow for appropriate regeneration opportunities	According to LDF timescales	SDC Policy and Environment	Green	The Council is now preparing its Core Strategy which is expected to undergo Preferred Options consultation in September 2008.
DYNAMIC ECONOMY	13.2b	Ensure town and village centres remain viable and vibrant	Undertake a review of parking to help achieve a balance of vital town centres and alleviate congestion	Parking review undertaken	By 2010	SDC Environmental & Operational Services	Green	<p>The Swanley and the Sevenoaks Parking Review proposals have now been approved by the Joint Transportation Board and by the Council's Cabinet. Following approval, proposals have been amended to take account of changes arising from public consultation.</p> <p>Shoreham / Eynsford / Farningham parking review proposals also being implemented in May 2008.</p> <p>Further reviews planned for</p>

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								Riverhead, Dunton Green, Seal and Knockholt station for 2008/09.
DYNAMIC ECONOMY	13.3	Encourage sustainable tourism	Ensure that opportunities for tourism within the District to contribute to the local economy in a sustainable manner are maximised.	Relevant guidance to be produced in consultation with tourism providers to encourage sustainable tourism practices	According to LDF timescales	SDC Policy and Environment	Green	The Tourism Officer continues to support local accommodation providers and work with local businesses and attractions to encourage sustainable tourism practices. This includes the re-opening of Chiddingstone Castle and supporting a number new bed and breakfast providers.
DYNAMIC ECONOMY	13.4	Deliver quality public services	Deliver excellent services that match the needs identified by the community and improve the quality of life for everyone who lives and works in the District	Customer satisfaction survey completed annually	Annually	All Partners	Green	The last customer satisfaction general survey was completed by Sevenoaks District Council in 2006/07. 80% of respondents were "satisfied" with their local area as a place to live. Kent County Council - 2006 Comprehensive Performance Assessment (CPA) - awarded 4 star rating overall. Sevenoaks District Council: CPA 2007 - Excellent overall performance. Top 5 in Best Council Awards 2007 and special award for being best in the country for the environment and local community. West Kent Housing Association - Audit Commission Housing Association Inspection 3 star excellent organisation

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DYNAMIC ECONOMY	13.5	Attempt to influence the impact from development along the Thames Gateway	Respond to consultations on planning policy and development in the Thames Gateway	100% of consultations to be considered and responses made on policy and developments likely to have an impact on the Sevenoaks District	Dec-2007	SDC - Development Control	Green	Consultation from neighbouring authorities will be considered and commented upon. Planning Policy Manager will respond to all relevant Thames gateway consultation.
DYNAMIC ECONOMY	13.6	Promote the rural economy	Support agriculture and enable rural diversification of and within farming where proposals do not have an adverse effect upon the environment and the Green Belt	Relevant policies that enable appropriate rural diversification, including diversifying within agriculture be produced as part of the emerging LDF	According to LDF timescales	SDC - Policy & Environment	Green	The Council is now preparing its Core Strategy which is expected to undergo Preferred Options consultation in September 2008.
DYNAMIC ECONOMY	13.7	Work with partners across West Kent to improve skills, learning, business development, tourism, the infrastructure and regeneration	Deliver the West Kent Area Investment Framework	West Kent AIF priorities for action to be at least 75% on target	According to AIF timescales	West Kent Partnership	Green	The AIF aims to promote business, maximise skills, sustain and strengthen the local economy and maximise opportunities for rural businesses across West Kent. In October 2007, 87% of the indicators in the Action Plan were on target.
DYNAMIC ECONOMY	13.8	Maximise the benefits to the District from the 2012 Olympics	Work with partners in West Kent to identify any opportunities to benefit the District economically, educationally or culturally	Opportunities identified and progressed	Mar-2010	SDC Policy and Environment	Green	Sevenoaks District Council continues to attend regular meeting organised by KCC to discuss potential opportunities for the District. Three pre-games training venues have been identified within the District. A Sevenoaks District Working Group meets to update Officers and share developments during progress towards the Kent 2012. Working Group representation is to be extended to Sencio and training camps to ensure that holistic approach to Kent 2012.

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DYNAMIC ECONOMY	14.1a	Improve access to further education and promote lifelong and family learning	Increase access to lifelong and family learning through community and extended schools programmes	The number of schools in the Sevenoaks District offering lifelong and family learning programmes to be increased Baseline data to be established	2010	KCC Communities Directorate	Green	Ongoing discussions with Adult Education regarding the allocation of Learning and Skills Council funding to enable more flexibility in the criteria and allocation of funding. A computer literacy programme has now been set up in Seal. Family learning has been developed through Kent Children's University and the Extended Schools Programme. Family literacy courses are also being developed in some schools with Information Technology, Telecommunications (ICT) workshops for families.
DYNAMIC ECONOMY	14.1b	Improve access to further education and promote lifelong and family learning	Encourage progression of Adult Education students to Further Education	Opportunities for progression to Further Education courses to be increased Baseline data to be established	2010	KCC Adult Education	Missing	Missing information
DYNAMIC ECONOMY	14.2	Broaden schools' curriculum to include vocational courses	Increase the variety of courses and levels of qualifications in key stages 4&5	The number of young people completing vocational courses to be increased by 5% Baseline data to be established for 2006/07	By 2010	KCC CFE and Colleges	Green	Wildernesse have increased the number of young people attending North Farm. All year 10 and 11 pupils in Swanley and District participate in vocational courses for a day a week. Wildernesse school have increased the number of young people attending the West Kent College North Farm campus.
DYNAMIC ECONOMY	14.3	Support 16-18 year olds into employment, education and training	Increase the number of 16-18 year olds in Education, Employment or Training	The proportion of young people aged 16-18 year-olds in the SDC area that are Not in Education, Employment or Training (NEET) to be reduced Baseline data to be	2008	Connexions Kent and Medway	Green	The number of NEET 16-18 -year-olds in the Sevenoaks District area on 31 March 2008 was 35. This represents a decrease of 12 since the end of Q3 and year-on-year decrease. Connexions have extended their presence in Edenbridge via a dedicated PA and this has helped them to engage with young people, including NEET young people, in the

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				established for 2006/07				area.
DYNAMIC ECONOMY	15.1	Work in partnership with school clusters and parents to improve school attendance	Improve attendance in schools	Absences reduced in line with County and national targets Baseline data to be established for Sevenoaks South Cluster and Swanley & District Clusters	Annually	KCC CFE	Amber	Swanley and District Cluster have a common policy attendance across all schools. Detailed Cluster absence figures are awaited in June 2008.
DYNAMIC ECONOMY	15.2	Reduce barriers to learning	Work in partnership to make sure that children and young people have the best opportunity to learn and reach their full potential	The number of children and young people receiving positive intervention following cluster based reviews to be increased During the 2006/07 academic year the Sevenoaks South Cluster Based Review considered 120 new referrals seeking advice and support for pupils. Swanley & District Cluster Based Review considered 170 new referrals seeking advice and support for pupils in this period	2010	KCC CFE	Green	Sevenoaks have got 3 parent support advisors working across 7 schools in Sevenoaks and are in the process of appointing a fourth to work for four more primary schools to help parents support children's learning and breakdown any barriers to learning. In Swanley there are two family school officers and family liaison officers. The Swanley Cluster are also developing a targeted transition project to support specific pupils. The Harvey Centre is being developed at Swanley School which is part of the Swanley Safer Cluster initiative - monitoring for this is more services have been signed up to provide services from the Harvey Centre which is due to open next term. Improved multi-agency working. A linked secondary inclusion forum is continuing to work to reduce exclusions within the Swanley Cluster. The West Kent learning Federation are attending the recently established

Theme	Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
								Sevenoaks Inclusion Forum. This forum is working to find solutions for children posing problems at schools within Clusters. During the 2006/07 academic year there has been only 1 permanent exclusion in Sevenoaks South. This is the lowest level of fixed term exclusions in Kent
DYNAMIC ECONOMY	15.3	Maintain good numeracy and literacy & ICT in LA primary schools	Implement the Kent Primary Strategy (2006)	<p>Increase the number of primary school children achieving expected levels of achievement (level 4) – targets are set annually on a school basis</p> <p>The percentage of pupils achieving level 4 or better at KS2 at the end of 2005/06: English: Sevenoaks South 83.9; English: Swanley & District 77.2; Maths: Sevenoaks South 79.8; Maths: Swanley & District 75.9</p>	Annually	KCC CFE	Green	<p>Both clusters achieve highly at key stage 2. Key Stage 2 results for pupils achieving Level 4 or above in the Sevenoaks South Cluster against results for all Kent pupils are: English - 85.7% (Kent - 77%); Maths:- 82.5% (Kent 73%); Science - 91.1% (Kent - 84%).</p> <p>Swanley and District results against all Kent pupils are: English: – 80.3% (Kent 77%); Maths: 82.4% (Kent 73%); Science: 85.5% (Kent 84%)</p> <p>Sevenoaks South and Swanley and District Primary School pupils outperform the Kent cohort as a whole.</p> <p>Cluster Based Review continues to be effective in targeting limited cluster resources to where they are most required. Success is demonstrated by low level of fixed term and permanent exclusions.</p>

Theme	Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
SUSTAINABLE ECONOMY	16.1	Target minibus services and promote the use of bus services to meet particular needs	Continue to promote the Sevenoaks District Council minibus service to maximise use for those in need	The number of passenger journeys to be increased until capacity reached 2005/06 – 912 passengers registered for shopping trips. 9073 journeys provided. 138 private hire trips and 33 youth trips	2010	SDC – Environmental & Operational Services	Green	555 passengers registered on the new permit scheme. The Voucher scheme ended in March 2008. 7213 passenger journeys provided and 28 youth trips provided. New arrangements are being developed for patient transfers into Edenbridge day hospital.
SUSTAINBLE ECONOMY	16.2a	Promote existing transport links and press for improved, more integrated transport	Set up a Transport Partnership to address the needs of the District, including the elderly, frail, those with access needs and those in rural areas.	Transport Partnership in place	Mar-2008	SDC Policy and Environment	Green	The Transport Conference took place in October 2007 inviting a variety of different groups including those connected with the elderly, frail, those with access needs and those in rural areas. Comments taken from the facilitation groups will be carried forward into the Sevenoaks District Transport Strategy which is due for completion in the Summer of 2008.
SUSTAINBLE ECONOMY	16.2b	Promote existing transport links and press for improved, more integrated transport	Promote and publicise existing and new services	Publicity and information plan in place and implemented	March 2008 and ongoing	SDC Policy and Environment	Green	The District Council is currently working with partners on various projects to improve publicity and information for residents of the District. This includes the Sevenoaks District Transport Study, the Transport Conference and Sevenoaks District Transport Strategy. All these projects have involved working with various transport providers in the District including South Eastern, Southern and Arriva.
SUSTAINBLE ECONOMY	16.2c	Promote existing transport links and press for improved, more integrated	Promote and publicise existing and new services	Suitable sites for Real time bus information to be identified and systems installed	By 2010	Kent Highway Services	Amber	Radio coverage between buses and the Maidstone Control Centre is poor in Sevenoaks town due to the low lying nature of the terrain. Kent Highways Services will be exploring the

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		transport						possibility of using Global Positioning Systems to track the progress of buses in these 'black spot' areas, supplementing the radio coverage elsewhere. Substantial works involving the installation of radio signal booster mast above Sevenoaks Town are required. Only if this can be successfully achieved can the possibility of introducing Real Time Information (RTI) at bus stops be considered.
SUSTAINBLE ECONOMY	16.3a	Encourage sustainable travel within the District	Continue to promote walking buses and school transport schemes and raise awareness about sustainable travel.	The number of schools signed up to school transport schemes to be increased by 5 per year 2005/06 – 3 schools had walking buses. 06/07 - 5 schools now have walking buses	Annually to 2010	Kent Road Safety & Kent Highways Services	Green	29 schools have completed Travel Plans; 12 schools are working towards Travel Plans; 5 schools still need not developed Travel Plans; 5 schools with walking Buses between these there are 7 routes i.e. 2 schools with two routes; 2 further schools are at the present setting up walking buses.
SUSTAINBLE ECONOMY	16.3b	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	Workplace travel plan for the District Council in place and implemented	March 2008 and ongoing	SDC - Policy and Environment & SDC Development Control	Green	The Council is continuing to work towards implementing all of the Action Points in the Staff Travel Plan.
SUSTAINBLE ECONOMY	16.3c	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	A programme for encouraging other major employers to produce workplace travel plans to be developed and implemented	December 2008 and ongoing	SDC - Policy and Environment	Green	Kent County Council are currently finalising a county-wide model proforma. Once this is completed the Council will write to the various organisations in the District and actively encourage them to develop travel plans for their respective organisations.

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SUSTAINBLE ECONOMY	16.3d	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	A transport conference to raise awareness among key stakeholders to be organised and actions taken forward	September 2007 and ongoing	SDC - Policy and Environment	Green	The outcomes of the 2007 Transport Conference are being used to inform the development of the Transport Strategy
SUSTAINBLE ECONOMY	17.1a	Promote balanced and sustainable Communities	Provide equal opportunity and access to a mixture of affordable and decent homes in all tenures, including key worker, essential worker, and housing for locally employed people	The number of units of affordable housing completed each year to be increased 2005/06 – 143. Baseline data: 2006/07: 15	Annually	SDC - Housing	Amber	44 units were completed in qtr 4, which includes 10 units on a rural exceptions site. The Council continues to work with its partner RSLs to identify land suitable for development, or to reconfigure and refurbish existing housing stock to make best use. A number of housing schemes are in the pipeline. A total number of 61 units were completed during 2007/08
SUSTAINBLE ECONOMY	17.1b	Promote balanced and sustainable Communities	Provide equal opportunity and access to a mixture of affordable and decent homes in all tenures, including key worker, essential worker, and housing for locally employed people	All housing to be brought up to minimum standards of decency set by the government.	By 2010	SDC - Housing	Green	Targets have been met in both the social and private sectors. The Regional Housing pot funding is to be used to further improve properties and turn empty properties back into use.
SUSTAINBLE ECONOMY	17.1c	Promote balanced and sustainable Communities	Make sure the Local Development Framework reflects the housing needs identified for the Sevenoaks District, that housing is appropriately located, and built to quality design standards	Relevant policies within the Development Plan Document to be produced that deal with housing issues as part of the emerging LDF to help secure the housing needs of the District	According to LDF timescales	SDC – Policy and Environment	Green	The Council is currently preparing a Strategic Housing Land Availability Assessment which will identify sites for future development to meet the District's housing requirement. The Core Strategy Preferred Options, on which consultation is anticipated in September 2008, will include policies to promote high quality design.

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SUSTAINABLE ECONOMY	17.1d	Promote balanced and sustainable Communities	Work to reduce homelessness	The number of homeless people/families living in Bed & Breakfast or other temporary accommodation to be reduced by 50% Target for reducing the numbers of households living in temporary accommodation as at 31/3/07 was 70. However there were 76 households living temporary accommodation as of that date.	By 2010	SDC – Housing	Green	The council is on target with initiatives in place to further reduce the use of temporary accommodation.
SUSTAINABLE ECONOMY	18.1a	Ensure that communities have a greater say in influencing the future shape of their areas	Plan and deliver an effective multi-agency community engagement timetable to enable local people to shape their communities and services.	Timetable in place, and timetable delivered; Sustainable Community Action Plan updated in response to community engagement.	September 2007(timetable in place), Ongoing for timetable delivered); Quarterly for plan updated	Community Planning Partnership Consultation Sub-Group	Green	The timetable for PACT (Partners and Communities Together) for the remainder of 2007 is in place. The Community Plan consultation subgroup has put in place a draft timetable of consultations for the Partnership which will be placed on the partners website area when it is available.
SUSTAINABLE ECONOMY	18.1b	Ensure that communities have a greater say in influencing the future shape of their areas	Encourage and assist local communities to develop and deliver local parish plans that meet the needs of local communities	Advice and support to be provided to Parish and Town Councils wishing to produce parish plans and village design statements	Ongoing	SDC - Policy and Environment	Green	On-going advice continues to be provided to Parish and Town Councils preparing Parish Plans and Village Design Statements. Village Design Statements have been recently prepared by communities in Weald, Halstead and Hartley

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SUSTAINABLE ECONOMY	18.1c	Ensure that communities have a greater say in influencing the future shape of their areas	Encourage and assist local communities to take part in relevant LDF consultation events	The principles of the Council's adopted Statement of Community Involvement to be applied to ensure local communities are properly consulted and engaged as part of the LDF process	Ongoing	SDC - Policy and Environment	Green	Core Strategy Preferred Options consultation is due to take place in September 2008. Both the LDF and Community Development teams have been working closely to prepare for this regulatory consultation.
SUSTAINABLE ECONOMY	18.2a	Ensure that communities have access to good community buildings and facilities	Protect and promote good local community facilities	Relevant policies and guidance to be produced as part of the emerging LDF to safeguard existing community services and facilities from development pressure to meet identified community needs for services and facilities	According to LDF timescales	SDC - Policy and Environment	Green	The Council is currently finalising the Open Space Study which is due for completion in June 2008. The Council has also undertaken an analysis of community infrastructure needs via the Community Partnership which will also inform future LDF policies in relation to infrastructure provision.
SUSTAINABLE ECONOMY	18.2b	Ensure that communities have access to good community buildings and facilities	Support local communities to provide good community buildings and facilities, accessing external funding wherever possible	Number of community groups assisted SDC assisted 2 parish councils to access funding for local facilities in 2006/7.	Annually	SDC Community Development	Green	Work continues to implement the Play Strategy using Big Lottery funding. Sevenoaks District Council has also continued to work with Horton Kirby and South Darenth Parish Council to use S106 funding to extend Horton Kirby Village Hall for wider community use.

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SUSTAINABLE ECONOMY	18.3	Extend access to services in schools so that schools are at the heart of communities	Provide breakfast clubs, after school and holiday activities and other local activities in schools	By 2010, all children and families to be able to access 100% of the core offer of extended services through Local Education Authority Schools in Sevenoaks, as set by the Government's Extended Schools Prospectus 2005/06 - Sevenoaks South Cluster: children and families were able to access 52% of the core offer of extended services through schools, and children and families in the Swanley & District Cluster were able to access 56% of the core offer of extended services through schools	By 2010	KCC CFE	Green	Both Sevenoaks South and Swanley and District Cluster continue to be on target to enable all children and families to access 100% of the core offer of extended services. During 2007/08 Swanley & District Cluster children and families were able to access 56 % of the core offer of extended services through schools. Sevenoaks South of children and families were able to access 74% of the core offer of extended services through schools.
SUSTAINABLE ECONOMY	18.4a	Enable local, social, community and cultural activities to flourish for all age groups	Work with rural communities to develop local initiatives and increase capacity to meet community needs	Number of community groups assisted 8-12's projects in Swanley, New Ash Green and Sevenoaks assisted during 2006/7.	Annually	SDC Community Development	Green	Blingin' community arts project is operating with young people in the Greatness area.
SUSTAINABLE ECONOMY	18.4b	Enable local, social, community and cultural activities to flourish for all age groups	Work with local sports, arts and other cultural organisations to promote local opportunities	Cultural Framework Action Plan progressed	Annual Report on progress	SDC Community Development	Green	On target for Cultural Framework to be in place by summer 2008. Work with Kino Sevenoaks and progress towards Kent 2012 will be included.

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SUSTAINABLE ECONOMY	18.5	Promote cultural diversity and ensure equality of opportunity for people who live and work in the District	Produce Equality Policy and Scheme promoting fair treatment and equal access to council run services and employment	Equality policy and scheme to be produced and implemented	April 2007 and ongoing	SDC - Policy and Performance	Green	<p>The Corporate Action Plan was 89% on target in Q3 (November 2007-January 2008). The Race and Disability action plans were 65% on target in the same quarter. The Gender Equality Scheme was adopted by Cabinet and implemented in the last quarter.</p> <ul style="list-style-type: none"> • The draft Age, Religion/Belief & Sexual Orientation sections of the Scheme have been prepared and are scheduled for adoption in July 2008. • All services have completed at least one equality impact assessment during 2007/8. • Staff have started to receive equality and diversity training and knowledge of equalities is now tested at appraisals. • Guidance for ensuring equality considerations form part of the procurement process has been prepared. • Q4 of the 'Equality Scheme' ends at the end of April 2008. We are currently preparing an Annual Equality Report which will set out the outcomes we have delivered during the first year of the Scheme. This will be made available for public comment on our progress in July 2008.

Sevenoaks District Local Strategic Partnership: Sustainable Community Action Plan Monitoring

GLOSSARY

AIF	Area Investment Framework. The West Kent Partnership is responsible for the deliver of the AIF which aims to support the development of vibrant, caring and thriving communities and contributing to building a stronger economy	KCC	Kent County Council
AONB	Two AONB's cover the Sevenoaks District and these are the High Weald AONB (covering much of Sussex and parts of Kent and Surrey) and the Kent Downs AONB (covering a quarter of Kent from the White Cliffs of Dover to the London and Surrey borders)	LDF	Local Development Framework
CABx	Citizens Advice Bureaux is the collective term used to refer to the three CAB's operating in the District Edenbridge and Westerham CAB, Swanley and District CAB and Sevenoaks CAB.)	NHS	National Health Service
CFE	Kent County Council's Children Families and Education Department	NVQ	A National Vocational Qualification, or NVQ, is a certificate of vocational education in the United Kingdom.
Compact	A Compact is an agreement between the statutory sector and the Voluntary and Community Sector. There is a Compact operating in West Kent area covering Sevenoaks, Tonbridge and Malling and Tunbridge Wells.	PCSO	Police Community Support Officers are funded by the Home Office, Town and Parish Councils and Partners, working in communities to tackle low level anti-social behaviour and helping to reduce the fear of crime.
Consortium	The Sevenoaks Children's Consortium is a multi agency group jointly chaired by KCC CFE and works to improve the quality of life for vulnerable children and their families	VSU	VSU Youth in Action (Voluntary Service Unit) is a registered charity which recruits and supports young volunteers (aged 14 – 25 years) in a wide range of community-based activities.
GP	General Practitioner	PCT	Primary Care Trust
IPPO	Identified Prolific and other Priority Offenders		