

**Minutes of the Sevenoaks District Community Planning Partnership Meeting
held at Sevenoaks District Council Offices, Monday 26th November 2007**



Present:

Robin Hales (Chairman)	RH	Sevenoaks District Council
Merle Bigden	MB	Sevenoaks District Council
Lesley Bowles	LB	Sevenoaks District Council
Tony Cornfield	TC	Churches Together, Sevenoaks
Fiona Dutton	FD	Kent County Council, Libraries
Chief Inspector Gill Ellis	GE	West Kent Police
Bryan Fitzgerald	BF	Kent Highways Services
Carol Infanti	CI	Kent District Council, Adult Social Services
Sally Linin	SL	Kent County Council, Libraries
Piers Mason	PM	Sevenoaks District Council (for item 10)
Gilian Mcinnes	GM	Sevenoaks District Council (for item 10)
Tom Phillips	TP	Kent County Council
Theresa Seal	TS	Kent Youth Service
Deborah White	DW	West Kent Housing/West Kent Extra
Alan Whiting	AW	Sevenoaks District Council
Mark Whyman	MW	Sencio Community Leisure
Mandy Wynne	MWynne	Sevenoaks Volunteer Development Agency

Muhammed Ikramul Islam

Student Observer from University of Greenwich

	<u>Apologies for Absence</u>	
	Nick Johannsen NJ	Kent Downs AONB
	Kristen Paterson KP	Sevenoaks District Council
	Barbara Thorndick BT	West Kent Housing (Deborah White attending in place)
	Eamonn Dillon ED	West Kent Extra (Deborah White attending in place)
	Angela Painter AP	It was noted that Angela will not be attending partnership meeting any longer as she was moving to a new job with the Kenward Trust. Everyone wished Angela every success in her new role and thanked her for all her contribution to the work of the partnership.
2	Minutes of previous meeting held on 12th February 07 (previously circulated)	
	One correction was noted: Karen Coffey did attend the Partnership meeting held on the 17 th September.	

3	<p>Successes (all)</p> <p>KC Work has started on the site of the Edenbridge Primary School to turn the Hub building into a Children's Centre.</p> <p>TP Sevenoaks Local Board agreed nearly £40,000 of funding for 6 capital projects in the District. The Board has also agreed £11,500 revenue funding for the Sevenoaks 8-12's project through West Kent Extra</p> <p>GE Successful Neighbourhood Management launch at the Council offices on 6th October. GE expressed her thanks to Lesley Bowles and her team and a special thanks to Rebecca Perkins who is now on maternity leave. GE also updated partners about PACT (Partners and Communities Together) meetings which were now underway. Meetings have already taken place for the Sundridge, Brasted and Ide Hill communities and Hextable.</p>	
4	<p>Year 1 – Qtr 2 monitoring for the period July - September 2007 (Appendix 1) - Robin Hales, Chairman of the Sevenoaks District Community Planning Partnership and all Partners</p> <p>AW reported that 88.5% of the 122 targets in the Sustainable Community Action Plan were on target. 9% of targets were Amber (in some danger/requires remedial action), and only 0.8% (1 target) identified as Red and 1.6% missing information</p> <p>Partners gave an update on amber, missing and red items listed in the report as follows:</p> <ul style="list-style-type: none"> • Safe 1.4 (Amber): Remedial action has been taken and it is hoped this target will be back on target by the end of 4th quarter. • Caring 4.1b (Green): It was noted that the by when section should be amended to read "April 2007 <i>and ongoing</i>" • Caring 5.2e (Amber): ongoing work with carers assessments. It is hoped this will be on target. • Caring 5.2f (Amber): CI reported that there was ongoing work to try and secure some respite provision in the District. • Caring 5.2h (Amber): This target is for "floating support for people in the District to be maximised". As government have reduced funding for floating support, this target is likely to not be met and, therefore, it was agreed that the Head of Housing should review the target and look if there is anything else we can do? The results are to be presented to the next partnership meeting • Caring 7.3a (Amber): Further information is awaited from the PCT. • Caring 7.3b (Amber): CI requested that all partners should let her know if they are aware of any opportunities to get people with learning disabilities in employment placements. MW informed the group that Sevenoaks Volunteer Development Agency had been funded to take forward a 2 year project relating to day time activities by the Sevenoaks District Partnership Group for People with Learning Disabilities. MW and CI agreed to discuss ways of joining up their work. • Green 9.1a (Red): This target relates to reducing the number of fly-tipping incidents. LB noted that the target had been identified as red because the number of fly-tipping incidents had gone up, and consequently, the number of days to remove fly-tipping had gone up from 5 days to 8 days. GE noted that perceptions data indicated that concerns about fly-tipping in the District were disproportionately high to the number of actual recorded incidents. RH noted that the Council's Social Affairs Committee had decided to investigate ways of improving this target and agreed to bring findings to a 	<p>AW</p> <p>MW & CI</p>

	<p>Following a discussion, partners agreed that the date of the next partnership meeting would be used for the partnership development day, and that the meeting time should be extended to an all day meeting. It was agreed that the focus of the meeting would be to look at the Local Area Agreement 2 and how the partnership needs to develop its function as a Local Strategic Partnership. It was also agreed that someone from GOSE should be invited to the development day on 12th February. Post meeting note: The meeting will take place at Bore Place (Chiddingstone, Edenbridge) on 12th February starting at 10am and finishing at 4pm. AW will circulate an agenda nearer the time.</p> <p>LB updated partners on the website module idea. It was proposed that this should be a place where all partners can go for information and statistics relating to the District as well as results of evaluation and consultations.</p>	AW
7	<p>Development of the Sevenoaks LSP Members' Steering Group</p> <p>It was agreed at the last partnership meeting of the Sevenoaks District Community Planning Partnership held on 17th September, that the partnership should now be the Local Strategic Partnership with responsibility for overseeing Local Area Agreement issues, and should include a Members steering group.</p> <p>RH reminded partners of the need to create a Member level steering group as the overarching steering body for the Sevenoaks Local Strategic Partnership. It would also be the correct link when the Kent Partnership is passing funds to the Local Strategic Partnership.</p> <p>Partners agreed that a Members' steering group should be created in the model of the Community Safety Partnership steering group.</p>	
8	<p>Kent Partners' Compact</p> <p>MB updated partners on this item. It was agreed that if any agency wanted to add responses to the SDC response being prepared, then initial comments should be fed back to AW by the beginning of December.</p>	
9	<p>Partnership Consultation Working group – update item</p> <p>It was noted that minutes from the meeting held on the 25th October had already been circulated to partners. AW had agreed to create a pro-forma which partners would use to record consultations planned or taking place over the next 12 months. Once this had been circulated to the working group for comments, it would be circulated to the partnership for completion.</p>	AW
10	<p>Update on major planning</p> <p>Swanley Town Centre redevelopment</p> <p>GM reported that they had still not had a response from the developers about the details of the proposed redevelopment.</p> <p>West Kent Cold Store Site redevelopment (Dunton Green)</p> <p>Following the presentation of a report recommending the approval of outline planning application for the re-development of the West Kent Cold Store site at</p>	

	<p>Dunton Green, to the Development Control Committee on 13th September 2007, Members resolved to defer the consideration of the application pending a further information on specific areas of concern. The Developer (Barkley Homes) have now appealed on grounds of non-determination. Officers to draft reasons for refusal based on their concerns. Subsequently GM together with Ward Members and the Chair of the Development Control Committee have met the Developers to discuss issues and ways of overcoming concerns raised by Members. A reduced scheme at just below 400 units was discussed, however, GM felt that any associated S106 scheme was likely to be reduced in proportion to the scheme. GM has written to the Developer giving an informal view about a reduced scheme but is still waiting for a response. It was agreed that the view of the Partnership was that a S106 agreement was of critical importance.</p> <p>Horton Kirby Paper Mill site redevelopment</p> <p>GM reported works to complete the first phase of affordable housing are on target and that submissions have been made in relation to outstanding conditions...</p> <p>Fort Halstead</p> <p>Officers are still encouraging as much pre-application discussion as possible and encouraged developers (Hines UK) to approach community engagement in an inclusive way, allowing the community an opportunity to make suggestions about what they would like to see in a development, rather than present already prepared plans. Gilian has asked that if it is the developers intentions to present plans to the community, that they inform the Council first. It was agreed that if any partner was approached by the developer they would inform GM. It was also agreed that the developers should be given an invitation to meet RH and a group selected from the partnership. RH agreed to take this forward.</p>	RH
11	<p>Developer’s invitation to consider potential development at Fort Halstead</p> <p>Following the Partnership meeting and the proposal to set up a meeting between Hines UK (Developer for Fort Halstead), RH and a group selected from the Partnership, the chair has asked for a special meeting to be set up to enable partners explore issues relating to the Fort Halstead site. Post meeting note: This will take place on Tuesday 26th February 2008 at 10am – 12.30pm. It will be held in the Bar room at the Stag Theatre (Kino Cinemas). An agenda will be circulated nearer the time.</p>	AW
12	<p>AOB</p> <p>CI asked partners to inform her if anyone had any suggestions for a location for a town centre facility for people with learning disabilities. Adult Social Services have as aspiration to have a town centre location as part of the modernisation of learning disability services.</p> <p>BF informed partners that the Highways Agency was looking at new way of controlling traffic congestion on Jct 5 of the M25 using a system called “ramp metering”. The technique of motorway access management reduces congestion and improves traffic flows by managing the flow of vehicles joining at motorway junctions. Traffic signals are located on the motorway slip road and operate during congested periods to regulate the amount of traffic joining the motorway. Sensors are located along the slip road which enables the system to be turned off when necessary to prevent the build up of traffic on the adjacent road network.</p> <p>BF asked if the details could be publicised at the District level when they are</p>	<p>All to note</p> <p>BF</p>

	available.	
13	<p>Dates of meetings in 2007/08 12th February 2008. Partners agreed that this meeting would be used for the Partnership Development Day as an all day session.</p> <p>Future meeting dates for 2008/09</p> <p>22nd May 2008, 10am -12pm, Council Offices 1st September 2008, 10am -12pm, Council Offices 24th November 2008, 10am -12pm, Council Offices 16th February 2009, 10am -12pm, Council Offices</p>	ALL TO NOTE