

2009/10 – Qtr 2

Sevenoaks District Local Strategic Partnership

making it happen

- together



Year 3, Quarter 2 SUMMARY MONITORING REPORT (July 2009 – September 2009)

Sevenoaks District Sustainable Community Action Plan 2007 –2010

Summary

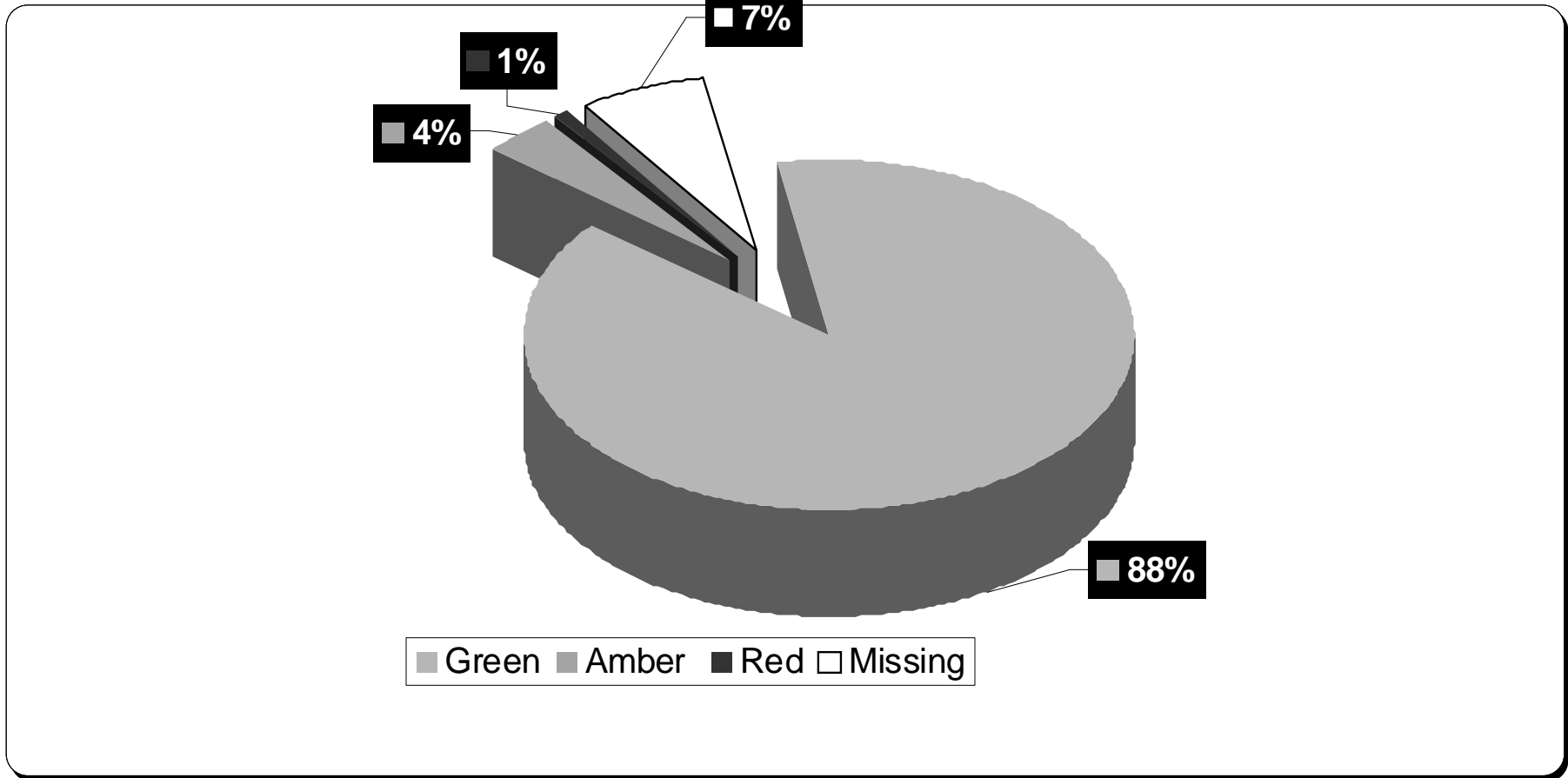
There are 105 actions and 122 targets in the 2007-2010 Sevenoaks District Sustainable Community Action Plan

Number of targets	Year 3, Quarter 2
108	Green 88%
5	Amber 4% (targets, 1.4, 1.5b, 4.2b, 11.1c, 15.2)
1	Red 1% (targets, 10.2)
8	Missing 7% (targets, 2.4b, 3.1a, 3.1b, 3.2, 7.3b, 14.1b, 16.2c, 16.3a)
122	Total number of targets monitored

There are 73 targets led by Sevenoaks District Council (*this includes actions where SDC shares the lead with another agency or where SDC is the partner responsible for coordinating a partnership responsible for delivering targets e.g. the Community Safety Partnership) in the 2007-2010 Sevenoaks District Sustainable Community Action Plan

Number of targets	Year 3 Quarter 1 Traffic Light
	Green 95 %
	Amber 4% (target ref, 1.4, 1.5b, 4.3a)
	Red 1% (target ref, 10.2)
73	Total number of targets monitored

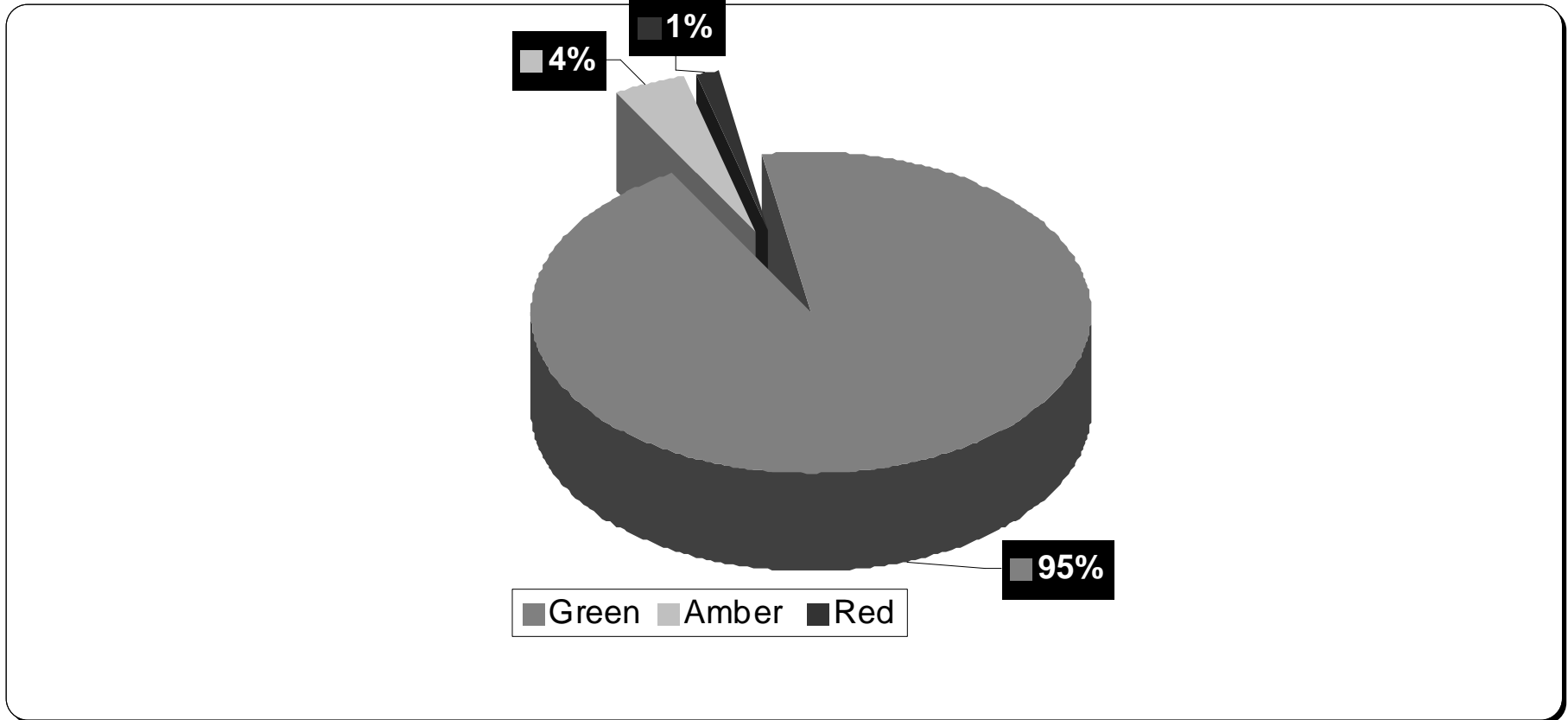
Qtr 2, Year 3 Monitoring Summary for Sevenoaks District Local Strategic Partnership



Key to Traffic Lights

- Green** Target/s are likely to be achieved
- Amber** Target/s are in some danger, requires remedial action
- Red** Target/s are unlikely to be achieved

Sevenoaks District Sustainable Community Action Plan Monitoring – SDC only, Quarter 2 (July -Sept), Year 3 (2009/10)



Key to Traffic Lights

- Green** Target/s are likely to be achieved
- Amber** Target/s are in some danger, requires remedial action
- Red** Target/s are unlikely to be achieved

Safe Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
1.1a	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	All recorded crime to be reduced by 5% 7948 crimes April 2005 – March 2006	Mar-2010	West Kent Police	Green	Sevenoaks had the lowest crime in Kent in for quarter 1 and 2. There were 2582 crimes between April and September 2009 which was a decrease of -394 crimes (13%) compared to same period last year. The Sevenoaks Community Safety Partnership continues to hold monthly Multi Partnership Tasking & co-ordination Group meetings. These meetings give a local focus to the Sevenoaks District Partners on 'hot spot' areas that can be investigated by all partners. Comparing April to September 2009 to the same period last year there has been an increase in: Burglary Dwelling of 19% (33 crimes) and Violence Against the Person of 8% (34 crimes). A reduction in: criminal damage by 22% (148 crimes), Theft from Motor Vehicles by 30% (104 crimes) and Theft of a Motor Vehicles by 33% (55 crimes).
1.1b	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	85% of the Community Safety Action Plan to be on target	Ongoing	Sevenoaks District Community Safety Partnership	Green	In Qtr 1, Year 1 the actions in the monitoring were 87% on target with the outcomes 62% on target. Qtr 2 Year 2 monitoring is being collated and is expected to be on target.
1.1c	Target burglary, criminal damage, vehicle and violent crime	Work in partnership to take action that will help to reduce crime focussing on these crime types	Involve the community in neighbourhood policing and neighbourhood management and use the National Intelligence Model to provide better information about neighbourhoods and their needs	Ongoing	Sevenoaks District Community Safety Partnership	Green	In Qtr 2 PACT (Police and Community Together) Panels have met in Dunton Green, Swanley (originally Swanley Task Group), Westerham, Brasted, Kemsing, Shoreham, Well Hill & Badgers Mount, and Edenbridge. These groups help target community issues such as Burglary, criminal damage and vehicle crime. New PACTs will be set up in Qtr 3 in West Kingsdown & Horton Kirby & South Darenth.

Safe Communities

1.2	Target persistent and other priority offenders	Target known criminals and stop their criminal behaviour and prevent regular offenders returning to a life of crime	The number of positive outcomes to be increased Due to changes in staff within the Police, baseline data has yet to be determined.	Ongoing to March 2010	West Kent Police	Green	A Detective Chief Inspector and Sergeant have recently started at the Integrated Offender Management Unit, which manages the Prolific Priority Offenders. They are taking forward joint action and ensuring all agencies work together effectively to target the named offenders.
1.3a	Reduce the harm caused by drugs and alcohol	Deal with crime concerning alcohol and drugs	Community Safety Partnership's Substance Misuse Action Plan to be at least 75% on target	March 2010	Sevenoaks District Community Safety Partnership Substance Misuse Task Group (chaired by South NHS West Kent)	Green	The action plan is divided into 3 sections: enforcement, support & intervention and education. The Substance Misuse Action Plan is 85% on target. The Substance Misuse Task Group updates the action plan on a quarterly basis. The group are addressing alcohol awareness week in October.
1.3b	Reduce the harm caused by drugs and alcohol	Crime prevention, public safety, nuisance reduction child protection to be supported by each and every licence	100% compliance with licensing conditions or appropriate action taken	Ongoing	SDC – Environmental & Operational Services	Green	During the last quarter, enforcement visits were made to ensure premises were adhering to their authorisations. The number of enforcement visits are as follows; July - 41 enforcement visits; August - 30 enforcement visits and September - 29 enforcement visits. For the year beginning April 2009 the target for the number of visits per month has been reduced to 20. However, due to an increase in the number of visits during the day to lower risk premises we have been able to reach an average of 33 visits per month during the past 3 months. Proactive visits are starting to ensure all new designated supervisors/premises licence holders are met shortly after they take over a premises to ensure that they are acquainted with the authorisations allowed at the premises.

Safe Communities

1.4	Divert people away from crime	Work with young people who are at risk of becoming offenders and divert them away from crime	50 young people per year to be assisted by the Power Project and other interventions	Annually	Sevenoaks District Community Safety Partnership – Power Project Steering Group (chaired by Youth Offending Service)	Amber	There have been 6 young people referred to the Power project during this period.
1.5a	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Key workers, businesses and local residents to be involved in reducing crime and the fear of crime through the Community Safety Partnership Task Groups	Task groups in place in Swanley, New Ash Green, Edenbridge and in appropriate temporary priority neighbourhoods. Task groups in place tackling anti-social behaviour, substance misuse, domestic abuse and the night-time economy	Mar-2010	Sevenoaks District Community Safety Partnership	Green	There are currently 9 Police and community together (PACT) Panels in place, and a further 2 will be set up in Qtr 3. These panels raise local concerns from local residents and priorities are taken forward by members of the PACT. task groups are also in place tackling Substance Misuse, Anti Social Behaviour, Domestic Abuse and the night time economy
1.5b	Work with local communities, key workers and businesses to reduce crime and maintain safe environments	Work with businesses to reduce town centre crime and disorder	The number of businesses involved in schemes to be increased by 5% per year There were 90 members of the Safer Shopping Partnership in 2005/06	Mar-2010	Safer Shopping partnerships	Amber	Following the renewal at 1st April 2009 only two more members have withdrawn due to the businesses closing down and we have continued to offer membership to the businesses in the towns. We have, at last obtained the boards approval to be able to offer different classes of membership at different prices. This will be implemented in November following amendments to all the partnership documentation. The use of the shopsafe system and intelligence generated, during quarter 2, has led to the identification of 25 individuals in connection with 28 offences, who might not otherwise have been identified/arrested.
1.5c	Work with local communities, key workers and businesses to	Use mobile and upgraded fixed CCTV to prevent and deter crime	The number of arrests instigated, assisted or monitored by CCTV to be increased by 10% over three years	Mar-2008	SDC – Environmental and Operational	Green	The number of arrests instigated, assisted or monitored by CCTV is 111.

Safe Communities

	reduce crime and maintain safe environments		In 2005/06 65 arrests instigated, 67 assisted arrests and 15 arrests monitored		Services		
2.1	Increase uniformed presence in local communities	Send out extra Police Community Support Officers (PSCO) & Wardens into the Community	A further 14 PCSO's to be deployed in the District 9 PCSO's were operating in the District in March 2006	Apr-2008	West Kent Police, Kent County Council	Green	There are currently 20 Police Community Support Officers (PCSOs) with a district PCSO supervisor, 7 Community wardens and 1 Senior Community warden working across Sevenoaks District
2.2a	Tackle anti-social behaviour, noise and neighbour nuisance	Address the anti-social behaviour of named individuals and help residents to take action against low level anti-social behaviour	The anti-social behaviour of over 50 residents per year to be addressed	Annually	Sevenoaks District Community Safety Partnership	Green	During July - September, there have been 11 referrals to the Anti Social Behaviour Task Group. This makes the total so far this year, 22.
2.2b	Tackle anti-social behaviour, noise and neighbour nuisance	Address incidents of anti-social behaviour in communities	Incidents of anti-social behaviour to be responded to within 48 hours.	Ongoing	Sevenoaks District Community Safety Partnership	Green	In this quarter, there have been 58 reports of anti social behaviour to the Council. All have received an acknowledgement within 2 working days.
2.2c	Tackle anti-social behaviour, noise and neighbour nuisance	Target anti-social behaviour on public transport	Current operations using PCSO's on school run buses in Sevenoaks extended using a targeted approach. A Protocol for PC's/PCSO for using Arriva buses has now been agreed. No base line figures available.	Ongoing to March 2010	West Kent Police	Green	31 Police Community Support Officers travel on school buses. There were no reported incidents in the last quarter.
2.2d	Tackle anti-social behaviour, noise and neighbour nuisance	Promote a culture of respect and where people act responsibly	The Community Safety Partnership's Respect Action plan to be implemented and the percentage of residents from different backgrounds and cultures who get on well together to be increased	Mar-2009	Sevenoaks District Community Safety Partnership	Green	The Respect Action Plan, Youth Task Force Action Plan, the guidance from the Home Office and the Anti Social Behaviour Squad continues to be implemented through the appropriate task groups. The number of people surveyed for the In Place Surevey who agreed that their local area was a

Safe Communities

			43% of respondents to SDC's Citizens Panel Survey 7 (2005/06) said they agreed with the statement "My local area is a place where people from different backgrounds and cultures get on well together"				place where people from different backgrounds and cultures get on well together, was 77.8%. This represents an increase of nearly 22% on the previous years figures.
2.2e	Tackle anti-social behaviour, noise and neighbour nuisance	Take appropriate action to deal with noise and neighbour and animal and other nuisance	Respond to 85% of complaints within 5 working days 93% achieved within 8 working days in 2005/06	Ongoing	SDC Environmental & Operational Services	Green	On average 87% of general complaints and 94% of complaints relating to dogs were responded to within 5 working days throughout the reporting period. Both performance indicators continue to be exceeded
2.3a	Support victims of crime	Help young people to feel safe from bullying at home, at school and in the community through the Safe Schools initiative	The number of young people concerned about personal safety issues to be reduced (collected by survey) 885 young people consulted as part of the Young People's Action Plan were worried about bullying	Annually	KCC CFE Safe Schools initiative	Green	Safe Schools Workers continue in Primary and Secondary Schools. Swanley and District remain a Safe Partnership. The new dedicated schools Police Community Support Officer (PCSO) in Swanley and District is well established and is undertaking work to complement the Safe Schools Workers. A new Youth Plan in Swanley and District will address such issues, it includes work at The Harvey Centre and a new Youth Engagement Worker.
2.3b	Support victims of crime	Help vulnerable adults to feel safe from bullying and other forms of abuse	Promote a positive approach to education about and prevention of abuse to vulnerable adults and older people in the community	Ongoing	KCC Adult Services	Green	Ongoing multi-agency work. A recent inspection notes that: 'The council and its partners' gave a high priority to adult safeguarding'
2.3c	Support victims of crime	Progress the Sevenoaks District Community Safety Partnership's Domestic Abuse Action Plan	Domestic Abuse Task Group to be set up and to report to both Community Safety Partnership and Local Children's Services Partnerships	Jun-2008	Sevenoaks District Community Safety Partnership Task Group – Chaired by KCC CFE	Green	The action plan is divided into sections to cover all areas. The Domestic Abuse Action Plan is updated through the Domestic Abuse Working Group. The Action Plan contains actions that support victims and their families and a preventative programme for perpetrators. The action plan is 84% on target and is reviewed at every meeting.

Safe Communities

Safe Communities							
					and NHS West Kent		
2.3d	Support victims of crime	Progress the Sevenoaks District Community Safety Partnership's Domestic Abuse Action Plan	The Council's Sanctuary Scheme be sustained providing a safe place for victims of domestic abuse	Ongoing	SDC – Housing	Green	Sanctuary Scheme continues to be available.
2.4a	Design safe environments	Make sure that new developments, and improvement to existing developments provide safe environments	Community Planning Partners including West Kent Police to be consulted on all significant new developments	Ongoing	SDC Development Control	Green	Police Architectural Liaison Officers are emailed a copy of the weekly list. This is currently ongoing.
2.4b	Design safe environments	Improve the condition of footways across the District (Local Transport Plan) and work with town and parish councils to identify priority areas.	Reduce the proportion of the footway network in need of maintenance by 2% per annum Baseline data for District to be established	By 2010/11	KCC Highways	Missing	Missing Information.
3.1a	Reduce speed, encouraging safer driving and tackle known speeding crash hotspots	Highlight the dangers of speeding and encourage people to drive more safely	The numbers of road users killed and seriously injured on local roads to be reduced by 40% 22% reduction measured in the District between 2000-05	31 st December 2007 then reviewed annually	KCC Road Safety	Missing	Missing Information.
3.1b	Reduce speed, encouraging safer driving and tackle known speeding crash hotspots	Ensure that speed limit signs are visible and pavements cleared of obstructions through ongoing maintenance	Matters to be dealt within a maximum of 28 days of notification being received but earlier if the priority dictates	Ongoing	KCC Highways	Missing	Missing Information.

Safe Communities

3.2	Improve pedestrian safety and access for people with disabilities	Discrimination Act (DDA) money to provide ramps, lower kerbs etc to support DDA needs in District	Ring fenced funding used to carry out work on strategic pedestrian routes determined in conjunction with local accessibility groups	Ongoing	KCC Highways	Missing	Missing Information.
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Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
4.1a	Increase young people's access to and take up of activities	Make sure the District offers a range of social opportunities and recreational activities for groups of young people	<p>The number of attendances for young people accessing partnership youth provision (KCC Youth Service, 8-12's, SDC led projects & town and parish council led project, voluntary sector projects supported by SDC) to be increased by 5% per annum</p> <p>There were 330,167 attendances in 2006/07</p>	Ongoing to March 2010	SDC Community Development	Green	Young People's attendance data for the 2008/09 (not available at the end of the last quarter): 443,138 for monitored children's and young people's activities. This is an increase of 34% on the first year of the plan (2007/08.) This figure includes an increase of 58% in the number of young people taking part in sport at Sencio Leisure Centres compared to year 1. Attendances will continue to be monitored every 6 months for the new Young Peoples Action Plan (YPAP) launched in April 2009. New YPAP monitoring for the first 6 month period (April 09 - Sept 09) will be available in November 09.
4.1b	Increase young people's access to and take up of activities	Adopt and deliver a District Play Strategy and apply for external funding through the Big Lottery Fund Children's Play Programme.	<p>External funding achieved and levels of participation increased</p> <p>Baseline at March 2007 based on levels of participation</p>	Apr-2007	Play Partners hip	Green	Sevenoaks District Council has been awarded a Play Builder grant for £49,860 to improve the play area in Cherry Avenue, Swanley. The project is part funded by £30,000 from SDC. All 5 Children's Play Programme (Lottery Funded) projects are now complete.

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
4.2a	Involve young people in planning their services and facilities	Involve children and young people in helping to design, plan and evaluate the services provided for them, adhering to Hear by Right Standards.	The number of projects or initiatives where young people are actively participating in project planning, delivery and evaluation to be increased Baseline at March 2007	Ongoing to March 2010	SDC Community Development	Green	At the end of 2006 there were only 2 community youth forums in the District. At the end of 2008/ 09 this had increased to 12 regular youth forums and committees. This has enabled young people to be regularly consulted on activities, important issues, have the opportunity to make funding bids and participate in the planning, delivery and evaluation of projects. Wildernesse School Council are organising the 2010 Celebrating Young People Conference.
4.2b	Involve young people in planning their services and facilities	Involve children and young people in helping to design, plan and evaluate the services provided for them, adhering to Hear by Right Standards.	A Young Person's housing strategy to be produced & implemented	Ongoing	SDC – Housing	Amber	A potential site has been identified for a new housing scheme for vulnerable younger people. This will provide 6 places with on-site support for those younger people in need of wide-ranging assistance. The development of the new strategic housing strategy is continuing and younger people will be considered as part of that process. Consultation will include younger people and the views of this client group will help to inform the new strategy.
4.3a	Increase youth volunteering	Identify new opportunities for youth volunteering and encourage agencies to involve young volunteers	The number of young people taking up volunteer tasters and the number of young people recruited to volunteer placements to be increased Baseline data to be established	Ongoing to March 2010	VSU Youth in Action (Now part of VAWK)	Green	As well as the 4 after school projects that we run in the Sevenoaks area, and the extended schools officer based in Swanley, we have recently appointed a youth volunteer advisor to work in the area, developing youth volunteer opportunities within local charities, businesses etc. We continue to work with Family Action in Edenbridge and ran 8 days of activities with them during the summer holiday.
4.3b	Increase youth volunteering	Promote youth volunteering in sport and leisure	Annual Community Sport Leader Award and Junior Sport Leader Award courses to be set up	Mar-2008	Sencio Community Leisure	Green	Volunteers have been engaged to run summer club activities at Wildernesse Sports Centre and at the Friday Disability Fun Club.

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
5.1a	Increase people's access to and awareness of services, especially in rural areas	Wherever possible locate Care Managers or equivalent in GP surgeries or other suitable locations	Care Managers to be located at least one additional site per year until complete 2006/07 - 2 co-located in GP Surgeries sites in the Sevenoaks District	April 2007 and ongoing	Kent Adult Social Services	Green	Ongoing discussions with partner agencies to develop new contact points in the community, including co-location of care managers and possible Gateways or use of mobile Gateway.
5.1b	Increase people's access to and awareness of services, especially in rural areas	Increase access to and take up of housing and council tax benefits	Take up campaign to be run and effectiveness evaluated	Sep-2008	SDC - Benefits and Council Tax	Green	The effectiveness of Kent Benefits Partnership take up campaigns for Sevenoaks District Council have been evaluated. The Take Up Strategy has been revised, drawn up and agreed.
5.1c	Increase people's access to and awareness of services, especially in rural areas	Increase access to and take up of housing and council tax benefits	A pilot scheme for mobile/ outreach benefits and council tax advice to be run and evaluated	Sep-2008	SDC - Benefits and Council Tax	Green	Action completed. Housing led HERO project is in place to provide a more holistic approach to benefits advice outreach.
5.1d	Increase people's access to and awareness of services, especially in rural areas	Provide support to those with particular needs including older people	Information to be provided on the SDC website and in other formats about the support available to local people	Mar-2008	SDC – Community Development	Green	Admin complete. Information is available on the SDC website and in other formats.
5.2a	Provide the right support at the right time	Let people make their own decisions on the care they need in their homes	The percentage of service users in Sevenoaks District using Direct Payments following assessment to be increased 2005/06 – 46 people using Direct Payments	March 2008 & ongoing	Kent Adult Social Services	Green	There are 96 people using direct payments in the district.
5.2b	Provide the right support at the right time	Provide social care to support older people to remain in their own home where appropriate	The number of people offered enhanced levels of home care support to remain in their own homes to be increased 2005/06 – 139 people in receipt of intensive homecare support	March 2007 & ongoing	Kent Adult Social Services	Green	The number of clients who went through the service 1st quarter 2009/10 was 42 The number of people with no public support at end of the 6 week intervention was 18 (42%).

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
5.2c	Provide the right support at the right time	Provide social care to support older people to remain in their own home where appropriate	Extra care sheltered housing units provided 2006/07 - No extra care sheltered housing units in the District	Ongoing	Kent Adult Social Services	Green	The Private Finance Initiative (PFI) in Wilmington is now open and people have moved in. This is a joint scheme for Sevenoaks and Dartford, 20 of the 40 extra care units are for Sevenoaks.
5.2d	Provide the right support at the right time	Adapt properties to enable older people to remain in their own home where appropriate	Telehealth and Telecare units supporting older people in the Sevenoaks District to be provided as part of a programme to expand the use of Telehealth and Telecare (Target in Towards 2010) 2006/07 – no units installed in the District	Mar-2010	Kent Adult Social Services	Green	22 People on Whole Systems demonstrator programme.
5.2e	Provide the right support at the right time	Support those who care for others by increasing the availability of respite care and support	Increase the number of carer assessments carried out Awaiting baseline information from Kent Adult Social Services	March 2009 & ongoing	Kent Adult Social Services	Green	Care Managers continue to undertake carers assessments. Details are collected via an annual survey.
5.2f	Provide the right support at the right time	Support those who care for others by increasing the availability of respite care and support	Opportunities to establish locally based Learning Disability(LD) respite facilities in the District to be sought 2006/07 - no LD respite facilities in the District	Mar-2009	Kent Adult Social Services	Green	Opportunities to provide short breaks for people continue to be explored. With the introduction of Direct Payments and Personal Budgets people can make their own choices about the support they need.
5.2g	Provide the right support at the right time	Promote appropriate grants to enable disabled people to remain in their own homes	120 grant applications to be processed each year	By March 2008 & reviewed annually	SDC – Housing	Green	During Quarter 2, 23 Disabled Facilities Grant (DFG) applications were received and 34 applications were approved (bringing the totals for the year to date to 56 applications received and 69 applications approved). The total value of DFGs approved was £228,834 and DFG payments were released totalling £103,841.

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
5.2h	Provide the right support at the right time	Work closely with Kent wide Supporting people team to help support people in their own homes and tenancies and maintain their independence	Housing floating support for people in the district to be maximised	Ongoing to March 2010	SDC – Housing	Green	Supporting People is continuing with its review and will be issuing a revised strategy in the near future. The Head of Housing and Portfolio Holder continue to liaise with SP to discuss future initiatives and floating support for the District.
5.3a	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Preventative services offering emotional well-being support (tier 2 – early intervention) for vulnerable children and young people and their families to be in place in line with Local Children's Services Partnerships action plans.	Mar-2010	Local Children's Services Partnerships	Green	In Swanley and District Tier 2 Counselling was provided for children and families 3 days a week. Two Parent Support Advisors (PSA) are employed to cover the most vulnerable families in Swanley and District, they work to our PBR (Multi Agency Referral System). The Sevenoaks South PSA team works across vulnerable families. SSKY workers support families and youths with counselling. A Children And Families (CAF) co-ordinator has been appointed. Referrals can be made every 2 weeks in both Partnerships. There are 7 Parent Support Advisers working across the two partnerships. In Swanley they take referrals through PBR (Partnership Based Review). In Sevenoaks, the 5 PSA's based there work across 12 schools.
5.3b	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	Current provision to be mapped in the first year and the availability of parenting skills courses for the most vulnerable families to be increased CFE looking into baseline information and provision of more detailed information about parenting programmes.	Mar-2010	Local Children's Services Partnerships	Green	The current provision has been mapped by the Extended Schools Manager. Healthy Living days have taken place for all parents/carers in the district in partnership with a wide range of services that support family health and wellbeing. Transition workshops were provided to parents to help them support children moving to secondary school this year and are being planned for next year. A multi agency transition project took place to give additional support to 40 children going to

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							<p>Swanley Technology College and Hextable Secondary School.</p> <p>During July - September the following activities took place to support families:</p> <ul style="list-style-type: none"> • Family activity days were organised by PSAs in Swanley and attended by 54 parents and children. • Transition workshops for parents and carers of children starting primary school and/or moving up to secondary school were held across both partnerships to help parents support their children • Internet Safety workshops for parents to raise awareness of the potential dangers children and young people are exposed to when using the internet, mobile phones and on-line games, Maths workshops to bring parents up to date with modern teaching methods so they can support their children more effectively • Speakeasy Training was undertaken by multi-agency staff and a series of workshops for parents are being planned which focus on giving parents the skills to talk to their children about sex and relationships in a positive way that complements the messages they receive through PSHE lessons in school.
5.3c	Provide support for young people, young carers and families with young children	Provide services to address the needs of vulnerable children, young people and their families.	<p>Children's Centres to be established in Edenbridge and Swanley</p> <p>Baseline 2006/07: No Children's Centres in the District</p>	Mar-2010	KCC CFE	Green	Children's Centre established in both Edenbridge and Swanley. Swanley building will be finished by April 2010. New Centres are planned across the District. More information to follow.
5.4	Improve outcomes for children and young people	Participate in the development of Local Children's Services	Local Children's Services Partnerships developed	Dec-2008	KCC CFE	Green	Local Children's Trust Partnerships engage all partners to make cost effective, logical services for children and families locally. Sevenoaks South and Swanley and District

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
		Partnerships in the District					Partnerships have places that are linked to Kent Children and Young Person's Plan and Local Partners' Plans. There is a re-organisation of services planned for April/September 2010.
6.1a	Sharing information about funding opportunities and services	Join together to bid proactively for funding to deliver priority services in the District	Investigate the setting up of a secure website to enable voluntary, community and faith organisations to share information	Feasibility study by March 2008 and outcomes progressed ongoing	SDC Community Development	Green	This action is now completed. A section on the Council's website has been set up for Voluntary and Community Groups to share information at www.sevenoaks.gov.uk/voluntary
6.1b	Sharing information about funding opportunities and services	Improve the sustainability of the voluntary sector through longer term funding	The amount of core funding secured on a three year basis to be increased No voluntary organisation had core funding agreed by SDC on a 3 year basis during 2007/08, however, SDC Housing have a SLA with CABx in the District for debt advice and preventing homelessness. This was effective from 2006-2009.	Apr-2008	SDC Community Development	Green	SDC's Cabinet have agreed to maintain funding to CABx in the District on the basis that a three year Service Level Agreement (SLA) is set up. A draft SLA has been produced and CABx have been consulted. The SLA was approved by SDC Members in March 2009
6.2	Value and increase volunteering	Through local Compact and SDC grant objectives, encourage voluntary groups to seek and register new volunteers at risk of social exclusion through Volunteer Agencies	The number of new members registered with Volunteer Centre to be increased 2005/06 – 668	Annually	SDC Community Development	Green	86 people were registered as volunteers in areas at risk of social exclusion in 2008/09. This represents an increase of 26% from 07/08 figures. Volunteer Recruitment. Edenbridge (Update from VAWK) Have recruited 15 individual volunteers in the Edenbridge area, plus 28 employees who undertook an Employer Supported Volunteering team challenge in the Edenbridge area. Sevenoaks Sevenoaks Volunteer Centre have recruited 92 volunteers plus a further 12 who participated in

Caring Communities

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							group volunteering projects.
6.3	Improve information in the District about voluntary and community services	Ensure that information about voluntary, faith and community groups operating in the District is publicised	Website providing links to voluntary, faith and community groups to be put in place and other opportunities for publicity explored	March 2008 and ongoing	SDC Community Development	Green	Voluntary and Community groups are able to submit information for publishing in the Community Events Diary. Further pages enabling voluntary, community and faith sector groups to add information to the website have been added to the Council's website.
7.1	Work in identified areas and involve local residents in projects to improve neighbourhoods	Support emerging community groups	The number of neighbourhood bodies and community-led projects to be increased 2005/06 – 10	Annually and ongoing	SDC Community Development	Green	There were 21 community initiatives progressed during 2008/09.
7.2	Help with debt management	Give advice and information to residents seeking advice about debts and debt management	Opportunities for debt management and advice to be regularly publicised	Annually and ongoing	CABx	Green	<p>Edenbridge + Westerham CAB During Quarter 2 the bureau has assisted clients with an additional 378 new issues relating to debt. With the assistance of Swanley Bureau we have been successful in gaining Debt Relief Orders for a total of four clients, with a further six pending. We have also seen an increase in numbers of clients presenting with employment problems during the same quarter. The figure for this quarter totals 185 new issues. Together with debt and loss of employment our enquiries relating to welfare benefits total 492. The bureau continues to see an increase in demand from clients, and does not expect this situation to ease in the foreseeable future.</p> <p>Sevenoaks + Swanley CAB During the past quarter the advice office has dealt with 319 enquiries concerned with debt, 21.3%. This is slightly below the national average. However for a similar demographic it seems to be at or very slightly above average. The two Debt Relief Intermediaries based at Swanley have completed 27 successful Debt Relief Order</p>

Caring Communities

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							<p>applications and 7 successful Bankruptcy petitions. During the quarter the office has dealt with 2758 new issues, 419 of them debt was the principle reason for the enquiry, this equates to 15.1%.</p> <p>Taking the bureau as a whole 17.4% of all enquiries were debt related. Clients from outside the area continue to try to access the debt services we provide.</p>
7.3a	Support people with particular needs into employment opportunities	Through self-management courses give people living with long-term illness the confidence, skills and knowledge to manage their condition better and be more in control of their lives	Support 48 people living with long-term illness to gain increased skills and knowledge to manage their condition better and live more confidently	2007-2009	NHS West Kent	Green	31 practices are now signed up to Care Call. The service provides proactive telephone support to encourage people with chronic conditions to maintain the best possible health. NHS West Kent is also currently undertaking a focused review of services available to support self-care (self-management) as part of the strategic commissioning plan refresh. The review includes looking at support to achieve/sustain employment/meaningful occupation.
7.3b	Support people with particular needs into employment opportunities	Support people in Sevenoaks with Learning or other disabilities into employment opportunities	<p>Systems in place to enable Social Services clients to access appropriate work opportunities</p> <p>PSA2 target - Overall responsibility as lead partner for this target is Jobcentre Plus. Figures are Kent-wide and they are not broken down by district.</p> <p>Outcome 15 - To promote independence through employment for those who are able to work. Incapacity Benefit (IB) claimants 2yr+ who are social services clients gaining permitted work - target 04/05-07/08 = 175 IB claimants 2yr+ assisted into work by KCC - target 04/05-07/08 = 250</p>	Mar-2010	Kent Adult Social Services	Missing	Missing Information.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
8.1	Make the best use of previously developed land	Focus new development on previously developed land	At least 85% of residential and businesses development to take place on previously developed land	2007 - 2010	SDC – Policy and Environment	Green	There were 98.6% completions on previously developed land during 2008/9. Information is collected on an annual basis. The next update will be for 2009/10
8.2	Maintain and improve access to countryside	Make sure residents and visitors are able to access and enjoy the countryside and its facilities	Produce Countryside Access Improvement Plan, and Implement Countryside Access Improvement Plan	2008 for production of plan, ongoing for implementation of the plan	Kent County Council	Green	The Countryside Access and Improvement Plan has now been agreed and published. It includes an overview of the current state of access to the countryside in Kent and key objectives to improve the Public Rights of Way over the next 10 years
8.3a	Conserve the natural and built heritage	Ensure that the District's heritage, character and biodiversity is safeguarded from inappropriate development pressure and land management practices	LDF to include policies and guidance to protect and enhance the character of our built and natural heritage, and maintain the openness of the Green Belt	According to LDF timescales	SDC – Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published in January 2009. The vision includes protecting and enhancing the character of our built and natural heritage, and maintain the openness of the Green Belt. Policy LO8 protects the Green Belt and protects and enhances the countryside. Policy SPP1 protects and enhances the built heritage.
8.3b	Conserve the natural and built heritage	Ensure that all development proposals maintain and enhance the quality of the environment respecting its character and functions	LDF to include policies and guidance to ensure that new development will not have a harmful impact on the environment and that it reflects the quality and distinctiveness of its surroundings, and where appropriate includes measures to minimise the risk of	According to LDF timescales	SDC – Policy and Environment	Green	Strategy Preferred Options was published in January 2009. The vision includes protecting and enhancing the character of our built and natural heritage, and maintain the openness of the Green Belt. Policy LO8 protects the Green Belt and protects and enhances the countryside. Policy SPP1 protects and enhances the built heritage

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			flooding				
8.3c	Conserve the natural and built heritage	Actively conserve and enhance countryside and landscape character	AONB management plans delivered	Ongoing	Kent Downs and High Weald AONB units	Green	<p>Our target is around the Management Plan, the plan has been adopted by all Local Authorities and published, it is the Local Authorities' plan.</p> <p>The action plan was taken to the JAC (Joint Advisory Committee) circulated to all of the Local Authorities in the AONB and has been agreed by our Executive. The Action plan is emerging in the detailed work plans of members of the Unit.</p> <p>Some actions are aimed at the Local Authorities themselves and a key activity now is to help make the LAs (and other partners) aware of their role in the delivery of the plan.</p>
9.1a	Tackle graffiti, fly tipping and abandoned vehicles	Reduce number of fly-tipping incidents	The PSA 2 objectives of the Clean Kent Campaign to be implemented and promoted	By 2008	Clean Kent Delivery Group	Green	The Clean Kent PSA 2 was completed in March 2008 with objectives achieved. The scheme is being continued with all existing partners and a new action plan.
9.1b	Tackle graffiti, fly tipping and abandoned vehicles	Take action to deal with graffiti	A co-ordinated graffiti removal service working with Probation Service, Town and Parish Council's and community groups to be operated	Apr-2007	Sevenoaks District Community Safety Partnership	Green	In Qtr 2, There were 24 areas of graffiti reported to the Council and 23 of the areas where cleaned by Kent Probation's Grimebuster Team. The Team now operate 1 day a week in the District. This has seen a significant reduction of waiting time for graffiti to be removed within the District.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
9.1c	Tackle graffiti, fly tipping and abandoned vehicles	Remove abandoned, untaxed and unroadworthy vehicles swiftly through Operation Cubit/ SDC/KCC Abandoned vehicle process and Vehicle surrender scheme	The number of abandoned vehicles identified through existing schemes to be reduced by 5%	March 2008 and ongoing	SDC Environmental & Operational Services	Green	7 abandoned vehicles were removed within an average of 1 day. 11 were vehicles voluntarily surrendered and 21 vehicles were removed by Operation Cubit.
10.1a KA2 NI 188	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Ensure that the LDF includes a policy on climate change	Appropriate policies are in place to deal with climate change issues and the impact of climate change	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy SP2 sets out a range of measures to mitigate and adapt to climate change.
10.1b	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Make sure that energy efficiency, renewable energy and the use of appropriate materials are considered in new development proposals	Devise and implement a questionnaire to be completed as part of the application process addressing issues of energy efficiency and sustainable construction	Ongoing	SDC Development Control	Green	A 'Code for Sustainable Homes' Condition is imposed on all new dwellings. - This is currently ongoing.
10.1c	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Develop awareness and promote schemes to conserve energy and natural resources e.g. ECO schools scheme, recycling initiatives, Gardening for Wildlife and the Horton Kirby Field Centre	Percentage of local population involved in schemes and initiatives to be increased 2005/06 – 40 local people received Gardening for Wildlife Awards. 7 Schools received Eco School	By 2010	KCC CFE & SDC	Green	SDC has continued to promote schemes to conserve energy and natural resources. Two Wildlife Walks were held in Quarter 2: a Bird Walk and a Natural History Walk in Knole Park. A total of 41 people attended these walks. A Wildlife Workshop and Badger Watch event was held with 42 attendances. The first electronic "Go Wild" newsletter was sent out to residents in September and is now available on the Council's website. The Council has been awarded a Green Apple Award for

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			awards				<p>"Go Wild" Wildlife Walks and Workshops.</p> <p>St Mary's CEP registered as an Eco-School in September, whilst Swanley Technology College gained their Bronze Award in July.</p> <p>The council continues to promote the number of the Energy Savings Trust advice centre to local residents through a variety of promotional activities. The table below shows the number of residents who received help and advice during this quarter on saving energy around the home and also on travel.</p>
10.1d	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Reduce harmful carbon emissions arising from processes such as fuel or energy in the District	Carbon Management Action Plan to be developed and implemented	October 2007 and ongoing	SDC - Housing	Green	The Carbon Management Action Plan is due to be updated in the near future through the Corporate Climate Change Working group.
10.1e	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Reduce harmful carbon emissions arising from processes such as fuel or energy in the District	Residents to be encouraged to reduce home energy by 2% each year	Annually	SDC Housing	Green	We are continuing to encourage residents to reduce home energy by 2% per annum through advice, grant assistance, promotion, home energy assessments, maximising external grant funding, and working with partner organisations such as the Energy Saving Trust and through the Kent Energy Efficiency Partnership.

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
10.1f	Address climate change issues by promoting energy efficiency and renewable energy and conserve natural resources	Help people who have difficulty affording to keep their homes warm	Implementation of the Kent Health and Affordable Warmth Strategy to reduce fuel poverty in the District to be continued	Ongoing	SDC – Head of Housing	Green	Work is continuing to develop an action plan for the Kent Health and Affordable Warmth Strategy for the period from 2009 to 2012. During this quarter a number of staff have had a presentation on fuel poverty at their team meetings and this has resulted in an integration of fuel poverty into the work of the social housing team.
10.2	Increase recycling and reduce waste	Implement the agreed actions in the adopted joint household waste strategy	The percentage of household waste recycled in Kent to be increased to 40%, and at least 35% in the Sevenoaks District	Ongoing	SDC - Environmental & Operational Services	Red	The combined recycling/composting rate for the period April-September is 33.33%. The rate is likely to stay at this figure unless additional recycling services are introduced, which will not happen in the current budget situation. The maximum recycling/composting target for SDC will be amended to 35%.
10.3a	Tackle air quality problems	Provide advice to local businesses and enforce regulation to tackle pollution	100% of required improvements undertaken Year ending April 2007 – 100% of required improvements undertaken.	Within 5 working days	SDC Environmental & Operational Services	Green	Businesses in the District whose operations have an impact to air quality, have to apply to the Council for an environmental permit to minimise air pollution. These premises are inspected to ensure they meet the conditions set out in their permits. The 2009/10 inspection regime is has commenced and on target to complete all required inspections on time.
10.3b	Tackle air quality problems	Monitor and seek to improve air quality in Air Quality Management Areas (AQMA's) according to individual action plans	At least 80% of outcomes in action plans to improve air quality in the AQMA's to be achieved	During the lifetime of each plan	SDC Environmental & Operational Services	Green	Defra have confirmed that 2 detailed assessments are required to confirm whether 2 new Air Quality Management Areas are required in part of Swanley and around Greatness Quarry. The existing Riverhead Air Quality Management Area (AQMA) will need to be extended. The Council has been awarded £20,000 towards setting up an Air Alert scheme which will notify targeted Asthma and Chronic Obstructive Pulmonary Disease (COPD) sufferers in the district of severe pollution incidents which can adversely affect their conditions. A

Green Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							support officer to assist with this project has been applied for under the Future Jobs Fund.
10.3c	Tackle air quality problems	Monitor and seek to improve air quality in Air Quality Management Areas (AQMA's) according to individual action plans	Air quality issues considered as part of major planning applications	Ongoing	SDC – Development Control	Green	Environmental Health Officers's provide comments on applications as necessary. This is currently ongoing.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
11.1a	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Take action in line with Public Health targets on diet, activity and obesity, alcohol interventions, stop smoking services, sexual health, mental health and well-being support programmes.	<p>The numbers of people who attend smoking cessation, weight management and other well-being programmes to be increased</p> <p>Choosing Health Healthy Lifestyles projects 2006/07 - 8119 attendances, 1165 beneficiaries and 403 sessions. This increased to 10,740 attendances, 1292 beneficiaries and 650</p>	2008	NHS West Kent & HAT	Green	There are now 12 practices and 12 community pharmacies providing stop smoking support in Sevenoaks District. This is in addition to the core services provided by NHS West Kent. To date in 09/10, 298 smokers (registered with practices in Sevenoaks District) have set quit dates with NHS Stop Smoking Services and 140 have quit so far. A number of lifestyles programmes covering healthy weight, physical activity are also provided by SDC via Choosing Health funding.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			<p>sessions in 2007/08.</p> <p>The number of smoking quitters for NHS West Kent in 2007-2008 was 4,571</p>				
11.1b	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Take action in line with Public Health targets on diet, activity and obesity, alcohol interventions, stop smoking services, sexual health, mental health and well-being support programmes.	<p>Work towards all applicable businesses being smoke free</p> <p>Baseline data is not available for 06/07; the second quarter of 07/08 will be used. Baseline information will be based on numbers of businesses within a sample complying with smoke free requirements. Compliance with the requirement for signage will not be included in this</p>	2009	SDC Environmental and Operational Services	Green	Smoke Free status among businesses within Sevenoaks district is well established and compliance is excellent. However it transpires that the HSE has not been inspecting agricultural units due to lack of resources and we are now targeting this area.
11.1c	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Implement Healthy Schools programme in schools in Sevenoaks District	100% of schools to be accredited by 2010	2010	KCC CFE & NHS West Kent	Amber	We are on target for Healthy Schools Status for all schools. Phase II started September 2009. At the time of the last report, the national target was 100% engaged with the programme and 75% to achieve Healthy School Status by Dec 2009. Sevenoaks LCSPs currently have 73% of their schools with Healthy School Status; 10 out of 14 schools in Swanley have the status, 1 more expected to validate before Dec 31st 2009. 23 out of 31 schools in Sevenoaks south have the status

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							with a couple more expected by Dec 31st 2009. So, the national target will be achieved by Dec 2009, but not all schools will have Healthy School status. The team are also concentrating now on moving those schools with Healthy School Status to a deeper level of work through the national healthy school enhancement model, details of which can be found at www.healthyschools.gov.uk , and a short stakeholder leaflet is available for interest.
11.1d	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Develop the local community and voluntary sports sector and encourage the use of sports and leisure facilities	A Community Sports network to be set up and administered	By 2008	Sencio Community Leisure	Green	A Community Sports Network has been set up and 164 activities are now registered on the www.get-active.org website
11.1e	Extend existing community based healthy lifestyles projects, such as healthy eating, walking and exercise & smoking cessation programmes to all age groups	Develop the local community and voluntary sports sector and encourage the use of sports and leisure facilities	Opportunities for exercise promoted through In Shape	Annually	SDC Community Development	Green	SDC continued to work in partnership with NHS West Kent to deliver healthy living projects. During quarter over 4,600 attendances attended projects over 50 projects. More Why Weight courses were run this quarter in rural and deprived locations with positive feedback and weight loss reported, healthy food projects held with had over 270 young people educated on nutrition, and new health walk leaders were trained to make health walks more sustainable across the District. Positive feedback from evaluations showed that 88% have seen general health

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
							improvements and 47% of people with existing medical conditions said their condition has improved as a result of the project.
12.1	Provide clear information and promote greater use of existing health facilities	Where possible use local health facilities to deliver services more locally and publicise information about local health facilities to local communities.	Information about local health facilities and services to be included in local publications and websites	By April 2007 & annual monitoring	NHS West Kent	Green	Health Promotion Campaigns in pharmacies continue, and the theme changes every 2 months. Recent campaigns include swine flu and seasonal flu. NHS West Kent continues to work with the national flu pandemic services to keep local residents fully informed. NHS West Kent has a new communications team who work on proactively updating communities via press briefings.
12.2a	Improve access & availability of health services to those who are most in need	Reduce health inequalities by targeting priority neighbourhoods and socially excluded groups using current health needs assessments/equity audits to inform service planning	Further Health Needs Assessments/ equity audits to be completed to inform service development 2005/06 – Edenbridge HNA completed.	2008	SDC & NHS West Kent	Green	NHS West Kent continues to work with the Sevenoaks Community Development Team to focus health improvement work on the communities of inequality. The PCT Public Health Team is working in a more programme focused way to ensure that services for Healthy Weight, Substance Misuse, Smoking Cessation and Sexual health are targeted in the areas of most need within each programme area.
12.2b	Improve access & availability of health services to those who are most in need	Reduce health inequalities by targeting priority neighbourhoods and socially excluded groups using current health needs assessments/equity audits to inform service planning	New specialist posts to meet needs of socially excluded groups as identified to be developed	2008	NHS West Kent	Green	There are now 11 Health Trainer Champions in the Sevenoaks and Tunbridge Wells area. They are trained to signpost people to relevant services/information. 5 of these are now progressing to be trained as level 3 Health Trainers, which means they will be delivering behaviour change interventions via goal setting with clients.

Healthy Environment

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
12.2c	Improve access & availability of health services to those who are most in need	Provide better access to NHS dentists	<p>Opportunities for funding to enhance dental services within areas of greatest need to be sought</p> <p>Baseline data to be established</p>	Ongoing	NHS West Kent	Green	Target achieved, no further action required. Oasis Dental Care is open to registrations to anyone in the District requiring an NHS dentist. Information is available on the NHS West Kent website and NHS direct.
12.2d	Improve access & availability of health services to those who are most in need	Improve access to and availability of preventative and early intervention mental health care services	Multi-disciplinary primary care mental health teams offering a range of care options to be put in place across the District	2007-2008	KCC & NHS West Kent	Green	NHS West Kent is contributing to the development of a pan Kent and Medway Mental Health and Well-being Strategy. IAPT (Increasing Access to Psychological Therapies) services will now be provided by KMPT (Kent and Medway Partnership Trust).
12.2e	Improve access & availability of health services to those who are most in need	Involve the Community in redesigning services as appropriate	Improved communication with the community to be evidenced in Patient Forum annual reports	Ongoing	NHS West Kent	Green	NHS West Kent Health Network continues to seek the views of local residents on healthcare priorities and service developments. A recent review of services for people with long-term conditions included focused 1-2-1 interviews with patients and carers (44 in total) to capture their views.
12.2f	Improve access & availability of health services to those who are most in need	Encourage good access and transport links to the Pembury Hospital site for residents of the Sevenoaks District	Appropriate responses to planning consultations made	Ongoing	SDC – Development Control	Green	Secured as appropriate through planning obligations. This is currently ongoing.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
13.1	Encourage a dynamic economy through the planning system	Ensure that the District's Employment and associated Housing needs are dealt with as a priority in the emerging LDF.	Priority to be given to addressing employment and housing issues as part of the emerging LDF.	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy SP9 provides for land to meet future employment needs based on the findings of an employment land review. Policy LO1 provides for sufficient housing to meet the District's housing requirement, while Policies LO4, 5, 6 and 7 provide for different types of housing in response to needs identified in the Housing Needs Assessment and the Gypsies and Travellers Accommodation Assessment.
13.2a	Ensure town and village centres remain viable and vibrant	Ensure that town centres are properly defined in terms of their retail function within relevant strategic documents to provide the correct context for emerging LDF policy.	Relevant policies and guidance to be produced as part of the emerging LDF that safeguard existing retail services and functions and allow for appropriate regeneration opportunities	According to LDF timescales	SDC Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO3 provides for new development to maintain and enhance Sevenoaks town centre, Policy LO5 provides for new development to regenerate Swanley town centre, Policy LO6 maintains a range of uses in Edenbridge town centre and Policy LO7 seeks to maintain services and facilities in smaller centres, including promoting the regeneration of New Ash Green centre.
13.2b	Ensure town and village centres remain viable and vibrant	Undertake a review of parking to help achieve a balance of vital town centres and alleviate congestion	Parking review undertaken	By 2010	SDC Environmental & Operational Services	Green	Proposals for restrictions for Otford, Sundridge and Seal have been approved following public consultation. Traffic Regulation Order is currently awaiting legal action by KCC before any implementation can be programmed. The Initial design for parking proposals for Knockholt station area are completed. An informal consultation is due soon, subject to KCC agreement. Proposed reviews for Riverhead, Dunton Green and Seal are yet to be programmed and are dependant upon other workloads.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
13.3	Encourage sustainable tourism	Ensure that opportunities for tourism within the District to contribute to the local economy in a sustainable manner are maximised.	Relevant guidance to be produced in consultation with tourism providers to encourage sustainable tourism practices	According to LDF timescales	SDC Policy and Environment	Green	Tourism related businesses and accommodation providers continue to be supported by this Council's Tourism Officer. A familiarisation event was held in July 2009 which attracted 58 accommodation providers. Publicity campaigns for Heart of Kent promoted the 2010 guide to attractions and providers.
13.4	Deliver quality public services	Deliver excellent services that match the needs identified by the community and improve the quality of life for everyone who lives and works in the District	Customer satisfaction survey completed annually	Annually	All Partners	Green	Kent County Council - 2006 Comprehensive Performance Assessment (CPA) - awarded 4 star rating overall. . SDC: CPA 2007 - Excellent overall performance. Top 5 in Best Council Awards 2007 and special award for being best in the country for the environment and local community. . West Kent Housing Association Audit Commission Housing Association Inspection 3 star excellent organisation. . The 2006/07 the SDC customer satisfaction survey showed that 80% of respondents were satisfied with their local area as a place to live.
13.5	Attempt to influence the impact from development along the Thames Gateway	Respond to consultations on planning policy and development in the Thames Gateway	100% of consultations to be considered and responses made on policy and developments likely to have an impact on the Sevenoaks District	Ongoing	SDC - Development Control	Green	Sevenoaks District Council (SDC) will continue to respond to consultations as intended. This is currently ongoing.
13.6	Promote the rural economy	Support agriculture and enable rural diversification of and within farming where proposals do not have an adverse effect upon the environment and the Green Belt	Relevant policies that enable appropriate rural diversification, including diversifying within agriculture be produced as part of the emerging LDF	According to LDF timescales	SDC - Policy & Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO8 supports the maintenance and diversification of the rural economy.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
13.7	Work with partners across West Kent to improve skills, learning, business development, tourism, the infrastructure and regeneration	Deliver the West Kent Area Investment Framework	West Kent AIF priorities for action to be at least 75% on target	According to AIF timescales	West Kent Partnership	Green	A final report for the WKAIF (West Kent Area Investment Framework) will be produced for January 2010. A new investment strategy has been commissioned and stage one (baseline information and forecasting for West Kent) was presented to West Kent Partnership (WKP) and local businesses at a workshop on 16 July. Action planning for the strategy will be incorporated in the WKP conference on 15 October 2009. A working group is in place to steer development of a new strategy. The final strategy will go to the January WKP meeting for endorsement.
13.8	Maximise the benefits to the District from the 2012 Olympics	Work with partners in West Kent to identify any opportunities to benefit the District economically, educationally or culturally	Opportunities identified and progressed	Mar-2010	SDC Policy and Environment	Green	The Council continues to seek opportunities to maximise benefits from the 2012 Olympics & Paralympics. The Council co-ordinated a Bandstand Marathon event in September as part of the 2012 Olympic campaign. This event attracted 100 people to see local bands perform. Links with the Community Safety Unit and local partners continues to maximise the benefits relating to the 2012 Games.
14.1a	Improve access to further education and promote lifelong and family learning	Increase access to lifelong and family learning through community and extended schools programmes	The number of schools in the Sevenoaks District offering lifelong and family learning programmes to be increased Baseline data to be established	2010	KCC Communities Directorate	Green	The TVOC in Swanley (Swanley Technology College) is being opened to Family Learning. Work is being discussed with SENCIO and West Kent Extra.
14.1b	Improve access to further education and promote lifelong and family learning	Encourage progression of Adult Education students to Further Education	Opportunities for progression to Further Education courses to be increased KCC Adult Education to provide baseline data.	2010	KCC Adult Education	Missing	Missing Information.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
14.2	Broaden schools' curriculum to include vocational courses	Increase the variety of courses and levels of qualifications in key stages 4&5	The number of young people completing vocational courses to be increased by 5% Baseline data to be established for 2006/07	By 2010	KCC CFE and Colleges	Green	Target met. Vocational courses in Swanley are already increased by 100% meeting 2010 target. New Diplomas are starting progressively. Work related to NEETs and Family Learning is starting.
14.3	Support 16-18 year olds into employment, education and training	Increase the number of 16-18 year olds in Education, Employment or Training	The proportion of young people aged 16-18 year-olds in the SDC area that are Not in Education, Employment or Training (NEET) to be reduced At the end of September 2006/07, there were a total of 155 young people aged 16-18 NEET in the Sevenoaks District.	2008	Connexions Kent and Medway	Green	71 people in the Sevenoaks District Council area aged 16-18 were classified as NEET at the end of September 2009. This represents an increase of 5 from the total at the end of last of quarter 1, year 3.
15.1	Work in partnership with school clusters and parents to improve school attendance	Improve attendance in schools	Absences reduced in line with County and national targets Baseline data to be established for Sevenoaks South Cluster and Swanley & District Clusters	Annually	KCC CFE	Green	Absence has improved (excluding snow closure and swine flu). New more rigorous strategies are showing a short term improvement.
15.2	Reduce barriers to learning	Work in partnership to make sure that children and young people have the best opportunity to learn and reach their full potential	The number of children and young people receiving positive intervention following cluster based reviews to be increased During the 2006/07 academic year the Sevenoaks South Cluster Based Review (CBR) considered 120 new	2010	KCC CFE	Amber	The Cluster Based Review processes are now being integrated with Common Assessment Framework (CAF) to become Partnership Based Reviews (PBR). It is hoped that the new Common Assessment Framework will make the review process more effective and easier to access whilst benefiting from a countrywide common approach. The number of referrals to the Swanley and District Local Children Service Partnership area have reduced but have been dealt with to a greater depth.

Dynamic Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			referrals seeking advice and support for pupils. Swanley & District Cluster Based Review considered 170 new referrals seeking advice and support for pupils in this period				
15.3	Maintain good numeracy and literacy & ICT in LA primary schools	Implement the Kent Primary Strategy (2006)	<p>Increase the number of primary school children achieving expected levels of achievement (level 4) – targets are set annually on a school basis</p> <p>The percentage of pupils achieving level 4 or better at KS2 at the end of 2005/06: English: Sevenoaks South 83.9; English: Swanley & District 77.2; Maths: Sevenoaks South 79.8; Maths: Swanley & District 75.9</p>	Annually	KCC CFE	Green	<p>Sevenoaks South - Reading 88.3% (Kent 83.5%), Writing 76.9% (Kent 65.3%), Maths 81% (Kent 75%)</p> <p>Swanley & District - Reading 87.6% (Kent 83.5%), Writing 67% (Kent 65.3%), Maths 82.5% (Kent 75%)</p>

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
16.1	Target minibus services and promote the use of bus services to meet particular needs	Continue to promote the SDC minibus service to maximise use for those in need	<p>The number of passenger journeys to be increased until capacity reached</p> <p>2005/06 – 912 passengers registered for shopping trips. 9073 journeys provided. 138</p>	2010	SDC – Environmental & Operational Services	Green	351 permit holders. 3186 passenger journeys provided. 18 youth trips. 96 private hire trips

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
			private hire trips and 33 youth trips				
16.2a	Promote existing transport links and press for improved, more integrated transport	Set up a Transport Partnership to address the needs of the District, including the elderly, frail, those with access needs and those in rural areas.	Transport Partnership in place	Mar-2008	SDC Policy and Environment	Green	The Transport Strategy was agreed for consultation in September. The consultation period runs through October and November.
16.2b	Promote existing transport links and press for improved, more integrated transport	Promote and publicise existing and new services	Publicity and information plan in place and implemented	March 2008 and ongoing	SDC Policy and Environment	Green	The Transport Strategy was agreed for consultation in September 2009. It contains a series of initiatives to improve integration of transport, including a Quality Bus Partnership, measures to improve accessibility to stations and improve facilities for walking and cyclists. Further publicity will be developed to support individual initiatives.
16.2c	Promote existing transport links and press for improved, more integrated transport	Promote and publicise existing and new services	Suitable sites for Real time bus information to be identified and systems installed	By 2010	Kent Highway Services		Missing Information.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
16.3a	Encourage sustainable travel within the District	Continue to promote walking buses and school transport schemes and raise awareness about sustainable travel.	The number of schools signed up to school transport schemes to be increased by 5 per year 2005/06 – 3 schools had walking buses. 06/07 - 5 schools now have walking buses	Annually to 2010	Kent Road Safety & Kent Highways Services		Missing Information.
16.3b	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	Workplace travel plan for the District Council in place and implemented	March 2008 and ongoing	SDC - Policy and Environment & SDC Development Control	Green	The Council is continuing to work towards implementing all of the Action Points in the Staff Travel Plan. The Travel Plan is currently being reviewed, to be completed by March 2010.
16.3c	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	A programme for encouraging other major employers to produce workplace travel plans to be developed and implemented	December 2008 and ongoing	SDC - Policy and Environment	Green	A programme of regular liaison meetings has been established with KCC to review progress on Travel Plans. The draft Transport Strategy includes a target that all businesses with more than 100 employees should have a Travel Plan in place by 2015.
16.3d	Encourage sustainable travel within the District	Promote workplace travel plans with all employers through both the planning process and by agreement.	A transport conference to raise awareness among key stakeholders to be organised and actions taken forward	September 2007 and ongoing	SDC - Policy and Environment	Green	The outcomes of the 2007 Transport Conference have informed the development of the Transport Strategy, which was agreed for consultation in September 2009.
17.1a	Promote balanced and sustainable Communities	Provide equal opportunity and access to a mixture of affordable and decent homes in all tenures, including key worker, essential worker, and housing for locally employed people	The number of units of affordable housing completed each year to be increased An average of 79 per year 2005-2007	Annually	SDC - Housing	Green	Current projections indicate the Council will achieve its 3-year target for the delivery of affordable housing - which is in line with KA2 targets. Despite the current economic crisis, A number of schemes are still going ahead.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
17.1b	Promote balanced and sustainable Communities	Provide equal opportunity and access to a mixture of affordable and decent homes in all tenures, including key worker, essential worker, and housing for locally employed people	All housing to be brought up to minimum standards of decency set by the government.	By 2010	SDC - Housing	Green	Registered Social Landlords continue to meet or exceed Decent Homes targets. The Council continues to utilise funding received from the Regional Housing Board (via the North and West Kent Consortium) of eight local authorities to meet or assist in meeting the Decent Homes standard. The Council has approved grant applications totalling £61,000. This will allow the Council to draw upon further RHB funding.
17.1c	Promote balanced and sustainable Communities	Make sure the Local Development Framework reflects the housing needs identified for the Sevenoaks District, that housing is appropriately located, and built to quality design standards	Relevant policies within the Development Plan Document to be produced that deal with housing issues as part of the emerging LDF to help secure the housing needs of the District	According to LDF timescales	SDC – Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO1 provides for sufficient development to meet the District's housing requirement. Policies SP4, 5, and 6 provide for housing to meet specific needs. Policy SP1 requires new development to be designed to a high quality.
17.1d	Promote balanced and sustainable Communities	Work to reduce homelessness	<p>The number of homeless people/families living in Bed & Breakfast or other temporary accommodation to be reduced by 50%</p> <p>Target for reducing the numbers of households living in temporary accommodation as at 31/3/07 was 70. However there were 76 households living temporary accommodation as of that date.</p>	By 2010	SDC – Housing	Green	Total households in temporary accommodation at the end of September is 26 and is considerably below the Government target of 47.

Sustainable Economy

Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.1a	Ensure that communities have a greater say in influencing the future shape of their areas	Plan and deliver an effective multi-agency community engagement timetable to enable local people to shape their communities and services.	Timetable in place, and timetable delivered; Sustainable Community Action Plan updated in response to community engagement.	September 2007(timetable in place), Ongoing for timetable delivered); Quarterly for plan updated	Community Planning Partnership Consultation Sub-Group	Green	The Community Safety Partnership has continued to service PACTs during 2008/09. Future PACTS will be agreed by the Community Safety Partnership Tasking and Coordination Group. A community plan consultation timetable has been put in place by LSP partners and is on the partnership secure website area has now gone live. Partners are able to update the timetable through the website.
18.1b	Ensure that communities have a greater say in influencing the future shape of their areas	Encourage and assist local communities to develop and deliver local parish plans that meet the needs of local communities	Advice and support to be provided to Parish and Town Councils wishing to produce parish plans and village design statements	Ongoing	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. The Core Strategy gives support to the development of Parish Plans and Policy SP1 gives weight to Village Design Statements and Parish Plans that have been adopted by the Council.
18.1c	Ensure that communities have a greater say in influencing the future shape of their areas	Encourage and assist local communities to take part in relevant LDF consultation events	The principles of the Council's adopted Statement of Community Involvement to be applied to ensure local communities are properly consulted and engaged as part of the LDF process	Ongoing	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published in January 2009 an consultation took place between January and March. Consultation was carried out in accordance with the SCI and included meetings and exhibitions in the main areas affected by future development.

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Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.2a	Ensure that communities have access to good community buildings and facilities	Protect and promote good local community facilities	Relevant policies and guidance to be produced as part of the emerging LDF to safeguard existing community services and facilities from development pressure to meet identified community needs for services and facilities	According to LDF timescales	SDC - Policy and Environment	Green	The Local Development Framework (LDF) Core Strategy Preferred Options was published for consultation in January 2009. Policy LO7 resists the loss of services and facilities that serve local communities, Policy SP10 requires new development to provide for additional infrastructure where it results in a requirement for additional provision and Policy SP11 seeks to retain open space sport and recreation provision and requires new development in areas of shortage to contribute to improvement in provision
18.2b	Ensure that communities have access to good community buildings and facilities	Support local communities to provide good community buildings and facilities, accessing external funding wherever possible	Number of community groups assisted SDC assisted 2 parish councils to access funding for local facilities in 2006/7.	Annually	SDC Community Development	Green	Ongoing advice continues to be provided to Parish and Town Councils preparing Parish Plans and Village Design Statements(VDS). The most recent Village Design Statement to be adopted by the Council is the Hartley VDS. Several draft statements are in various stages of public consultation and will be amended in response to comments, with a view to adoption as informal planning guidance within the Local Development Framework. These include Otford, Hextable, Knockholt, Sevenoaks Hartsland and Shoreham Village.

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Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
18.3	Extend access to services in schools so that schools are at the heart of communities	Provide breakfast clubs, after school and holiday activities and other local activities in schools	<p>By 2010, all children and families to be able to access 100% of the core offer of extended services through Local Education Authority Schools in Sevenoaks, as set by the Government's Extended Schools Prospectus</p> <p>2005/06 - Sevenoaks South Cluster: children and families were able to access 52% of the core offer of extended services through schools, and children and families in the Swanley & District Cluster were able to access 56% of the core offer of extended services through schools</p>	By 2010	KCC CFE	Green	15 Breakfast Clubs have been set up in the area and 9 Clubs provide afterschool childcare until at least 6.00pm. All families have access to a range of Holiday childcare and play schemes in a variety of locations. Family group outings in school holidays have been organised for Swanley and District in August to support certain families. Most schools in Swanley and Sevenoaks offer some access to school facilities both within and outside of school house to meet community needs. Some have developed community rooms which are used for a range of services.
18.4a	Enable local, social, community and cultural activities to flourish for all age groups	Work with rural communities to develop local initiatives and increase capacity to meet community needs	<p>Number of community groups assisted</p> <p>8-12's projects in Swanley, New Ash Green and Sevenoaks assisted during 2006/7.</p>	Annually	SDC Community Development	Green	The 8-12's projects in Swanley, New Ash Green and Sevenoaks continue to go well with 3130 attendances at the 3 projects last year. Healthy Lifestyle programmes have also been developed in partnership with local Parish Councils and local communities. During 2008/09, five weekly health walks have continued to run successfully, led by trained community health walk volunteers. New programmes have been developed during this year in partnership with West Kent Extra, Children's Centres and community members in identified areas of need. Programmes include healthy cookery sessions, parent yoga and falls prevention classes for older people.
18.4b	Enable local, social, community and cultural activities to flourish for all age	Work with local sports, arts and other cultural organisations to promote local opportunities	Cultural Framework Action Plan progressed	Annual Report on progress	SDC Community Development	Green	As this Council is rated an "excellent" Council by Government Inspectors, there is not a requirement for a stand-alone Cultural Strategy. The cultural Strategy will continue to be incorporated and monitored as part of the

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Action Ref	Aim	Actions	Target	By When	Lead Agency	Target Status	Notes
	groups						Community Plan. The STAG Community Arts Centre continues to have increased attendances and is working well with local groups. Income and revenue costs within their original business plan are on target.
18.5	Promote cultural diversity and ensure equality of opportunity for people who live and work in the District	Produce Equality Policy and Scheme promoting fair treatment and equal access to council run services and employment	Equality policy and scheme to be produced and implemented	April 2007 and ongoing	SDC - Policy and Performance	Green	The Annual Equality Report 2008-9 was published in September on the Council's website at www.sevenoaks.gov.uk/equality . Feedback has been gathered from the Residents' Panel and is currently being analysed. DisabledGo website has been redesigned. The Sevenoaks Guide has received approximately 64,000 hits by 24,000 visitors in its second year (an increase from the first year). We are currently planning to review our Equality Scheme for April 2010.

GLOSSARY

AIF	Area Investment Framework. The West Kent Partnership is responsible for the deliver of the AIF which aims to support the development of vibrant, caring and thriving communities and contributing to building a stronger economy
AONB	Two AONB's cover the Sevenoaks District and these are the High Weald AONB (covering much of Sussex and parts of Kent and Surrey) and the Kent Downs AONB (covering a quarter of Kent from the White Cliffs of Dover to the London and Surrey borders)
CABx	Citizens Advice Bureaux is the collective term used to refer to the three CAB's operating in the District Edenbridge and Westerham CAB, Swanley and District CAB and Sevenoaks CAB.)
CFE	Kent County Council's Children Families and Education Department
Compact	A Compact is an agreement between the statutory sector and the Voluntary and Community Sector. There is a Compact operating in West Kent area covering Sevenoaks, Tonbridge and Malling and Tunbridge Wells.
GP	General Practitioner
IPPO	Identified Prolific and other Priority Offenders
KCC	Kent County Council
LDF	Local Development Framework
LCSP	Local Children's Services Partnership

NHS	National Health Service
NVQ	A National Vocational Qualification, or NVQ, is a certificate of vocational education in the United Kingdom.
PCSO	Police Community Support Officers are funded by the Home Office, Town and Parish Councils and Partners, working in communities to tackle low level anti-social behaviour and helping to reduce the fear of crime.
SDC	Sevenoaks District Council
VSU	VSU Youth in Action (Voluntary Service Unit) is a registered charity which recruits and supports young volunteers (aged 14 – 25 years) in a wide range of community-based activities.
PCT	Primary Care Trust