

**Minutes of the Sevenoaks District Local Strategic Partnership
Held at West Kent College, 30 September 2010**

Sevenoaks District Local Strategic Partnership
making it happen

- together



Present:

Robin Hales (chairman)	RH	Sevenoaks District Council
Brenda Armstrong	BA	Kent Youth Service
Kate Atterton	KA	Kent Adult Education
Lesley Bowles	LB	Sevenoaks District Council
Tony Cornfield	TC	Churches Together
Frank Czarnowski	FC	West Kent Housing
Jay Edwins	JE	NHS West Kent
Ahmad Eslami	AE	Skills Funding Agency
Chief Insp Adrian Futers	AF	West Kent Police
Simon Hague	SH	Moat Housing
Chris Hare	CH	West Kent College
Carol Healy	CHealy	KCC -Local Children's Trust Board
Tom Phillips	TP	Kent County Council
Kristen Paterson	KP	Sevenoaks District Council
Alan Whiting	AW	Sevenoaks District Council
Mandy Wynne	MW	Voluntary Action Within Kent

Attending for Agenda Items

Alan Hewitt	AH	Travel Planner, Maidstone and Tunbridge Wells NHS Trust (Item 5)
Gavin Missons	GM	Sevenoaks District Council (Item 7.2)

1	Apologies for Absence	
	Martin Adams	MA Kent Fire and Rescue Service
	Nick Johansen	NJ Kent Downs AONB
	Angela Slaven	AS Kent County Council
	Mark Whyman	MW Sencio Community Leisure
2.	Minutes of the Sevenoaks District LSP meeting held on 11 th February 2010.	
	The minutes were agreed. JE noted that he had arranged for a	

	presentation to be delivered to the next LSP on NHS dental services. AW to follow up.	
3	<p>Successes (all)</p> <ul style="list-style-type: none"> • TC: Successful training day held on 18 September to increase awareness of Domestic Abuse. It was organised on behalf of Churches Together in Sevenoaks and was led by Sue Dunn, the local MARAC coordinator from Tunbridge Wells. • JE: NHS West Kent is the top performing PCT in the region and one of the most improved PCTs in the country, according to the 2010 World Class Commissioning assurance results • FC: West Kent Housing's Big Day Out took place on August 18. WK Housing staff visited nearly every West Kent home (almost 6,000). WK talked to lots of tenants on the day about how WK involve tenants and look after the areas where they live and left surveys behind for people who were out, or busy, to complete. It is hoped the feedback will help WK to deliver better and more localised services in future. The findings from the surveys will be used to shape a second round of resident consultation during October and November when WK will be inviting residents to attend events in their areas. AF requested that FC should bring the results to a future LSP meeting. • FC: WK Extra's AGM was a great success. Four young people spoke about their experience as part of the Future Jobs Fund. • BA: Children and young people from across Kent have had their achievements recognised in the 14th Kent County Council Tri Angle Awards • MA: Reported Kent Highways were undergoing another reorganisation. MA now covers Dartford, Gravesham, Sevenoaks and Tunbridge Wells. • MW: VAWK are developing an Internship project for young graduates within Sevenoaks in partnership with Sevenoaks District Council. As previously reported to the LSP, VAWK will submit a bid to the LSP delivery fund to run this project. MW asked partners if they were aware of employers who may be interested in this scheme to contact her at mandy.wynne@vawk.org.uk • MW reported that VAWK had established a new West Kent Community Transport Service for vulnerable people who are not able to access public transport. For further details please contact will.thomas@vawk.org.uk. MW also reported that VAWK have started up a new befriending project for children and young people aged 10-18 who have Autistic Spectrum Disorder (ASD) and social communication difficulties. For further information please contact cathy.gaunt@vawk.org.uk • TP: KCC will be holding a "Listening to Communities" event on 5th November at Oakwood House, Maidstone. Invites to partners should be distributed shortly. Post meeting note: TP has confirmed that the event was postponed. A further date for the event is to be confirmed. • AF: Sevenoaks has seen an 8% reduction in crime at a time that has seen an increase at the West Kent level. AF said this was a testament to the District's investment in Community Safety. • LB: The launch of the joint Police and SDC front counter went well 	<p>FC</p> <p>All to note</p> <p>TP</p>

	<p>on 2 September. The Chief Constable attended and cut a ribbon. The Chief Constable spoke positively about the Community Safety Unit and the possibility of the Sevenoaks Police Neighbourhood Team moving into the offices by 2012.</p> <ul style="list-style-type: none"> • CHealy: As part of the implementation of the Common Assessment Framework, a multi-agency Single Point of Access meeting is being established in each locality. A single point of Access was established for the Sevenoaks District from 1st September. The Single Point of Access brings managers of key services together and is designed to support those involved in co-ordinating and delivering an integrated service in response to the child's needs. CH is currently in discussions with AF about West Kent Police involvement. • SH: Simon is the new Area Business Manager for MOAT Housing. SH reported that MOAT has a new bus which will be used as a mobile office to take services out across their service area. SH said that MOAT would be able to share the facilities with LSP partners. If anyone is interested in the mobile bus, email simon.hague@moat.co.uk 	<p>CH&AF</p> <p>All to note</p>
<p>4</p>	<p>Your local college – Chris Hare, Vice Principal West Kent College</p> <p>RH thanked CH for hosting to LSP meeting at the college and for agreeing to show LSP partners the new building.</p> <p>A copy of the presentation delivered by CH at the partnership meeting is attached as Appendix 1. Questions should be directed to CH at chris.hare@wkc.ac.uk</p>	
<p>5</p>	<p>Pembury Hospital transport issues – Alan Hewitt, Travel Plan Coordinator, Maidstone and Tunbridge Wells NHS Trust</p> <p>At the last partnership meeting, it was noted that the Trust had already been to Sevenoaks District Council's Social Affairs Committee on two previous occasions, and had not yet been able to satisfactorily resolve its concerns about transport links to Pembury from different parts of the Sevenoaks District. Given partners shared concerns about access to Pembury Hospital from the Sevenoaks District, Alan Hewitt was invited to attend this meeting.</p> <p>A copy of AH's presentation is attached as Appendix 2.</p> <p>The presentation delivered to the LSP confirmed that under current plans, there is no direct public transport provision to the hospital from the Sevenoaks District. AH stated that the Trust has a planning obligation to provide the following routes in what is known as 'the bus plan' from Tunbridge Wells Borough Council:</p> <ul style="list-style-type: none"> • To Tunbridge Wells town centre calling at Pembury Road, Tunbridge Wells Station, High Brooms and Longfield Rd. • To and from Tonbridge town centre, calling at Tonbridge Station & High St, including Hadlow, West Malling and Borough Green. • A service to and from Crowborough town centre calling at Tunbridge Wells station. 	

	<ul style="list-style-type: none"> To and from Maidstone Town Centre, calling at Paddock Wood and Maidstone. <p>AH noted that the Trust has identified a more effective use of public transport provision than 'the bus plan' routes outlined. The alternatives the Trust is proposing is that investment be targeted at the Tonbridge to Pembury, Tunbridge Wells to Pembury, and Maidstone to Pembury routes. This would see the town centres would act as hubs enabling those from other areas to access the hospital. As a result the Trust has to put forward these alternatives with the intention of 'varying' the current planning conditions.</p> <p>Following questions asked by LSP partners, AH agreed to undertake some journey modelling to the new hospital from a variety of different catchment areas in the District. It was hoped that this modelling will help to understand the impact of the lack of transport provision on the most vulnerable residents in Sevenoaks.</p> <p>MW suggested that she work with LB and AW to map volunteer transport services and feedback results to the LSP.</p> <p>RH thanked AH for his presentation but stated that the LSP still had concerns about transport links to Pembury from different parts of the Sevenoaks District. RH will write a letter to Marion Dinwoody, the Interim Chief Executive at NHS West Kent's to express these concerns.</p>	<p>AH</p> <p>MW,AW & LB</p> <p>RH</p>
<p>6</p> <p>6.1</p>	<p>Sustainable Community Action Plan 2010-2013</p> <p>Quarter 1 (April –June 2010) Monitoring results</p> <ul style="list-style-type: none"> Green - 91% Amber (targets 2.1b, 7.5, 9.2, 10.5) - 6% Red 0% Missing (targets 10.6a, 10.6b) - 3% <p>It was noted that targets 2.1b "Increase the percentage of people that feel older people receive the support they need to live independently", and 9.2 "16% increase the number of people involved in decision making affecting the local area", related to the removal of the Place Survey by Government. Alternative plans to monitor these targets have been developed.</p> <p>LB noted that target 7.5 "Increase the number of problem drug users (PDUs) in effective treatment to 66 in 2010/11" was Amber due to some barriers to engaging PDUs.</p> <p>It was noted that data for target 10.5, "Achieve a 40% reduction in the number of people killed or seriously injured on Kent's road network in Sevenoaks", will be available at the end of Quarter 2.</p> <p>Missing information (targets 10.6a and 10.6b) relates to information provided by Kent Highways Services. MA undertook to report these when data became available.</p>	<p>MA</p>

6.2	<p>Update on agreed actions to take forward following LSP Away Day</p> <p>LB introduced this item. Updates to the action plan given at the LSP meeting are recorded at Appendix 3.</p>	All to note
7	<p>Brief updates on delivery from sub-groups</p> <p>7.1 LSP Delivery Fund Appraisal group</p> <p>LB reported that the group had met and had agreed terms of reference and refined guidelines and the application form. The group will meet four times year. To enable projects to be assessed by the group, it was noted that applications must be received by the following dates:</p> <ul style="list-style-type: none"> • 29th October 2010, to be considered by the project appraisal group in mid November 2010. • 17th December 2010, to be considered by the project appraisal group in mid January 2011. • 25th March 2011, to be considered by the project appraisal group in mid April 2011. <p>Full details are posted on the Council's website at http://tinyurl.com/2wlao93</p> <p>7.2 LSP Housing Sub-group and the Housing Action Plan</p> <p>Gavin Missons, Housing Manager (SDC) attended for this item. GM circulated papers related to the planned process for the Housing Action Plan, timescales and terms of reference for the Housing LSP Sub-group that will oversee the development of the Housing Action Plan.</p> <p>These papers are attached as Appendix 4 and 5</p> <p>GM outlined that the first draft of the Housing action plan would be presented to the Housing sub-group in December 2010. The sub-group would then consider amendments and changes. As key housing objectives are already contained in the Community Plan, the housing action plan will be a concise document outlining how key housing targets in the Community plan will be delivered. It will clearly set out links to Community Plan targets and other strategic documents.</p> <p>GM sought approval from the LSP for the draft terms of reference and the planned process and timescales.</p> <p>The timescales and planned process for the Housing Action Plan were agreed. The LSP Housing sub-group will take forward the development of the Housing Action Plan. GM will arrange the first Housing sub-group meeting to take place on 1st December. Any comments on the draft terms for the LSP Housing sub-group should be returned to AW at to community.plan@sevenoaks.gov.uk by 24th November.</p>	All to note

<p>7.3 Health Action Team</p> <p>LB circulated a copy of the new Health Action Team Action Plan to LSP partners. It has been redesigned and now clearly shows how HAT actions link with Community Plan priorities and actions.</p> <p>7.4 Local Development Framework</p> <p>A written update was provided by Alan Dyer, Planning Policy Manager as follows:</p> <p><u>Core Strategy</u></p> <p>The Hearings are due to open on Tuesday 5th October. The hearings timetable is available on the Council's website. The timetable includes half day sessions on District-wide issues and policies for different areas, including Sevenoaks, Swanley, Edenbridge and Rural Areas. There will also be a half day session devoted to Fort Halstead.</p> <p>Anyone can attend the sessions but only the Council and people or organisations who have made representations are entitled to speak. Statements of participants are being put on the Council's web site as they arrive.</p> <p>The Inspector's report is due at the end of the year and if the Core Strategy is found sound the Council should be able to adopt it in February 2011.</p> <p>Post meeting note: The hearings took place between 5th October and 22nd October. Full details are available on the Sevenoaks District Council website at http://tinyurl.com/38h4or2</p> <p><u>Allocations</u></p> <p>Consultation on options for allocating sites took place earlier in the year. The Council will not be taking this document further until after the Inspector's Report on the Core Strategy has been received, in case there are changes needed to the Core Strategy that affect site allocations.</p>		
<p>8</p>	<p>Bligh's Meadow Consultation</p> <p>AW reported that to date over 300 people had taken part in the consultations. This included residents and businesses that had completed surveys and those who had attended consultation events to give their views.</p> <p>Generally, comments received so far had been positive, however, there are concerns about car parking in the town centre.</p> <p>The online survey and full details of the consultations can be found at www.sevenoaks.gov.uk/blighs. The consultation period closes on 17th November.</p>	<p>All to note</p>
<p>9</p>	<p>AOB</p>	

	<p>LB suggested that the headings in the Vision for Kent document should be used as thematic discussions points for future LSP meetings. These are as follows:</p> <ul style="list-style-type: none"> • Kent Open for Business • Disadvantage • Big Society <p>It was agreed that “disadvantage” will be taken as the theme for discussion at the LSP meeting on 25th November.</p>	AW
13	<p>Dates of future meetings in 2010/11</p> <ul style="list-style-type: none"> • Thursday 25th November 2010 – 10am -12pm at Sevenoaks District Council Offices • Thursday 17th February 2011 – 10am -12pm at Sevenoaks District Council Offices • Tuesday 15th March 2011 – Proposed date for LSP Away Day. 	All to note