

Licensing Partnership



Application for a House to House Collection

Please complete within seven days and return to: The Licensing Partnership, P.O Box 182, Sevenoaks, Kent. TN13 1GP

Name of Applicant (person responsible for collection)	
Address of Applicant (this is the address we will use to respond to you)	
Telephone number for Applicant	
Particulars of charitable purposes to which proceeds of the collection are to be applied (Name and address of charity/organisation) If possible, please attach the most recent account of the charity to benefit.	
Over what parts of the licensing area is it proposed that the collection should extend? (please state Maidstone, Tunbridge Wells or Sevenoaks. Also state which wards e.g. Edenbridge, Crockham Hill, Rusthall etc.)	
During what period of the year is it proposed that the collection should be made	
Is it proposed to collect money?	
Is it proposed to collect other property? If so, of what nature? And is it proposed to sell such property or to give it away or to use it?	
Approximately how many people will act as collectors for this collection?	
Will any of the proceeds be paid to any collectors or other persons? If so, what persons and at what rates?	
Will you hold a street collection in conjunction with the house to house collection?	
If you answered yes to the above question, will you combine the proceeds (wholly or in part) or keep them separate?	
Is application being made for licences for collections for the same purpose in other licensing areas?	
If so, to what licensing authorities? And, approximately, how many persons in all is it proposed to authorise to act as collectors?	
Is the collection for a War Charity that has been registered or exempted from registration under the War Charities Act 1940?	Name of registration authority:
	Date of registration or exemption:
Has the applicant, or to the knowledge of the applicant, anyone associated with the promotion of the collection, been refused a licence or order under the Act, or had a licence or order revoked? If so, give particulars.	

In pursuance of section 2 of the House to House Collections Act, 1939, I hereby apply for a licence authorising me to promote the collection, of which particulars are given above.

Signed _____ Date _____

NOTE: Applicants are advised that any applications submitted by them may be the subject of referral to the Police in accordance with the arrangement established between the Licensing Partnership and the Police.