

When do I need to make a report ?

If there is an accident or incident connected with work your employer must notify RIDDOR (or an the enforcing authority) without delay (eg by telephone) and ensure that a completed accident report form (F2508) or report of a disease (F2508A) has been sent within TEN DAYS.

Reportable major injuries are

- an employee, or a self-employed person working on the premises is killed or suffers a major injury (including as a result of physical violence); or
- a member of the public is killed or taken to hospital;
- fracture other than to fingers, thumbs or toes
- amputation
- dislocation of the shoulder, hip, knee or spine
- loss of sight (temporary or permanent)
- chemical or hot metal burn to the eye or any penetrating injury to the eye
- injury resulting from an electric shock or electrical burn leading to unconsciousness or requiring resuscitation or admittance to hospital for more than 24 hours
- any other injury: leading to hypothermia, heat-induced illness or unconsciousness; or requiring resuscitation; or requiring admittance to hospital for more than 24 hours

Over-three-day injury

- An over-three-day injury is one which is not major but results in the injured person being away from work **or** unable to do the full range of their normal duties for more than three days (including any days they wouldn't normally be expected to work such as weekends, rest days or holidays) not counting the day of the injury itself.