

**Minutes of the Sevenoaks District Local Strategic Partnership  
Held at Sevenoaks District Council Offices, Thursday 11<sup>th</sup> February 2010**

Sevenoaks District Local Strategic Partnership  
**making it happen**

*- together*



**Present:**

Robin Hales (chairman)	RH	Sevenoaks District Council
Martin Adams	MAdams	Kent Fire and Rescue Service
Malcolm Appleby	MA	Kent Highways
Kate Atterton	KA	Kent Adult Education
Lesley Bowles	LB	Sevenoaks District Council
Chief Inspector Dave Cooper	DC	West Kent Police
Tony Cornfield	TC	Churches Together
Carol Infanti	CI	Kent Adult Social Services
Chris Hare	CH	West Kent College
Jan Harker	JH	Kent Adult Social Services Families and Education
Jess Moorkerjee	JM	NHS West Kent
Tom Phillips	TP	Kent County Council
Kristen Paterson	KP	Sevenoaks District Council
Jo Ridley	JR	Moat
Theresa Seal	TS	Kent Youth Service
Paul Shallcross	PS	Kent County Council, Children
Angela Slaven	AS	Kent County Council
Barbara Thorndick	BT	West Kent Housing
Alan Whiting	AW	Sevenoaks District Council
Mark Whyman	MW	Sencio
Will Campbell-Wroe	WCW	West Kent Extra
Mandy Wynne	MWynne	Voluntary Action West Kent

**Attending for Agenda Items**

Hayley Baldock	HB	Sevenoaks District Council
Nick Chamberlain	NC	Sevenoaks & District Age Concern

<b>1</b>	<b><u>Apologies for Absence</u></b>	
	Nick Johansen	NJ Kent Downs AONB
	Tony Bartlett	TB Business Link
	Chris Lay	CL KCC CFE
	Ahmad Eslami	AE Learning and Skills Council

	It was noted that NJ was happy to sign off the action for Kent Downs AONB.	
<b>2</b>	<p><b>Notes of Sevenoaks District LSP meeting held on 26<sup>th</sup> November 2009</b></p> <p>TP noted that Jess Mookherjee, NHS West Kent should be added to the list of attendees.</p> <p>The minutes were agreed.</p>	
<b>3</b>	<p>Successes (all)</p> <ul style="list-style-type: none"> <li>• TP reported on KCC “21st Century Kent a blueprint for the county’s future” For further information go to the KCC website <a href="http://tinyurl.com/ydpw4sq">http://tinyurl.com/ydpw4sq</a></li> <li>• MW said that Sencio Community Leisure has been able to keep the Disability Access Officer on for a year due to support from KCC Adult Social Services and Children Families and Education Department.</li> <li>• PS reported that the LSP had been successful in the bid for £6,000 funding to work with the Think Family Project. The LSP received £6k and this funding will contribute to interventions for the 5 families. LB said that the LSP will be looking at each partner agency to help with appropriate interventions. Government Think Family guidance calls for adults and children’s services and health and voluntary sector partners to work more closely together and take a whole family approach to secure better outcomes for children from families with complex needs. Referrals for the Think Family Project come from Partnership Based Review (PBR) and Common Assessment Framework (CAF).</li> <li>• DC reported that Operation Talisman had successful results in Swanley, with arrests of known individuals, referrals to the ASB Task Group, more high visibility policing and detached youth work on Friday evenings.</li> <li>• TS said Young People Swanley had been awarded £57k to redevelop skate park in Swanley from the Youth Capital fund.</li> <li>• LB reported that the Young People’s Conference had been a great success. It was well attended with 160 attendees of which 65% were young people, including pupils from Furness, Dorton House and Valence School’s. The conference was planned and presented by young people and included initiatives such as a healthy cook off and a form of speed dating, enabling young people to “grill” professionals on their working role.</li> <li>• BT reported on the 1st annual awards from the Elderly Association Counsel. The awards are based on residents submissions and there were over 250 entrants. The event at Lords Cricket Ground on 4 February around 340 guests, including designers, providers and managers of retirement housing and over 100 elderly residents were present to see 32 Awards handed out across 11 categories of retirement housing and housing with care. The sheltered scheme close to the heart of Swanley was selected as finalists in the Elderly Accommodation Counsel (EAC) Housing for Older People Awards</li> </ul>	

	<p>and came second in the category of 'housing with care 45 – 59 units.'</p> <ul style="list-style-type: none"> <li>• WCW reported on Kent Savers. This is a credit union or financial co-operative owned and controlled by members and running on a not-for-profit basis. The main aims are to promote saving and provide members with loans at reasonable rates, so that they feel in control of their own money. It is open to everyone who lives in Kent. WCW sits on the shadow board of Kent Savers and ensures that the District's interests are represented. For more information <a href="http://www.kentsavers.co.uk/index.asp">http://www.kentsavers.co.uk/index.asp</a></li> <li>• TB who was unable to attend provided a written update as follows:</li> <li>• Business Link and Sevenoaks District Council cross-training programme successfully completed.</li> <li>• Business Link are supporting three business support workshops being coordinated by Sevenoaks District Council. These will take place in March 2010 in Sevenoaks, Edenbridge and Swanley.</li> </ul>	
4	<p><b>Year 3 – Quarter 3 monitoring</b></p> <p>AW summarised the monitoring results as follows:</p> <ul style="list-style-type: none"> <li>• <b>96% Green</b></li> <li>• <b>2% Amber</b></li> <li>• <b>1% Red</b></li> <li>• <b>1% Missing</b></li> </ul> <p>RH congratulated the Partnership on the results above. The following targets were discussed:</p> <ul style="list-style-type: none"> <li>• 5.3b "Provide support for young people, young carers and families with young children" (Amber) – while this was noted as being Amber, partners agreed that it should be green.</li> <li>• 10.2 – "Increase recycling and reduce waste" (Red) – KP noted that this was unlikely to move from Red at the end of the year and that a report was being taken. KP said that an audit of usage of black and clear sacks showed that they are being used appropriately. The audit did show that organic food waste was being disposed of in black sacks. Opportunities to explore a food waste recycling scheme will be explored in the long term, together with funding opportunities and consideration of how such a scheme would be marketed.</li> <li>• 13.4 "Deliver quality public services" – TP noted that the monitoring notes should be updated in quarter 4.</li> <li>• 16.2c "Suitable sites for Real time bus information to be identified and systems installed" (Amber). MA noted that this target was linked to budget issues and was likely to turn Red in quarter 4.</li> <li>• 17.1a "The number of units of affordable housing completed each year to be increased" (Amber). It was noted that the revised target as agreed by the LSP (in line with KA2 target) should be used in future monitoring reports.</li> </ul>	<p><b>MA</b></p> <p><b>AW</b></p>

<p>5</p>	<p>HB gave an update from Sevenoaks Health Action Team as follows:</p> <ul style="list-style-type: none"> <li>• NHS West Kent are reviewing their funding allocations due to budget restrictions and future Choosing Health funding will no longer be ring-fenced and will form part of the ongoing budget for Public Health spending</li> <li>• NHS are developing a new strategy and business plan for each key health inequalities theme (healthy weight, mental health, smoking cessation, sexual health, alcohol &amp; drugs).</li> <li>• The NHS are developing prevention pathways within each business plan, of which local authorities will be commissioned to deliver pathway projects. This will create a standard model of working for each authority with measureable performance indicators to assess health outcomes. The first Business Plan and prevention pathway they are developing relates to Healthy Weight.</li> <li>• Healthy living projects are continuing across the District. We are assessing the existing projects to see whether they fit into the NHS West Kent's new business models. The scaling down of existing projects will be undertaken by a staged approach during 2010/11. Other external funding and partnership working are being explored to continue successful healthy living projects, which can not be funded by Choosing Health.</li> <li>• HB and NHS West Kent have worked together with AW to ensure that key strategic health targets are incorporated in the new Sustainable Community Action Plan 2010-2013</li> </ul> <p>JM noted that NHS West Kent, were keen to look at the span of the partnership going forward. In particular to ensure that the HAT is cross cutting and takes in to account both health and social care issues.</p>	
<p>6</p>	<p><b>Actions relating to Healthy Living in the Community Plan Monitoring</b></p> <ul style="list-style-type: none"> <li>• AS reported on good partnership working with West Kent NHS and that money had been set aside for the Alcohol Treatment Service. AS also reported: <ul style="list-style-type: none"> <li>○ That more people in the West of the county were entering treatment service. AS was looking at a 5% year on year improvement until 2012.</li> <li>○ On the remodelling of alcohol treatment service and taking on board a new model for service delivery.</li> <li>○ On the likely to be a shift to the abstinence alcohol/ harm reduction model. This looked at a net result where someone was considered to be abstinent beyond their treatment.</li> </ul> </li> <li>• JM noted that NHS West Kent were developing their prevention strategy and were tracking the economic cost of prevention. They will hopefully show how to get money out of acute services and back into prevention.</li> <li>• JM also noted that deaths from liver disease have gone up 5 times and that the age for contracting the disease is coming down.</li> <li>• NC updated partners on the Kent Fit as a Fiddle programme. This is part of national Age Concern programme and Fit as a fiddle supports projects, groups and activities which aim to improve the health and well-being of people aged over 50. NC noted that any</li> </ul>	

	<p>projects that receive funding from Age Concern England must be sustainable. KA reported that Adult Education participated in Fit as a Fiddle.</p> <ul style="list-style-type: none"> <li>• MW – Sencio have contributed to a rise in adult participation in sport and active recreation (NI8) in Kent. Overall, there has been a drop of 3% across Kent in the number of people who do not take in any physical activity. MW also reported: <ul style="list-style-type: none"> <li>○ Sencio would be promoting their Summer Shape Up – 30 days of fitness programme that is set to run from 1<sup>st</sup> June – 31<sup>st</sup> August 2010.</li> <li>○ Sencio were in early discussions with partners about making Swanley White Oak more accessible.</li> </ul> </li> <li>• HB highlighted the range of healthy lifestyles activities run by the Council using the NHS West Kent Choosing Health funding. HB also noted that the healthy lifestyles team had experience of working to made projects sustainable. For example experience has shown that by implementing a small charge, participants are more committed to attending. A boxercise class in Edenbridge that charges £2 per session has a waiting list.</li> <li>• CI noted that last October KCC published an Older People’s handbook. For further information and copies please email <a href="mailto:carol.infanti@kent.gov.uk">carol.infanti@kent.gov.uk</a> CI also noted that KCC were seeking to set up Older People’s consultation Forum and would be contacting appropriate partners as appropriate</li> </ul> <p>There was general agreement from partners that in view of the current economic circumstances and likely cuts to public sector with any future government after the May general elections, making the most from partners working and looking at opportunities to work smarter should be a priority.</p>	<b>All to note</b>
<p><b>7</b></p> <p><b>7.1</b></p> <p><b>7.2</b></p>	<p><b>Sustainable Community Action Plan 2010-2013</b></p> <p><b>To consider the updated draft document</b></p> <p>LB updated partners on the updated draft document and presented a list of changes agreed with partners. It was noted that symbols had been used in the plan to show links to key partner plans and strategies. It was agreed that all partners would get their final comments to LB and AW by Friday 19<sup>th</sup> February. AS asked for the Kent Strategy for Alcohol to be included in Priority 7</p> <p><b>Launch of Sustainable Community Action Plan 2010-2013</b></p> <p>Community Plan Launch Day is to be held on the 2<sup>nd</sup> June which is during half term week. Further details will be made available to partners in April and May 2010. All partners will be invited to participate in the day and to contribute interactive activities that are linked to the themes of the plan</p>	<p><b>All to note</b></p> <p><b>All to note</b></p>

7.3	<p><b>LSP Away Day</b></p> <p>Partners were reminded that an Away Day is taking place on 21<sup>st</sup> April 2010 at St Julians Club in Sevenoaks. Details and agenda to be emailed nearer the time.</p>	All to note
8	<p><b>Working in Partnership with Children and Families</b></p> <p>PS showed a video to partners on the work of the Sevenoaks South Local Children's Services Partnership. BT was pleased to note that the video included a young person who was the recipient of a West Kent Extra Rising Stars Bursary. Further details are available from <a href="mailto:paul.shallcross@kent.gov.uk">paul.shallcross@kent.gov.uk</a></p>	All to note
9	<p><b>Update on the Local Development Framework – Alan Dyer, Planning Policy Manager</b></p> <p>AD gave an update as follows:</p> <ul style="list-style-type: none"> <li>• On 5<sup>th</sup> January Sevenoaks District Council approved the Local Development Framework Core Strategy Draft for Submission for publication and submission for examination.</li> <li>• The Core Strategy was published on 11<sup>th</sup> February and, in accordance with the statutory procedures, was put out to consultation for a statutory six week period which will expire on 25 March.</li> <li>• The Allocations DPD (Options) was also published on 11<sup>th</sup> February and will be subject to informal consultation until 1<sup>st</sup> April. Letters will be sent to properties adjoining the potential allocation sites inviting comments, and to ensure that affected neighbours were aware of the potential development sites at the earliest stage of consultation.</li> <li>• The next stage in the process towards adoption is for the Core Strategy to be submitted formally for independent examination. The submitted plan needs to be accompanied by all relevant supporting documents, including the summary of representations.</li> <li>• AD welcomes view for partners on both the Core Strategy and the Allocations DPD. For further information please email <a href="mailto:alan.dyer@sevenoaks.gov.uk">alan.dyer@sevenoaks.gov.uk</a></li> </ul> <p>JM noted that Health impact assessments were a potentially valuable source of information for the LDF.</p>	
10	<p><b>Brief Update on major planning applications</b></p> <p><b>Swanley Town Centre redevelopment</b></p> <p>SDC recently attended a meeting with Swanley Town Council, Chamber of Commerce and representatives of the landowner. The landowner is likely to formulate redevelopment options and will initially pursue these through the Core Strategy process</p>	

**West Kent Cold Store:**

The full application is currently under consideration and is likely to be reported to Committee in late March

**Horton Kirby Paper Mill Site redevelopment**

The development is progressing. An application is being considered to use the proposed emergency access for a further period, due to the closure of Horton Road and the delays in the build programme.

**Fort Halstead**

No further progress to note. However it was that following a series of meetings between the developer and the Council, it was concluded that there would be no strategic allocation for the site within the LDF.

**Waitrose**

Planning permission has been granted for the redevelopment of the Waitrose Store in Sevenoaks Town centre

**Sainsbury's Otford Road**

Planning permission has been refused for an extension to the store. There were three reasons for refusal:

- The information submitted with the application, in particular the Retail and Planning Statement, fails to satisfactorily demonstrate that there is a need for the proposed extension, that the scale of the extension is appropriate, that it accords with the sequential approach to site selection, and that the proposal would not have an unacceptable impact on existing centres. This would be contrary to advice in Planning Policy Statement 6: Planning for Town Centres
- The existing store is designated as a local shopping centre under the Sevenoaks District Local Plan. The proposal would result in an extension to the defined local shopping centre and, due to the scale of the extension proposed and resultant floor space of the store, would result in the creation of a shop premises that significantly exceeds the level considered to provide a local service function. This would not accord with policy S3B of the Sevenoaks District Local Plan or to advice contained within PPS6 - "Planning for Town Centres".
- The proposed car deck, by virtue of its size, position and design, would be visually prominent and an overbearing structure particularly when viewed from Otford Road which is a main approach road into Sevenoaks. The car deck would fail to integrate with its surroundings in terms of scale, design and site coverage and would be contrary to policy EN1 of the Sevenoaks District Local Plan and advice in PPS1 - "Delivering Sustainable Development".

<b>11</b>	<p><b>AOB</b></p> <p>LB asked partners to contact AW with ideas for future themes for the LSP monitoring.</p>	<b>All to note</b>
<b>12</b>	<p><b>Dates of future meetings in 2010/11</b></p> <ul style="list-style-type: none"> <li>• Tuesday 11<sup>th</sup> May 2010 - 10am – 12pm at Sevenoaks District Council Offices</li> <li>• Thursday 30<sup>th</sup> September 2010 – 10am – 12pm at Sevenoaks District Council Offices</li> <li>• Thursday 25<sup>th</sup> November 2010 – 10am -12pm at Sevenoaks District Council Offices</li> <li>• Thursday 17<sup>th</sup> February 2011 – 10am -12pm at Sevenoaks District Council Offices</li> </ul>	<b>ALL TO NOTE</b>