

**Licensing Act 2003
Section 123**

**Notice of conviction during application
period for personal licence**

To		Council, being the Licensing Authority						
Name								
Address								
Made application for the [grant] [renewal] of a Personal Licence number		KS						

Hereby give notice of a conviction for a [relevant] [foreign] offence during the application period as follows:

--

Dated:	Signed (Applicant for personal licence)
--------	--

Correspondence address if different from above
--

Delete words in square brackets which do not apply
A person commits an offence if he fails, without reasonable excuse, to comply with subsection 123(1) of the Act. A person guilty of an offence under this section is liable on summary conviction to a fine not exceeding level 4 on the standard scale